

Confirmed Minutes

UNIVERSITY OF TECHNOLOGY, SYDNEY UNIVERSITY GRADUATE SCHOOL BOARD

Unconfirmed minutes of Meeting 09/03 of the University Graduate School Board held on Tuesday 11 August 2009 in the Conference Room, Level 4B, Building 1, City Campus at 9:30 am.

Present: Prof M Tennant (Chair), Mr M Booth, Prof D Elliott Ms F Guo (left at 10.55), Prof L Hitchens, Ms A Hobson, Dr P Huynh (left at 10.30), Prof J Lu, Dr J McKenzie, A/Prof C Mitchell, Prof D Michayluk, A/Prof C Rice, A/Prof S Schuck, Prof N Solomon, Prof S Taylor, Dr J Yang

Apologies: Prof H Nguyen, Mr S Rudduck, Prof G Skilbeck

In attendance: Ms A Plume (Meeting Secretary), Ms A Kwakwa, , Prof B Samali (Standing in for Prof Nguyen), A/Prof L Harry (Standing in for Prof Skilbeck)

1 WELCOME/APOLOGIES

The Chair welcomed A/Prof L Harry, Dr P Huynh, Ms A Kwakwa, Prof D Michayluk, Prof B Samali and A/Prof S Schuck
The above apologies were received and noted

2 MINUTES

2.1 Minutes 09/02

AGS/09/09

The Academic Board Committee Graduate School Resolved:

The minutes of meeting 09/02 (16 June 2009) were confirmed and signed as a true record

3 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS

No items were discussed at this meeting

4 DEAN'S REPORT

4.1 DVC Research Report to Council

The Chair reported to the Board that the completion rate has increased, mainly in Doctoral degrees.

4.2 Forum on the Future of the Doctorate

The Chair reported that he held a forum with Prof Lee and A/Prof Rice on global trends in Doctorates.

4.3 Researcher Capability Project

The Chair informed the Board that the purpose of the Researcher Capability Project is to have a central place to promote researcher education for students and staff, especially early career researchers.

It is agreed that ELSSA, HRU, IML, Library, Maths Study Centre, RIO, and UGS meet twice a year to provide an overview of the program

4.4 Faculty targets to 2012

The Chair reported that the target is based on the number he requested from the Board members at the end of 2008. The Chair advised the Board how to plan achieving the target.

5 POLICIES AND PROCEDURAL MATTERS

5.1 Process for the Allocation and Scoring of Scholarships: IPRS and IRS, APA, UTSD and UTSP

APA, UTSD and UTSP

The Chair advised that the number of APAs is increasing. Previously, UTSD were allocated only to local students; however, there is now scope for offering them to international students as well. Each Faculty has a quota of offers based on the previous year's completion rate. The Chair tabled a document titled "Graduations and Allocation of Scholarships for 2010" and explained the allocation, plus an additional four for each research strength areas. The Board discussed keeping aside 8 scholarships for the sustainability and creative industry areas, that can be offered at any faculty/institute (with two reserved for ISF).

The Board discussed the scholarship scoring system and agreed that there will be no change this year, however, we shall re-visit this item in 2010.

For Action: Tennant

Re-visit scholarship scoring system in 2010

IPRS and IRS

The Chair explained the process for IRS and IPRS.
The Board asked if we have central scheme top-ups.

For Action: Tennant

To talk about central scheme top-ups with the DVC Research

5.2 International HDR Admission Process

The Board discussed how useful referee reports are, in making admission decisions.

AGS/09/10

The Academic Board Committee Graduate School Resolved:

that UTS process applications even when UTS is missing referee reports, but

contact students to provide referees' name and contact details

The Chair advised that UTS:I has changed its website and UGS will change its website to link better with UTS:I.

6 COURSE MATTERS

There were no course matters raised at the meeting

7 OTHER BUSINESS

The Chair discussed the opportunity of Internships with the Board. The Internship would cover

- 1 day a week of employment (this can be either teaching or doing research)
- Undertaking ATN commercialisation or other similar course

This will not be officially advertised as yet, however, if there is a candidate, contact the Chair.

For Action: Tennant

Re-visit Internship system in future meeting

There being no further business the meeting ended at 11.30 am

SIGNED AS A TRUE RECORD

CHAIR

DATE