

**COMMITTEE OF CHAIRS OF ACADEMIC BOARDS/SENATES
OF UNIVERSITIES IN NSW AND THE ACT**

MEETING (06/1)

30 MARCH 2006

Item 7.5 Appointments to Board Curriculum Committees

Criteria for selecting nominees for NSW Board of Studies BCCs.

- (i) Familiarity with BoS processes eg through exam committee membership, HSC marking, previous BCC membership.
- (ii) Familiarity with syllabus material eg teaching at first-year level in the subject area.
- (iii) Academic credentials, including any relevant to school education, curriculum design etc.
- (iv) Seniority, with a view to having one relatively junior nominee and another of more senior standing.
- (v) Both tertiary sector nominees not to be from the same university, unless the only proposals are received from staff of one university.

Process

- (i) Secretary of the Committee of Chairs to circulate a call for proposal of nominees with a date for response.
- (ii) Where more than two proposals are submitted, preliminary ranking on the basis of the above criteria.
- (iii) Consultations between Chair, CoC, and other Chairs, as necessary.
- (iv) Chair, CoC, to make nominations to the BoS, and copy information to NSWVCC.