



**DECISIONS BY THE BOARD OF STUDIES
MEETING DECEMBER 14, 2004**

- 1. Proposed process for the future evaluation and revision of the Board's Strategic Plan**
The Board endorsed the proposed process for the future evaluation and revision of the Board's Strategic Plan.
- 2. University Developed Board Endorsed Courses**
The Board endorsed the Guidelines and Application Form for University Developed Board Endorsed Courses (revised November 2004) and approved the draft surveys for evaluating the courses.
- 3. Stage 6 Mathematics courses**
The Board agreed that the Office of the Board should be requested to commence the first phase of the review towards the end of 2005, with feedback from the first phase to come to the Board for further consideration of the timeframe.
- 4. Framework for Stage 6 Languages Beginners Syllabuses**
The Board approved the above Framework for submission to the Minister for noting. The Board also noted the revised timeline and endorsed the implementation of the Beginners syllabuses, with the Preliminary course in Year 11 in 2007 and the first HSC examination in 2008.
- 5. Latin Continuers Course: Prose Prescription for 2006 and 2007**
The Board approved the proposed selections from Livy Book I, for study for the 2006 and 2007 Latin Continuers HSC course.
- 6. "Time to Teach Time to Learn": report on consultation**
The Board noted that the consultation period had been extended until 28 February 2005 and heard a report on progress to date.
- 7. Approval of the process for appointing an Examination Appeals Committee**
The Board agreed to the process outlined in the paper for appointing a committee to investigate appeals in relation to the award of the School Certificate or Higher School Certificate, and agreed that the appointment process should be forwarded to the Minister for approval.
- 8. HSC Performances and submitted works: advice to schools regarding content**
The Board agreed that the document should be provided to two Board members who are school principals, for comment, and be re-listed for the Board's next meeting.

- 9. The scope and test specifications for the School Certificate tests for 2006 and beyond**
The Board endorsed the scope of the School Certificate tests, as outlined in the paper, for consultation. The Board agreed that the other recommendations in the paper should be referred to the Board's Technical Advisory Committee for advice to the Board.
- 10. Proposals for reporting Life Skills school-determined results on School Certificate credentials from 2006**
The Board approved the approach outlined in the paper for the credentialing of school-determined student achievement in Life Skills courses of study. The Board also agreed that provision should be made for an indication that the Life Skills profile document produced by schools is issued under the Board's authority.
- 11. An analysis of similarities and differences between some key courses in the NSW Higher School Certificate and the Scottish Higher and Advanced Higher**
The Board noted the report.
- 12. Draft policies and procedures for dealing with complaints about registered non-government schools and registration systems**
The Board endorsed the Draft Complaints Guide.
- 13. Evaluation of the Education Services for Overseas Students (ESOS) Act (2000) and its National Code**
The Board endorsed the submission and agreed that it should be forwarded to the Evaluation Team. The Board also agreed that, as the accrediting body for the HSC, the Board should specify to the Department of Education, Science and Training that, for the purposes of section 13.1 of the National Code, a 'full time' program for the HSC is two years.
- 14. Committee of Chairs of Academic Boards/Senates of Universities in NSW and the ACT: categorisation of courses**
The Board noted the letter.
- 15. Establishment of a Quality Assurance Process for Australian Boards of Studies**
The Board noted the progress on this project and endorsed the proposed actions.