

**COMMITTEE OF CHAIRS OF ACADEMIC BOARDS/SENATES  
OF UNIVERSITIES IN NSW AND THE ACT**

**MEETING (06/2)**

**15 JUNE 2006**

**Item 10.2      Committee of Chairs Meeting Schedule**

The Standing Orders provide as follows for the Committee's meeting schedule:

**3. SCHEDULE, NUMBER AND LOCATION OF MEETINGS**

*The Committee will meet usually three times per year, in March, May and August, and in November if required. The Committee will usually meet on the last Thursday in those months, from 9/10 am to 3/4 pm, at the Chair's discretion.*

*The schedule of meeting dates coincides with the meeting dates for the New South Wales Vice-Chancellors' Conference, which usually meets in February, June, September and November.*

*Meetings should normally alternate between big city and small city/town locations.*

From time to time the meeting dates have been moved to accommodate various requirements. The meetings of the NSW Vice-Chancellors' conference have also varied from the abovementioned pattern.

The Thursdays had been chosen as days when no university had major committee meeting clashes, although this has also varied in practice. The Committee is asked to consider whether it would be less disruptive to hold meetings on Fridays (with the dinner on Thursday evenings). If agreed, the Standing Orders can be modified accordingly.