
CONFIRMED MINUTES OF MEETING 14/2

ACADEMIC BOARD 4 JUNE 2014

PRESENT: Professor Sally Varnham (Chair), A/Professor Daryl Adair, Dr Ahmed Al-Ani, Professor Shirley Alexander, A/Professor Paul Allatson, A/Professor Chris Bajada, Professor Deborah Ascher Barnstone, Professor Charlie Benrimoj, Mr Mal Booth, Professor Peter Booth, Ms Natalia Brennan, A/ Professor Nina Burrige, Mr Thomas Da Jose, Ms Kate Chapman, Professor John Daly, Professor Simon Darcy, Ms Rosalie Degabriele, Mr William Feuerman, A/Professor Mike Ford, Professor Doug Foster, Ms Kim Gould, Professor Roy Green, Professor Lesley Hitchens, Dr Andrew Hurley, Dr Rob Jarman, Professor Jie Lu, Professor Desley Luscombe, Professor Michael McDaniel, A/Professor Louise McWhinnie (Deputy Chair), Professor Ross Milbourne, Professor Bruce Milthorpe, Dr Najah Nassif, Mr Aaron Ngan, Professor Hung Nguyen, Ms Tara Nguyen, A/Professor Bronwyn Olliffe, Ms Tracey-Ann Palmer, Ms Jenna Price, Professor William Purcell, Professor Sandra Schuck, Professor Nicky Solomon, Professor Mary Spongberg and Dr Qiang Wu.

Mr Bill Paterson (Acting Registrar) and Ms Rebecca Murphy (Executive Officer to Academic Board).

IN ATTENDANCE: Ms Lynn Blackbourn (PQU), Dr Paul Burke (Business) Ms Anne-Lise Daniel (APO), Ms Natasha Mitchell (GSU), A/Professor Jo McKenzie (IML), Ms Carolyn Newbiggin (PQU), Professor Greg Skilbeck (Executive Director Research Strategy) and Ms Jane Trethewey (SAU).

APOLOGIES: Professor Attila Brungs, A/Professor Christine Burton, Professor Christine Duffield, A/Professor David Eager, A/Professor Anthony George, A/Professor Joanne Gray, Ms Michelle Kelly, A/Professor Sara Lal, Professor Peter McNeil, A/Professor Peter Meier, Mr Antoine Najjarin, Ms Sayana Sorourian and Professor Ana Vrdoljak.

ABSENT: Dr Mikhail Anufriev, Professor Anthony Baker, A/Professor Jinjun Chen, Dr Madhu Goyal, Professor Paula Hamilton, Dr Tamara Szytynda, Professor Stephen Taylor and Andy Zephyr.

WELCOMES:

The Chair welcomed all members of the UTS Academic Board.

The Chair welcomed:

- Lynne Blackbourn and Carolyn Newbiggin (PQU) in attendance for item 9.1.
 - Associate Professor Jo McKenzie for item 9.2.
 - Dr Paul Burke Deputy Chair of the Academic Administration Committee in attendance for item 11.2.
 - Ms Anne-Lise Daniel in attendance for item 11.3.
 - New student members Natalia Brennan, Kate Chapman and Antoine Najjarin.
 - Mohen Askari alternate student member for Sayana Sorourian.
 - Sarah Mort (UTS Legal) and Jane Trethewey (SAU) in attendance for item 9.3.
 - Professor Greg Skilbeck who attended on behalf of Professor Attila Brungs.
 - Mr Bill Paterson Acting Registrar.
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1 APOLOGIES

The apologies, as listed above, were received and leave of absence from the meeting granted.

CONFLICTS OF INTEREST

The Chair requested any potential conflicts of interest to be declared. There were no declarations.

2 MINUTES

Confirmation of the minutes of Meeting 14/1 held 12 March 2014.

RESOLVED AB/ 14-2/18 – Minutes

That the minutes of meeting 14/1 of Academic Board held on 12 March 2014, as detailed in Document 2 be confirmed as a true record.

3 BUSINESS ARISING FROM THE MINUTES

All known matters are listed on the agenda.

4 RECEIPT OF TABLED PAPERS

No tabled papers.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

RESOLVED AB/ 14-2/19

Academic Board:

.1 received and noted the *Report from the Chair/Deputy Chair* and its Attachments, as detailed in Document 5;

.2 noted the executive action taken by the Chair by ‘flying minute’ in approving the following recommendations from the Courses Accreditation Committee, Graduate Research School and UTS Faculty of Law, as detailed in **Attachments 1-3**;

Courses Accreditation Committee Report

.2.1 New Courses

approve the accreditation of the following new courses to be offered from 1 July 2014 to the end of 2018 as detailed in **Attachment 1**:

Faculty of Health

C04279 Master of Primary Health Care (Advanced)

C04292 Master of Primary Health Care

C07124 Graduate Diploma in Primary Health Care

C11242 Graduate Certificate in Primary Health Care

(file UR13/495)

Amendment to Student and Related Rule 11.8.5

.2.2 receive and note the report *Request to Endorse Amendment to Student and Related Rule 11.8.5*;

.2.3 endorse, and recommend that Academic Board recommend that Council approve, the amendment to Rule 11.8.5 as detailed in **Attachment 2**;

UTS Faculty of Law - Posthumous Award of Degree

.2.4 recommend to Council that pursuant to the recommendation of the Faculty Board of Law, and in accordance with Rule 13.2.1.(3), the degree Juris Doctor (JD) (C04236) be conferred posthumously to Ephraem John Alexander Chifley Student Number 11149046, as detailed in **Attachment 3**;

- .3 note the executive action of the Chair to appoint members to Academic Board and the Graduate Research Student Appeals Committee on 7 May 2014 as detailed in **Attachment 4**;
- .4 receive and note the Academic Board Workplan 2014 as detailed in **Attachment 5**;
- .5 note the executive action taken by the Chair of Academic Board in approving the grading of awards for graduands in Autumn 2014, as listed in the following schedules presented by the faculties:
- Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School
 - Schedule 9 – Graduate School of Health
- .6 resolve that the executive action taken by the Chair of Academic Board in making the following recommendations to Council be endorsed:
- (a) That graduands in their respective courses of the six faculties, the UTS Business School and the Graduate Research School and Graduate School of Health indicated in recommendation .6 above, as listed in Schedules 1–9, be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated;
- (b) That graduands, as designated, be awarded the University Medals.

6 VICE-CHANCELLOR'S REPORT

The Vice-Chancellor outlined the following items, which include matters additional to the written report.

Federal Budget/VCC Retreat

The major changes in this budget will impact UTS from 2016 onwards. The full impacts of the Federal Budget will not be known until further details are provided on changes. It will then be possible to model the impacts on the projections in the Long Term Financial Plan (LTFP) and consider various domestic fee scenarios for 2016.

In the meantime, the Vice-Chancellor's Committee (VVC) held its annual retreat last week. It has taken the decision to grandfather fees for Commonwealth Supported students commencing studies at UTS mid-year (spring semester 2014). The decision, which we announced on Friday afternoon, will not significantly impact our financial position, but should provide significant level of comfort to commencing students. Apart from the extensive discussions around the budget and its implications at the VCC retreat, also under discussion were potential new courses, managing for performance, and review of the Key Performance Indicator framework

Pascal Lamy Event

On 28 May we welcomed Pascal Lamy, economist, former Director General of World Trade Organisation (2005 to 2013) to discuss the report of the Oxford Martin Commission for Future Generations, which he chaired - *Now for the Long Term*. Mr Lamy delivered the keynote speech and participated in a panel discussion for 250 alumni, non-government organisation and government representatives, and industry partners.

The Commission has identified five interlinked principles that overcome obstructions for thinking in the long-term, all of which resonate with UTS:

1. Creative coalitions and partnerships
2. Innovative, open and reinvigorated institutions
3. Placing a higher future and future generations
4. Investing in younger generations
5. Establishing a common platform of understanding

FEIT Opening Events

Next week Her Excellency the Governor will officially open building 11, the new home for the Faculty of Engineering and Information Technology. The new building will open up great opportunities for collaboration between staff from all parts of the Faculty, bringing together people who have previously been based in various locations across the campus. It will be an inspiring place for our students to learn and create, and for our staff to bring Engineering and IT education to life in collaborative, light-filled spaces kitted out with latest in technology. It will transform our teaching and learning capabilities and outcomes, enabling and empowering the UTS Learning 2014 vision.

RESOLVED AB/ 14-2/20 - VC Report

That the Vice-Chancellor's Report be received and noted.

7 STARRING OF ITEMS FOR DISCUSSION

The following items were pre-starred: 9.1, 9.2, 9.3, 10.1, 11.3, 11.6, 12.1, and 12.3. Members were invited to star further items for discussion.

MOTION:

That the adoption of the remaining items be approved.

RESOLVED AB/ 14-2/21

8 ELECTION/MEMBERSHIPS

8.1 Election Update: Staff Elections to Academic Board and Faculty Boards

RESOLVED AB/ 14-2/22

Academic Board:

- .1 received and noted the report as detailed in Document 8.1 – *Elections Update: staff elections to Academic Board and the Faculty Boards* and its Attachment; and
- .2 encouraged support from Board members in filling the remaining vacancies.

9 ACADEMIC AND PRIORITY ISSUES

***9.1 Final UTS Performance Report 2013**

The Senior Deputy Vice-Chancellor spoke to this item. The report was compiled by the Planning and Quality Unit based on input from Senior Executive members, Deans, Directors, as well as data and commentary for each Key Performance Indicator (KPI) provided by various support units.

The Senior Deputy Vice-Chancellor highlighted the following sections of the UTS Performance report:

- The 2013 Performance Report shows that *absolute changes compared with 2012* in performance across the Top 10 Key Performance Indicators (KPIs) were mixed. Seven of the thirteen metrics improved, three declined slightly, two were stable, and data is lagging for the metric on publications.
- The performance domain of most concern in this context is “University Environment and Engagement”, with two out of three headline metrics rated red (Aboriginal and Torres Strait Islander student and staff participation). As noted in the report, these ratings are based on performance relative to the ambitious targets set, not absolute performance.

- Four problematic areas of performance in recent years across the full KPI suite are still proving to be difficult to shift: “Share of domestic market demand”, “Graduate workplace success”, “Indigenous Australian student and staff participation” and “Greenhouse gas reductions”.
- While development of alternative more nuanced metrics is being considered for these KPIs, our focus needs to be maintained on assessing whether the initiatives in the pipeline in each of these areas are likely to deliver major improvements in performance in the short-medium term or whether more radical action is required to meet the high aspirational targets which have been set.
- UTS has been ranked first in Australia and 20th in the world among “young” universities in the QS Top 50 Under 50 and named among the top 25 most international universities by *Times Higher Education*.

The Final UTS Performance Report 2013 will be used by the Vice-Chancellor, the Senior Executive and the senior management group more broadly in the current planning cycle to inform subsequent steps, and in setting planning parameters for 2014-2018.

Australian Qualifications Framework

The Senior Deputy Vice-Chancellor advised the Board of the Australian Qualification Framework (AQF) Council’s announcement of a minor change to the specification of Masters degrees in the framework. UTS will still be compliant and nothing in the transition plan will change. UTS may need to revisit changes that were made to courses in order to meet the old formulated approach.

RESOLVED AB/ 14-2/23 – UTS Performance Report

Academic Board:

- .1 received and noted the report as detailed in Document 9.1 – *UTS Final Performance Report 2013* and its Attachments.
- .2 considered the Board’s role in improving the University’s performance in specific areas.

***9.2 Report on the Graduate Attributes Project**

The Deputy Vice-Chancellor (Teaching, Learning and Equity) provided an update on the Graduate Attributes Project. The three-year strategic UTS Graduate Attribute project (UTS:GAP) was funded in 2011 to focus on systematic renewal of the curriculum across all UTS courses, to develop graduate attributes that reflect the UTS model and ensure that graduates are prepared for employment or further study in a rapidly changing context. The project builds on graduate attribute work that has been occurring at UTS since 2001 with the development of the UTS Graduate Profile Framework. Faculties had identified graduate attributes for their major undergraduate courses, but development and embedding was often not systematic, particularly at postgraduate level.

Each Faculty has shaped its own approach to Graduate Attributes development within the framework, with some focusing first on developing attributes across the whole Faculty and others taking a course-by-course approach. Over the past two years of UTS:GAP, Faculties have defined Graduate Attributes at Faculty or course level for all of their current courses and are reaching completion on developing Course Intended Learning Outcomes (CILOs). Work is continuing on refining CILOs for some courses, particularly through differentiating outcomes for Masters, Graduate Diploma and Graduate Certificate courses. CILOs for each course are designed to describe the overall learning outcomes that students will achieve from the course, at the appropriate AQF level.

While graduate attribute mapping is a continuing process and an ongoing part of curriculum development as courses are developed and reviewed, this year marks a shift towards a greater emphasis on implementing and embedding graduate attribute development and assessment. Faculties are developing a greater range of learning activities and assessment tasks for students to develop specific attributes such as communication, professional readiness, self-management, leadership and sustainability. This is in line with Learning2014. Assessment tasks are being revised, with more specific criteria and marking rubrics developed for graduate attributes, including communication.

RESOLVED AB/ 14-2/24 – Graduate Attributes

Academic Board received and noted the report as detailed in Document 9.2 – *Report on the Graduate Attributes Project*.

***9.3 Rules Review Project**

The acting Registrar presented on the UTS Rules Review. Academic Board recommended that Council approve all proposed changes to the UTS Student Rules and consequential changes to UTS instruments arising from the UTS Rules Review Project, noting that the suite of amendments to the UTS Rules (Student Rules and General Rules) will be considered by the Governance Committee on 28 July 2014.

The purpose of the Rules Review Project was to:

- undertake a comprehensive review of the UTS Rules;
- implement identified improvements to the Rules and its environment;
- ensure alignment, compliance and clarity with the Rules and other UTS governance instruments; and
- implement a clear set of Rules that were easily applied and understood, with attention to plain English and rationalisation of language and cross-referencing where practicable.

The Rules Review Project was sponsored by the Registrar and project managed by the Governance Support Unit (GSU). The Registrar established a Steering Committee consisting of academic and professional staff with rules expertise to oversee and guide the review process.

In brief, the following methodology was undertaken:

- Feedback sought via broadcast emails from University community (staff & students).
- Independent read-through of Rules.
- Working groups with membership based upon expertise and experience were established to review feedback and currency of existing rules.
- Internal and external legal review.
- Complex layers of edits and consultation.

The rules amendments have undergone thorough internal and external legal review and have been signed off by Minter Ellison Lawyers. Extensive consultation has been undertaken with key stakeholders across the University through broadcast feedback requests, working groups, legal reviews, additional post-legal consultation and quality checks.

The Deputy Vice-Chancellor (T, L & E) proposed that Rule 3.3 Retention of Students work in particular Rule 3.3.2 be amended to make it explicit that consent will be sought to exhibit a students work. The Governance Support Unit will note this for further reviews.

RESOLVED AB/ 14-2/25 – Rules Review

Academic Board:

- .1 received and noted the report provided on the UTS Rules Review Project as detailed in Document 9.3 – *UTS Rules Review Project* and Attachments 1–4;
- .2 noted that the proposed amendments to the Student Rules have been subject to a thorough legal review (both internal and external) and have been confirmed by Minter Ellison Lawyers as being:
 - *compliant with the University of Technology, Sydney Act, the By-laws created pursuant to the Act and other legal requirements either specific or general;*
 - *consistent, unambiguous and complete in the general structure, organisation, numbering and cross referencing; and*
 - *appropriate for use by the University and are enforceable and binding in accordance with their term;*

- .3 noted that the proposed amendments to Sections 11 and 12 of the Student Rules were endorsed by the Graduate Research School Board (GRSB) on 1 April 2014 and the amendments to the remaining sections of the Student Rules were endorsed by the Academic Administration Committee (AAC) on 19 May 2014 (with Sections 11 and 12 provided for noting to ensure a holistic review);
- .4 recommended that Council approve proposed amendments to the Student Rules at its meeting on 13 August 2014, as detailed in **Attachment 1**;
- .5 recommended that Council approve that the 'UTS Student and Related Rules' be renamed to the 'UTS Student Rules';
- .6 recommended that Council approve the consequential changes to UTS instruments arising from the changes proposed to the Student Rules at its meeting on 13 August 2014, as detailed in **Attachment 2**;
- .7 noted that the proposed amendments to the Student Rules, and all consequential changes to UTS instruments, as detailed in **Attachments 1 and 2**, will be submitted for noting by the Governance Committee on 28 July 2014;
- .8 in addition to noting the amendments to the Student Rules, the Governance Committee will be asked to endorse proposed amendments to the General Rules and recommend that they be approved by Council on 13 August 2014;
- .9 noted that a summary/rationale for the proposed Student Rule changes is provided in **Attachment 3**;
- .10 noted that a summary of the consultation undertaken is provided in **Attachment 4**.

10 FACULTY/ BOARD MATTERS

***10.1 Faculty of Design, Architecture and Building presentation on Learning 2014 and Academic Standards**

The Chair introduced Professor Desley Luscombe, Dean of Design, Architecture and Building (DAB) to present on Learning2014 and Academic Standards.

The Board noted the following points:

- DAB Vision:
Through our research, education and interaction with professions DAB aims to transform urban environments through the creation of new values, processes, urban developments, architecture, designed objects, spaces and visual media.
- The purpose of Design, Architecture and Building is to:
 - Provide relevant, high quality education.
 - Maintain Australia's position in globally-relevant knowledge and research.
 - Develop leadership for our professions and their new innovations.
 - Take an active role in the development of UTS as a world leading university of technology.
- Ten years ago DAB had 24 research outcomes, now it has over 120 research outcomes. DAB will focus on growing industry based income to \$3 million by 2016. This will be done by building strengths in Designing Out Crime, the Design Innovation Research Centre and the Centre for Contemporary Design Practice.
- Students learning can take many forms such as:
 - flipped classes
 - casual classes
 - rethinking the brief for projects as direct learning
 - researching unique attributes
 - testing the market place
 - presenting to professionals

- learning through experience
 - learning through failure
 - thinking as a team .
- The School of Built Environment offers a modern and progressive dynamic environment for students, industry and researchers through a transdisciplinary approach that mixes property economics, construction project management, planning, property development and project management disciplines.
 - In the School of Built Environment students learn through:
 - flipped learning model group review
 - testing through prototyping
 - stakeholder consultation
 - peer review
 - building a team
 - Building Information Modelling (BIM) experimentation.
 - Challenges: 689 subjects, 80% have attributes of Learning2014, 63% are taught by casuals. Mentoring such a large number of casual staff is a challenge, as is getting students to understand the broader benefits of Learning 2014.

The Board congratulated Professor Luscombe on all her hard work and thanked her for her presentation.

RESOLVED AB/ 14-2/26 - DAB

Academic Board received and noted the presentation by Design, Architecture and Building on Learning 2014 and Academic Standards.

10.2 Amendment to the Composition and membership of the Faculty Board in Design, Architecture and Building

RESOLVED AB/ 14-2/27

Academic Board:

- .1 received and noted the report as detailed in Document 10.2 – *Amendment to the Composition and Membership of the Faculty Board in Design, Architecture and Building* and its Attachment;
- .2 approved the amendment of the Faculty of Design, Architecture and Building Board composition and membership, as detailed in **Attachment 1**.

10.3 Amendments to the Composition of the FASS Faculty Board

RESOLVED AB/ 14-2/28

Academic Board:

- .1 receive and note the report as detailed in Document 10.3 – *Amendments to the Composition of the FASS Faculty Board* and its Attachment;
- .2 approve the amendments to the composition of the FASS Faculty Board, as detailed in **Attachment 1**.

10.4 Faculty of Health – Posthumous Award of Degree

RESOLVED AB/ 14-2/29

- .1 pursuant to the recommendation of the Faculty Board in Health and in accordance with Rule 13.2.1. (3), the Bachelor of Human Movement be awarded posthumously to Student (ID 11424126);
- .2 Academic Board recommended that Council approve the conferral of this award.

10.5 Request for Rescission of an Award of the University

RESOLVED AB/ 14-2/30

Academic Board:

- .1 recommended to Council that the award conferred upon Natalie Evans (Student ID: 11358278) – Graduate Diploma in Legal Studies on 19 March 2013 – be rescinded;
- .2 recommended to Council that the award conferred upon Susan Tannous (Student ID: 11274964) – Graduate Certificate in Trade Mark Law and Practice – on 6 April 2013 be rescinded;
- .3 recommended to Council that the award conferred upon Kim Walters (Student ID: 11122191) – Graduate Certificate in Trade Mark Law and Practice – on 22 August 2012 be rescinded.

11 COMMITTEE BUSINESS

11.1 Executive Committee of Academic Board Report

RESOLVED AB/ 14-2/31

Academic Board:

- .1 received and noted the report of the Executive Committee of Academic Board, as detailed in Document 11.1 and its Attachment;
- .2 endorsed the proposed amendments to the composition of Academic Board, as detailed in **Attachment 1**.

11.2 Academic Administration Committee Report

RESOLVED AB/ 14-2/32

Academic Board:

- .1 received and noted the report as detailed in Document 11.2 – *Academic Administration Committee Report* and its Attachments;
- .2 noted the UTS Rules Review Project update as detailed in Document 11.2;
- .3 noted the Academic Progression, Exclusions and Appeals 2013 Report as detailed in **Attachment 1**;
- .4 noted the Scholarships and Prizes Policy and Procedures Issues (and feedback) Log as detailed in **Attachment 2**;
- .5 approved the amendments to the Scholarships and Prizes Policy as detailed in **Attachment 3**;
- .6 noted the amendments to the Scholarship and Prize Establishment and Management Procedures as detailed in **Attachment 4**; and
- .7 recommended that Council approve the amendments to the Standing Delegations of Authority Section 4.11 (Scholarships, prizes and the University medal) as detailed in **Attachment 5**.

***11.3 Courses Accreditation Committee Report**

RESOLVED AB/ 14-2/33- CAC Report

Academic Board:

- .1 receive and note the report of the Courses Accreditation Committee (CAC) as detailed in Document 11.3 and its Attachment;

Reaccreditation

- .2 approve the reaccreditation of the following courses from 1 January 2015 to the end of 2019:

Faculty of Engineering and Information Technology

- .2.1 C09066 Bachelor of Engineering (Honours)
C09067 Bachelor of Engineering (Honours) Diploma in Professional Engineering Practice
C09068 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies
C09069 Bachelor of Engineering (Honours) Bachelor of Arts in International Studies Diploma in Professional Engineering Practice
C09070 Bachelor of Engineering (Honours) Bachelor of Business
C09071 Bachelor of Engineering (Honours) Bachelor of Business Diploma in Professional Engineering Practice
C09072 Bachelor of Engineering (Honours) Bachelor of Science
C09073 Bachelor of Engineering (Honours) Bachelor of Science Diploma in Professional Engineering Practice
C09074 Bachelor of Engineering (Honours) Bachelor of Medical Science
C09075 Bachelor of Engineering (Honours) Bachelor of Medical Science Diploma in Professional Engineering Practice
C09076 Bachelor of Engineering (Honours) Bachelor of Creative Intelligence and Innovation (files 99/1047, 98/158, 00/1023)

Faculty of Arts and Social Sciences

- .2.2 C10269 Bachelor of Sound and Music Design
C10270 Bachelor of Sound and Music Design Bachelor of Arts in International Studies (file UR09/275)

Faculty of Design, Architecture and Building

- .2.3 C04008 Master of Property Development
C06006 Graduate Diploma in Property Development (file 95/0336)

Phasing out and discontinuation

- .3 approve that the following courses be set to phasing out from Autumn semester 2015 and discontinued once all currently enrolled students have completed:

UTS Business School

- .3.1 C10039 Bachelor of Management in Events and Leisure
C10040 Bachelor of Management in Tourism
C10048 Bachelor of Management in Tourism and Hospitality
C10044 Bachelor of Management in Tourism Bachelor of Arts in International Studies
C10045 Bachelor of Management in Events and Leisure Bachelor of Arts in International Studies (files UR03/294, UR02/331, UR01/911, 01/459)
- .3.2 C04239 Master of Management (file UR08/45)

Faculty of Engineering and Information Technology

- .3.3 C04218 Master of Information Technology (Extended)
C04157 Master of Information Technology
C06058 Graduate Diploma in Information Technology
(file UR08/637)

Faculty of Science

- .3.4 C06097 Graduate Diploma in Mathematics and Statistics for Business and Finance
(file UR08/637)

OTHER MATTERS FOR NOTING

External articulation arrangements

- .4 note that the Senior Deputy Vice-Chancellor has approved the following new external articulation arrangements:

Faculty of Design, Architecture and Building

- .4.1 TAFE NSW for the courses:

C10004 Bachelor of Design in Architecture
C10273 Bachelor of Design in Animation
C10306 Bachelor of Design in Fashion and Textiles
C10304 Bachelor of Design in Integrated Product Design
C10271 Bachelor of Design in Interior and Spatial Design
C10265 Bachelor of Design in Photography and Situated Media
C10308 Bachelor of Design in Visual Communication

(files 00/1037, UR08/1, UR10/716, UR12/62, UR12/61, UR10/380, UR08/779, UR12/63, UR08/1)

UTS Business School

- .4.2 PGA International Golf Institute for the courses:

C10027 Bachelor of Business
C10026 Bachelor of Business
(files 00/848 , UR13/1104)

Faculty of Engineering and Information Technology

- .4.3 Technical and Vocational Training Corporation (TVTC) Saudi Arabia for the course:

C10148 Bachelor of Science in Information Technology
(file UR01/791)

Admission Requirements

Faculty of Engineering and Information Technology

- .5.1 note that the Senior Deputy Vice-Chancellor has approved that completion of four years of selected five-year bachelor degrees at the Universidad La Sabana be recognised as equivalent to an AQF level 7 Bachelor degree and accepted as a basis for admission into the following selected UTS postgraduate degrees from spring 2014:

C04094 Master in Engineering Management
C04275 Master in Engineering Management (from Autumn 2015)
C04218 Master of Information Technology (Extended)

Faculty of Arts and Social Sciences

- .5.2 note that the Courses Accreditation Committee has recommended to the Senior Deputy Vice-Chancellor that the changes to admission requirements for the following postgraduate courses offered by the Faculty of Arts and Social Sciences be approved for implementation from Autumn 2015;

C11227 Graduate Certificate in Media Arts and Production
C06105 Graduate Diploma in Communication Management
C06103 Graduate Diploma in Public Relations
C06101 Graduate Diploma in Integrated Communication
C06102 Graduate Diploma in Organisational Change and Communication
C07107 Graduate Diploma in Information Management
C06037 Graduate Diploma in Journalism
C07120 Graduate Diploma in Media Arts and Production
C06041 Graduate Diploma in Creative Writing
C04248 Master of Media Arts and Production
C04203 Master of Arts in Information and Knowledge Management
C04254 Master of Arts in Communication Management
C04106 Master of Arts in Journalism
C04109 Master of Arts in Creative Writing
C04244 Master of Arts in Non-fiction Writing
C11223 Graduate Certificate in Teaching English to Speakers of Other Languages
C06096 Graduate Diploma in Adult Literacy and Numeracy Teaching
C07118 Graduate Diploma in Teaching English to Speakers of other Languages
C04231 Master of Arts
C04245 Master of Arts in Teaching English to Speakers of Other Languages
C06106 Graduate Diploma in International Studies
C04262 Master of Arts in International Studies

UTS Business School and Faculty of Engineering and Engineering and Technology

- .5.3 note that the Courses Accreditation Committee has recommended to the Senior Deputy Vice-Chancellor to approve that the foundation studies course offered by Northern Consortium of the United Kingdom, be recognised as an alternative basis for admission into selected courses offered by the Faculty of Engineering and Information Technology and the UTS Business School, as detailed in the proposal documentation:

Northern Consortium of the United Kingdom International Foundation Year accepted for admission into:

C10026 Bachelor of Business
C10027 Bachelor of Business
C10039 Bachelor of Management in Events and Leisure
C10040 Bachelor of Management in Tourism
C10048 Bachelor of Management in Tourism and Hospitality
C10061 Bachelor of Engineering Diploma in Engineering Practice
C10066 Bachelor of Engineering Science
C10067 Bachelor of Engineering
C10143 Bachelor of Information Technology
C10229 Bachelor of Science in Games Development

from Spring 2014.
(file: UR14/419)

Nomenclature

- .6.1 note that the Vice-Chancellor has approved new award title nomenclature for eight new courses:

Faculty of Health

C04279 Master of Primary Health Care (Advanced)
C04292 Master of Primary Health Care
C07124 Graduate Diploma in Primary Health Care
C11242 Graduate Certificate in Primary Health Care

UTS Business School

C11244 Graduate Certificate in Executive Business Administration (Global)
C04281 Master of Business in Operations and Supply Chain Management Extended
C04282 Master of Finance
C11243 Graduate Certificate in Finance

- .6.2 note that the Vice-Chancellor has approved new award title nomenclature for two existing courses:

UTS Business School

C07112 Graduate Diploma in Strategic Supply Chain Management
C11199 Graduate Certificate in Strategic Supply Chain Management

Proposed Out of Session approval

- .7 note that a Flying Minute will be circulated to Academic Board prior to the next scheduled meeting, outlining the proposed approval by Executive Action of the Chair, of new courses to be offered for Autumn 2015;

Course Proposals Requiring Academic Board Consideration in 2014

- .8 note the course proposals requiring consideration by Academic Board in 2014 as detailed in **Attachment 1** to Document 11.3.

11.4 Graduate Research School Board Report

RESOLVED AB/ 14-2/34

Academic Board:

- .1 received and note the report as detailed in Document 11.4 – *Graduate Research School Board Report* and its Attachment;
- .2 noted the revised *Thesis Presentation and Submission Procedures for Higher Degree by Research Students*, as approved by the Dean, Graduate Research School on 19 May 2014 and detailed in **Attachment 1**.

11.5 Research and Research Training Committee Report

RESOLVED AB/ 14-2/35

Academic Board:

- .1 received and noted the report as detailed in Document 11.5 – *Research and Research Training Committee Report* and its Attachments;

- .2 endorsed, and recommend that Council approve, the revised Intellectual Property Policy, as detailed in **Attachment 1**;
- .3 endorsed, and recommend that the Vice-Chancellor approve, the revised Research-Generated Intellectual Property and Commercialisation Vice-Chancellor's Directive, as detailed in **Attachment 2**;
- .4 endorsed, and recommend that the Vice-Chancellor approve, the Research Management Vice-Chancellor's Directive, as detailed in **Attachment 3**;
- .5 noted the Research Data Management Vice-Chancellor's Directive, as detailed in **Attachment 4**;
- .6 noted the Costing and Pricing of Research Projects Vice Chancellor's Directive, as detailed in **Attachment 5**;
- .7 noted the Research Investment Accounts Procedures, as detailed in **Attachment 6**;
- .8 noted the Research and Research Training Committee's Workplan 2014 as detailed in **Attachment 7**; and
- .9 noted the appointment of Professor Isabel Karpin as Deputy Chair of the Research and Research Training Committee, who will be Acting Chair of the Research and Research Training Committee from 22 August 2014 until 31 December 2014.

***11.6 Teaching and Learning Committee Report**

Associate Professor Paul Allatson clarified that the Student Feedback Survey (SFS) review group has been established to develop new criteria for SFS questions.

RESOLVED AB/ 14-2/36

That Academic Board receive and note the report as detailed in Document 11.6 – *Teaching and Learning Committee Report* and its Attachment.

11.7 Annual Report from the Graduate Research Students Appeals Committee of Academic Board

RESOLVED AB/ 14-2/37

Academic Board received and noted the report as detailed in Document 11.7– *Annual Report from the Graduate Research Students Appeals Committee of Academic Board* in accordance with Section 4.1(10) of the Procedural Guidelines for the Graduate Research Students Appeals Committee.

12 OTHER BUSINESS

***12.1 Amendment of the Terms of Reference of the Board of Studies, Connected Intelligence Centre**

The creation of the Centre for Connected Intelligence was approved by the Vice-Chancellor in March 2014, following on from the UTS commitment to being a 'data intensive' university. The name of the Centre was subsequently changed (with the Vice-Chancellor's approval) to the Connected Intelligence Centre. At its 14/1 meeting on 12 March 2014, Academic Board approved the establishment of, and Terms of Reference for, a Board of Studies (BoS) for the Connected Intelligence Centre (the Centre). The BoS is a standing committee of Academic Board.

In recognition of the Centre's academic needs and transdisciplinary profile, amendments are now proposed to the BoS Terms of Reference. The amendments are primarily intended to clarify processes and simplify the composition of the BoS by removing the requirement that it have elected members (with the exception of an elected student member). The proposed new composition of the BoS includes representation from each faculty, as well as a teaching and learning expert from the Institute for Interactive Media and Learning, ensuring that the BoS has comprehensive support and vision across disciplines.

RESOLVED AB/ 14-2/38

Academic Board:

- .1 received and noted the report as detailed in Document 12.1 – *Amendment of the Terms of Reference of the Board of Studies, Connected Intelligence Centre* and its Attachment;
- .2 noted that the Vice-Chancellor has approved the renaming of the Centre for Connected Intelligence to the Connected Intelligence Centre;
- .3 approved the proposed amendments to the Terms of Reference of the Board of Studies for the Connected Intelligence Centre, as detailed in **Attachment 1**;
- .4 noted the clean version of the proposed amendments to the Terms of Reference of the Board of Studies for the Connected Intelligence Centre, as detailed in **Attachment 2**.

12.2 UTS Student Load, as at March 2014

RESOLVED AB/ 14-2/39

Academic Board received and noted the report, *UTS Student Load for 2014 at 17 March 2014*, as detailed in Document 12.2.

***12.3 Deputy Vice-Chancellor (Teaching, Learning and Equity) 2013 Report on Course and Subject Performance Report**

The Deputy Vice-Chancellor (Teaching, Learning and Equity) spoke to this item. In July 2013, the Curriculum and Cohort Review Group (CCRAG) considered the performance of all award coursework courses based on 2012 performance data as reported in the 2013 Course Performance Report prepared by the Planning and Quality Unit. The Report on Course and Subject Performance brings to the attention of the Board overarching teaching and learning issues. The Subject Performance Report will be referred to the Teaching and Learning Committee with a view to developing initiatives to address courses and subjects of concern, acknowledging commendable courses and subjects, and contributing to the ongoing quality improvement of teaching and learning at UTS.

Courses considered by the Group were classified as follows:

- Courses with an ‘Excellent’ rating are the courses for which most of the key course metrics are at or above the target.
- Courses with an ‘Acceptable’ rating are courses for which most of the key metrics are below the target by an amount greater than the set ‘tolerance’.
- Courses with a ‘Poor’/ ‘Of concern’ rating are subjects for which most of the key metrics are below the target by an amount greater than the set ‘tolerance’ level.
- Courses with an offshore availability.

The CCRAG also establishes a ‘Watchlist’ of courses that includes the courses identified as ‘Of concern’ in the previous year’s CPR (i.e. 2012 CPR, based on 2011 data), allowing the CCRAG to more closely monitor the performance of targeted courses. Faculties are requested to provide a response about these courses, detailing the actions they have taken or intend to take to address their poor performance. In 2013, CCRAG considered for the first time the performance of coursework subjects based on performance data for Autumn and Spring 2012 semesters and Spring 2011 semester as reported in the 2013 Subject Performance Scorecards produced in the Business Intelligence (BI) Portal.

It was agreed that the Deputy Vice-Chancellor (Teaching, Learning and Equity) would investigate and report to Academic Board on the development of a more formalised process to deal with poorly performing courses.

RESOLVED AB/ 14-2/40

Academic Board:

- .1 received and noted the *Deputy Vice-Chancellor (Teaching, Learning and Equity) 2013 Report on Course and Subject Performance* as detailed in Document 12.3 and its Attachments;
- .2 commended the courses with an ‘Excellent’ and ‘Outstanding’ performance in the 2013 Course Performance Report as detailed in **Attachment 1**;
- .3 noted the courses identified as ‘Of concern’ in the 2013 Course Performance Report as detailed in **Attachment 2**;
- .4 noted the Curriculum and Cohort Review Group’s “Watchlist” of courses as detailed in **Attachment 3**;
- .5 commended the subjects with an ‘Excellent’ performance in the 2013 Subject Performance Report as detailed in **Attachment 4**;
- .6 noted the subjects identified as ‘Of concern’ in the 2013 Subject Performance Report as detailed in **Attachment 5**;
- .7 referred the overarching teaching and learning issues identified in **Section 4** to the Teaching and Learning Committee and the Transdisciplinary Studies Committee;
- .8 noted the revised terms of reference of the Curriculum and Cohort Review Group as detailed in **Attachment 6**;
- .9 noted the revised Annual Curriculum and Cohort Performance Report Cycle as detailed in **Attachment 7**.

CLOSURE

In calling the meeting to a close the Chair thanked members for their attendance, their contribution to Academic Board.

There being no further business, the meeting closed at 11.30 am.

SIGNED AS A TRUE RECORD:

CHAIR

DATE