
CONFIRMED MINUTES OF MEETING 15/1

ACADEMIC BOARD 18 MARCH 2015

PRESENT: A/Professor Joanne Gray (Chair), Prof Shirley Alexander, Prof Deborah Ascher Barnstone, Baxter Atkins, A/Prof Chris Bajada, Dr Alison Beavis, Prof Charlie Benrimoj, Ashleigh Best, Prof Peter Booth, Prof Attila Brungs, A/Prof Nina Burrige, Prof Simon Darcy, Hemali Dave, Rosalie Degabriele, A/Prof David Eager, Dr Behzad Fatahi, Prof Shari Forbes, A/Prof Mike Ford, Kim Gould, Prof Roy Green, Prof Tony He, A/Prof Antoine Hermens, Prof Lesley Hitchens, Dr Andrew Hurley, Dr Rob Jarman, A/Prof Paul Jonson, Prof Isabel Karpin, A/Prof Hadi Khabbaz, Prof Jie Lu, Prof Desley Luscombe, Prof Heather MacDonald, Prof Alan McKee, A/Prof Louise McWhinnie, A/Prof Peter Meier, Prof Bruce Milthorpe, Mohamed Sufeyan Mohamed Sawal, Dr Najah Nassif, Dr Stuart Nettleton, Dr Susan Oguro, A/Prof Bronwyn Olliffe, Jenna Price, Prof Ann Simpson, Prof Nicky Solomon, Prof Mary Spongberg, Prof Elizabeth Sullivan, Dr Tamara Szynda, Prof Tracy Taylor, Ethan Watters, Prof Stuart White, and Prof Glenn Wightwick.

Mr Bill Paterson (University Secretary), Ms Natasha Mitchell and Ms Rebecca Murphy (Governance Support Unit).

IN ATTENDANCE: Fabio Alves (Universidade Federal de Minas Gerais), Richard Birrell (GSU), Sita Chopra (FASS), A/Prof Jo McKenzie (IML), Elizabeth Miller (GSU), Gareth Patterson (FASS), Kevin Peters (Health), Prof Peter Ralph (Plant Functional Biology and Climate Change Cluster) and Sally Scholfield (UTS Library).

APOLOGIES: A/Prof Adel Al-Jumaily, A/Prof Paul Allatson, Prof Simon Buckingham Shum, Prof Ian Burnett, Prof John Daly, A/Prof Anthony George, Dr Louise Hickman, Prof William Purcell, Prof Ana Vrdoljak and Amanda White.

ABSENT: Prof Anthony Burke, A/Prof Jinjun Chen, Dean Mattar, Prof Michael McDaniel, Prof Peter McNeil, Dr Phillip Newton, Shruti Sharma, and Dr Qiang Wu.

WELCOMES:

The Vice-Chancellor officially opened the Academic Board meeting. Professor Brungs welcomed the new Chair of Academic Board Associate Professor Joanne Gray, as well as Associate Professor Louise McWhinnie, the continuing Deputy Chair.

The Chair welcomed:

- all members and student members to the first meeting of the UTS Academic Board in 2015
- Professor Peter Ralph, Director, Plant Functional Biology and Climate Change for item 9.2
- Sita Chopra and Gareth Patterson in attendance for item 10.1
- Sally Scholfield attending on behalf of the University Librarian Mal Booth.

The Chair thanked members for nominating and being elected or appointed to the UTS Academic Board. This welcome was extended also from Associate Professor Louise McWhinnie, Deputy Chair of Academic Board.

The Chair noted that Academic Board plays a key role in the academic life of UTS. It is responsible for academic quality and standards of the University and many items of considerable strategic importance are discussed and debated at its meetings. Academic Board aims to ensure that all matters are considered in light of the required standards and in terms of potential impact on the University community. Members' active engagement and participation in the work of the Academic Board will ensure that UTS meets the required standards and expectations of an Academic Board. The Chair encouraged members to participate in this work and to share their discussions and information with fellow students and colleagues.

The Chair also welcomed the Deputy Chair and Academic Board Committee Chairs, as follows:

- A/Professor Louise McWhinnie, Deputy Chair of Academic Board
- Chair, Academic Administration Committee – A/Professor Peter Meier
- Chair, Board of Studies of the Connected Intelligence Centre – Professor Simon Buckingham Shum
- Chair, Board of Studies of the Graduate School of Health – Professor Charlie Benrimoj
- Chair, Board of Studies of the Institute of Sustainable Futures – Professor Stuart White
- Chair, Course Accreditation Committee – A/Professor Paul Jonson
- Chair, Graduate Research School Board – Professor Nicky Solomon
- Chair, Research and Research Training Committee – Professor Isabel Karpin
- Chair, Teaching and Learning Committee – Dr Robert Jarman.

Thanks to Professor Sally Varnham

The Chair extended a formal vote of thanks on behalf of Academic Board to the outgoing Chair of Academic Board, Professor Sally Varnham. Professor Varnham served as Chair of the Board for two successive terms, from 2011–2014 and brought to the Board a passion for student participation and a commitment to enhancing the Board's consultation and engagement with the broader University community.

Updated Academic Board agenda format

The Academic Board agenda has been updated. Three themes the Board will focus on in 2015 are quality, innovation and risk. Another column has been added to the Academic Board agenda to show where items align to these themes.

1 APOLOGIES

The apologies as listed above were received and leave of absence from the meeting granted.

2 MINUTES

Confirmation of the minutes of meeting 14/5 held 19 November 2014

RESOLVED AB/15-1/01 – minutes

That the minutes of meeting 14/5 of Academic Board held on 19 November 2014, as detailed in Document 2, be confirmed as a true record.

3 BUSINESS ARISING FROM THE MINUTES

The Provost provided a brief update on Item 9.2 (Implementation Support for Indigenous Graduate Attributes) from the 14/5 minutes. The Provost advised that three academic appointments had been made to a cross-University Indigenous education centre (with the Centre's name to be determined): Professor Michelle Trudgett, Professor Susan Page, and Associate Professor Gawaian Bodkin-Andrews.

The Provost acknowledged Insearch's generous support for Indigenous students, in providing \$250,000 per year for the Centre, along with a pathways scholarship. These new appointments will enable a faster implementation of Indigenous Graduate Attributes (IGAs) and Indigenous Course Intended Learning Outcomes (ICILOs) across UTS.

The Deputy Vice-Chancellor (Education and Students) advised that three faculties have received small grants for implementing Indigenous Graduate Attributes and it is still a multi-year initiative. There will be a new Graduate Attributes Project starting this year which will look at what additional attributes students need to be work ready.

4 RECEIPT OF TABLED PAPERS

There was one tabled paper: Document 11.4.1 Graduate Research School Board Report (Confidential tabled supplement re: Chancellor's Award). This tabled paper was formally received at item 11.4 on the agenda.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

The Chair spoke to this item and highlighted the following matters in the written report.

Academic Board Annual Report 2014

The Chair presented the 2014 Annual Academic Board Report to the 18 February 2015 meeting of UTS Council.

Academic Board Workplan 2015

The Planning Meeting of the Executive Committee took place on 17 February 2015, where ECAB identified priority areas for Academic Board attention in 2015. Members were advised that the Academic Board Workplan for 2015 is a working document and may change throughout the year. The Workplan will be updated as necessary and provided as an attachment to the Chair's Report at every meeting.

Academic Board reserve meeting

The 29 April 2015 reserve meeting of Academic Board will proceed. The 21 October 2015 meeting of Academic Board will be designated as the reserve meeting of 2015. It is proposed that an Academic Board Forum on Career Readiness and Graduate Workplace Success will take place on the October reserve meeting date.

Members' induction

An induction session for Academic Board members was held on Wednesday, 4 March 2015 in the Aerial Function Centre. This was attended by 25 members including staff and student members from Academic Board and its Committees. Participants heard from the University Secretary on the governance structures at UTS and the functions and powers of the Board, and the Academic Programs Office presented on the course accreditation process.

Universities Australia Higher Education Conference

The Chair attended the Australian Higher Education Conference held in Canberra on 11–13 March. The theme of the 2015 conference was **Future sense: universities shaping the new era**. It focused on the critical role of innovation in fostering international competitiveness for a prosperous economy and society.

The conference featured an exceptional line up of speakers including:

- Dr Michael M Crow, President, Arizona State University
- Ms Catherine Livingstone AO, President, Business Council of Australia
- Professor Peter Shergold, Chair of the Higher Education Standards Panel.

RESOLVED AB/15-1/02 – Chair’s Report

Academic Board:

- .1 received and noted the report as detailed in Document 5 – Report from the Chair/Deputy Chair and its Attachments;

Conferral of Award

- .2 endorsed the executive action taken by the Chair of Academic Board in approving the grading of awards for graduands in November 2014, as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School.
- .3 endorsed the executive action taken by the Chair of Academic Board in making the following recommendations to Council:
 - (a) That graduands in their respective courses of the seven faculties and the Graduate Research School indicated in .1 above, as listed in Schedules 1–8 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated;
 - (b) That graduands, as designated, be awarded the University Medals;
- .4 noted the executive action taken by the Chair by ‘flying minute’ (on 11 December 2014) to approve – as outlined below – recommendations from the Courses Accreditation Committee:

[Item 5, recommendation .4 continued]

Courses Accreditation Committee Report

.1 received and noted the report of the Courses Accreditation Committee (CAC);

New Courses

.2 approved the accreditation of the following (exit only) courses from 1 January 2015 to the end of 2019;

Faculty of Law

.2.1 CXXXX Bachelor of Laws (Honours)
CXXXX Bachelor of Business Bachelor of Laws (Honours)
CXXXX Bachelor of Science Bachelor of Laws (Honours)
CXXXX Bachelor of Laws Bachelor of Arts in International Studies (Honours)
CXXXX Bachelor of Medical Science Bachelor of Laws (Honours)
CXXXX Bachelor of Engineering Science Bachelor of Laws (Honours)
CXXXX Bachelor of Science in Information Technology Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Journalism) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Media Arts and Production) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Social Inquiry) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Public Communication) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Information and Media) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Creative Writing) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Digital and Social Media) Bachelor of Laws (Honours)
CXXXX Bachelor of Arts in Communication (Cultural Studies) Bachelor of Laws (Honours)
CXXXX Bachelor of Laws Bachelor of Creative Intelligence and Innovation (Honours)

Provost

.2.2 CXXXX Unistart Phase 1

Admissions

.2.3 approved the selection criteria for the Special Admissions Elite Athletes and Performers Scheme;

- .5 noted the executive action taken by the Chair in consultation with the Executive Committee of Academic Board, to make appointments to Academic Board and its Committees;
- .6 noted the Academic Board Annual Report 2014 as detailed in **Attachment 1**;
- .7 noted the Academic Board 2015 Workplan as detailed in **Attachment 2**;
- .8 noted the 29 April 2015 meeting of Academic Board (originally a reserve meeting) will proceed;
- .9 noted the 21 October 2015 meeting of Academic Board will be designated the reserve meeting and an Academic Board Forum will take place on the October reserve meeting date.

6 VICE-CHANCELLOR'S REPORT

The Provost spoke to this item and highlighted the following matters in the written report.

New Chair of Universities Australia

Professor Barney Glover, head of the University of Western Sydney, will take over as the new chair of Universities Australia from 19 May 2015.

UTS Appointments

There were some significant appointments for UTS, including:

- Professor Peter Scott – he will be joining us later this year as Assistant Deputy Vice-Chancellor, Education – with a specific remit on postgraduate and online courses
- Three new Indigenous appointments have already joined FASS and will be focused on implementing Indigenous Graduate Attributes and Indigenous Course Intended Learning Outcomes across UTS and Insearch.

Higher Education Research Reform Amendment (HERRA) update

Minister Pyne has split the proposed university reforms package into two Bills, separating the 20 per cent reduction to the Commonwealth Grants Scheme funding and safeguarding National Collaborative Research Infrastructure Strategy (NCRIS) for another 12 months. At this stage Senators Xenophon, Lazarus and some other cross-bench senators are indicating they will not support the amended package.

Long Service Celebration

UTS celebrated its long service staff with an event in the Chancellery last night. Three members of staff have been at UTS for forty years.

RESOLVED AB/15-1/03 – Vice-Chancellor's report

That the Vice-Chancellor's Report be received and noted.

7 STARRING OF ITEMS FOR DISCUSSION

The following items were pre-starred: 9.1, 9.1.2, 9.2, 10.1, 11.1, 11.4 and 11.5. Members were invited to star further items for discussion.

RESOLVED AB/15-1/04 – Starring of items

That the adoption of the remaining items be approved.

8 ELECTION/MEMBERSHIPS

8.1 2015 Elections Schedule

RESOLVED AB/15-1/05

Academic Board received and noted the report as detailed in Document 8.1 – *2015 Elections Schedule* and its Attachment.

9 ACADEMIC AND PRIORITY ISSUES

***9.1 Academic Year Dates 2016 – Additional Teaching Periods**

The Chair introduced the Provost to speak to this item. At its meeting held on 22 October 2014 the Academic Board approved a new academic calendar featuring three equal-length primary teaching periods. The Board approved academic year dates for 2016 within the new structure. Since then, a proposal from the Faculty of Design, Architecture and Building has been received for an additional short teaching session in February and the Graduate School of Health has requested a separate calendar for most of its courses. These proposed new teaching periods were submitted to the Board for approval.

The Faculty of Design, Architecture and Building has proposed an additional teaching period in February to accommodate subjects offered in block mode over summer. The later start date for the Autumn teaching period allows an additional short teaching period in the UTS calendar. While requested by the Faculty of Design, Architecture and Building, the new teaching period would be open to all Faculties. This addition will provide a total of seven short teaching periods in the UTS academic calendar (February, March, May, July, August, October, December).

Most courses delivered by the Graduate School of Health (GSH) have very recent or pending external accreditation and carry significant requirements for student practicum hours. UTS's new 2016 academic calendar creates significant risk for the external accreditation of most GSH programs given their current status. As new programs at the very beginning of their accreditation cycles, a major change in curriculum construction could compromise the accreditation processes. To amend delivery mode, content, clinical placements and/or length of degree at this stage would create significant issues and risks – in some cases requiring the recommencement of accreditation processes.

Given the current external accreditation status of its programs, GSH has requested an alternative 2016 calendar. The proposed calendar will consist of two semesters: 19 weeks for Semester 1 and 18 weeks for Semester 2. GSH students will have 14 face-to-face teaching weeks.

RESOLVED AB/15-1/06 – Academic Year Dates 2016

Academic Board:

- .1 received and noted the report as detailed in Document 9.1 – *Academic Year Dates 2016 - Additional Teaching Periods*;
- .2 approved the following additional academic year dates as detailed in **Attachment 1**– *Academic Year Dates 2016 – Additional Teaching Periods*:

- Graduate School of Health
 - February session;
- .3 approved the following principles for setting the UTS Graduate School of Health (GSH) academic calendar to take effect from Autumn teaching period 2016:
- Autumn teaching period – formal classes start on the Monday closest to 1 March;
 - Spring teaching period – formal classes starts on the Monday closest to 1 August.

***9.1.2 Preparation for Balanced Teaching Periods 2016**

The Deputy Vice-Chancellor (Education and Students) (DVC (E&S)) led the discussion on preparation for balanced teaching periods 2016.

The Board noted the following.

- UTS is very well positioned to implement balanced teaching periods by using Learning.Futures and flipped learning strategies.
- It was agreed last October that there would be \$1.5 million to support the further rollout of Learning.Futures and the rollout of the balanced teaching periods.
- The DVC (E& S) would like to hear from faculties about how they can best be supported during this transition.
- There are three items of business that need to be dealt with: how we use the transition week; finalising exams; and consultation with faculties about flexibility and summer offerings.
- A paper on finalising exams (logistics, scheduling mid-semester and finals) will be presented to Academic Board shortly.
- A communication program for students will be launched shortly so students know what to expect before next year.
- UTS have just bought a site software licence for Lynda.com which gives free online tutorials for all software which is available through the University Library.

The Chair thanked the Board for the discussion.

RESOLVED AB/15-1/07 – Preparation for Balanced Teaching Periods

That the discussion relating to preparation for balanced teaching periods be noted.

***9.2 Research Theme Presentation: Centre for Industrialised Algae: Opportunities for Pan-University Engagement**

Professor Glenn Wightwick introduced Professor Peter Ralph from the Plant Functional Biology and Climate Change Cluster. Professor Ralph presented on the opportunities for pan-university engagement to collaborate on industrialised algae projects.

The Board noted the following.

- UTS needs a step change in research performance, to increase income with more industry engagement. The most effective way to achieve both is to link an industry that is going through a step change. Algae-based industries are new sustainable feed stocks for dozens of products.
- University California San Diego built dozens of industries around it to become a hub of algal bio production creating 1,020 jobs and \$175 million economic output.

- Modelling of the Australian Biofuel industry has the potential to generate 13,000 new employees and \$4 billion economy and that does not include food manufacturing, agriculture, aquaculture and the pharmaceutical industry.
- State governments are looking for new, green, high tech industries; algae biofactories to support:
 - regional industry; agriculture
 - biotech industry.
- Centre for Industrialised Algae links to teaching
 - green Building Forum (DAB, FEIT, SC)- Sustainable Urban Design
 - algae-inspired design (DAB)
 - pharmaceutical MSC Course (GSH)
 - environmental biotechnology course (Science)
 - new subjects across each faculty.
- **Opportunities**
 - General Electric, Dupont, Lend lease, Mirvac are looking for new markets
 - raise the profile of UTS
 - new cross-faculty teaching
 - new cross-faculty research grants.
- **Challenges**
 - the speed of implementation.
- **Risks**
 - 10 million euro framework program – funded project at the *Dunaliella* factory
- Opportunities for collaboration going forward:
 - establish cross-faculty projects (Higher Degree Research)
 - explore co-appointments of new staff
 - identify faculty-based representatives
 - speak to faculties about opportunities for collaboration
 - convene a one-day workshop to identify opportunities and processes.

The Chair and the Board thanked Professor Peter Ralph for his presentation and look forward to the Faculty consultation to identify opportunities for collaboration.

RESOLVED AB/15-1/08 – Research Theme Presentation

Academic Board received and noted the presentation in relation to the Centre for Industrialised Algae.

10 FACULTY/BOARD MATTERS

***10.1 Faculty of Law Presentation on learning.futures and Academic Standards**

The Chair invited Professor Lesley Hitchens to present on learning.futures and Academic Standards.

The Board noted the following points:

- The Faculty’s vision is to be, and to be acknowledged as, one of the five leading law schools in Australia.
- The Faculty includes as one of its purposes: “UTS Law educates you to be a professional in the discipline of law through knowledge, skills, graduate attributes, opportunity and upholding justice.”
- The Faculty places value on both the formal and informal curriculum. Formal is classroom or flipped learning based; informal is incredibly important and includes student-led activities and volunteering programs.
- **Communicating learning.futures:**
 - held a faculty retreat
 - take advantage of orientation week
 - assessments in subjects is linked back to a graduate attribute.
- **learning.futures in Law:**
 - short videos prepared featuring senior barristers
 - showing senior counsel making submissions in court relating to a case studied in the course.
 - pre-class reading, podcasts and questions and then working with a case study in class addressing hypotheticals.
- **Challenges** implementing research-inspired and integrated learning, and professional practice exposure include:
 - access to space
 - resources
 - nature of the legal profession (particularly relate to giving students more exposure to the legal profession)
 - admitting authorities.
- **Opportunities** implementing research-inspired and integrated learning and professional practice exposure include:
 - real-world practical experience (experience for credit)
 - Brennan Justice and leadership Program (informal volunteer program)
 - develop a number of internship subjects
 - voluntary service
 - help of UTS International and BUILD program
 - *Ngiya*: Talk the law: *Ngiya* means ‘talk the law’ in Kamillaroi. The idea for *Ngiya* came from a group of Indigenous lawyers who were frustrated that there was no unique voice for critique of the dominant legal system and its impact on Indigenous peoples. To this end, *Ngiya* allows for these voices to be heard.
 - competitions: practical skills such as the Mooting Competition
 - National Honours Conference, held at UTS, invited law honour students from across Australia to submit papers
 - student editorship
 - collaborative research—Judicial Perceptions of Court-referred Meditation
 - Zicheng Public Interest Law Centre China, providing free legal aid to those who otherwise would be unable to afford legal expertise.

- The Director of the Institute of Interactive Media and Learning advised that a new system has been installed in the Guthrie Theatre called Echo 360. It captures lectures and pre-records core materials for podcasts. The student can be given access to these through a virtual learning environment before contact time with the lecturer.

The Chair and the Board thanked Professor Lesley Hitchens for her presentation.

RESOLVED AB/15-1/09 – Faculty of Law Presentation

Academic Board received and noted the presentation by the Faculty of Law on learning, futures and Academic Standards.

11 COMMITTEE BUSINESS

11.1 Courses Accreditation Committee Report

Associate Professor Paul Jonson acknowledged Associate Professor Joanne Gray's work as the former Chair of the Courses Accreditation Committee. Associate Professor Jonson highlighted the below from the written report.

New Course – Bachelor of Economics

The proposal is for the introduction of a new 144 credit point degree, Bachelor of Economics, which incorporates existing subjects from the existing Bachelor of Business. This new course represents an expansion of the UTS Business School course portfolio. The 2012 Excellence in Research for Australia (ERA) rankings placed UTS Economics in the same category as traditionally strong departments such as ANU, Monash University, University of Melbourne, and Queensland University, and above the University of Sydney and UNSW. To date the Business School has not been able to exploit its reputation to the full because, unlike its main competitors, they do not have an undergraduate program in economics or a course-based graduate PhD. This puts the School at a disadvantage and lowers their visibility in Australia and internationally. Importantly, the lack of a Bachelor of Economics degree constrains the School's ability to deliver the resource intensive coursework component of the PhD program.

The design of the Bachelor of Economics is aligned with the mission and vision of the UTS Business School. The focus of the degree on microeconomic policy will provide students with practice-oriented knowledge and skills and further the Business School's reputation as a leader in providing innovative and research-inspired education in economics. The focus on specialised skills in market design and public policy will be unique in Australia. The Bachelor of Economics will enable graduates to work in particular as policy advisers and data analysts as well as economists.

Change to the Master of Local Government

Academic Board is requested to note the change in English Language Requirements from IELTS 7.5 to IELTS 6.5 for the course C04257 Master of Local Government.

This change is related to changes to the course liability category from Spring 2015 to enable admission by International students into the C04257 Master of Local Government, C06033 Graduate Diploma in Local Government Management (exit-only), C11053 Graduate Certificate in Local Government Management and C11215 Graduate Certificate in Local Government Leadership. The changes to the course liability category were approved by the Provost, on recommendation from the Courses Planning Committee, in accordance with the Faculty Curriculum Changes approval process.

The primary reasons for the proposal are both the internationalisation of the curriculum and the recruitment of international students. To date, the curriculum at the Centre for Local Government/Australian Centre for Excellence in Local Government (CLG/ACELG) has been composed of comparative local governance principally within the framework of the 'Anglosphere' (UK, New Zealand and to a lesser extent the U.S.A). This requires expansion to incorporate both local government systems in Australia's major trading partners in Asia and the international institutions that engage in local economic development through local government systems. These courses have embraced UTS' Learning.Futures.

Quality of course accreditation documents submitted

The Courses Accreditation Committee is concerned with the quality of the documents being submitted to the Committee. The Academic Programs Office will hold a forum on the Online Course Approval Process (OCAP) shortly. Faculties that would like assistance and guidance while preparing OCAP documentation are encouraged to contact the Academic Programs Office.

RESOLVED AB/15-1/10 – Courses Accreditation Committee

Academic Board:

- .1 received and note the report of the Courses Accreditation Committee (CAC) as detailed in Document 11.1 and its Attachments;

New Course

- .2 approved the accreditation of the following new course as detailed from 1 January 2016 to the end of 2020:

UTS Business School

C10348 Bachelor of Economics

(file: UR13/1318)

Reaccreditation

- .3 approved the reaccreditation for the following course as detailed from 1.1.14 to the end of 2018:

Faculty of Science

C11210 Graduate Certificate in Mathematics

(file: UR08/637)

Extension of Course Accreditation

- .4 approved an extension of the accreditation period for the following courses offered by the Faculty of Arts and Social Sciences from 1.1.16 to 31.12.16, and if the relevant documentation is not received by 30.6.16 that the courses be set to phasing out and discontinued once all currently enrolled students have completed:

Faculty of Arts and Social Sciences

C10269 Bachelor of Sound and Music Design

C10270 Bachelor of Sound and Music Design Bachelor of Arts in International Studies

C10264 Bachelor of Global Studies

(files: UR09/275, UR06/281)

OTHER MATTERS FOR NOTING

Course Changes

.5 noted the change to the following course as detailed from 1.7.15 to the end of 2020:

Faculty of Design, Architecture and Building

C04257 Master of Local Government

(file: UR12/1034)

External Articulation Arrangements

.6 noted that the following new external articulation arrangements have been approved:

.6.1 UTS Business School

Vietnam University of Commerce, Vietnam for the course:

C10026 Bachelor of Business

accessUTS for the course:

C10026 Bachelor of Business

(file: UR14/685)

.6.2 Faculty of Engineering and Information Technology

Guangdong University of Technology, China for the course:

C10148 Bachelor of Science in Information Technology

(file: UR14/1059)

.6.3 Faculty of Science

Hebei Normal University, China for the course:

C10172 Bachelor of Biotechnology

(file: UR97/0097)

Nanjing University of Aeronautics and Astronautics (NUAA), China for the course:

C10242 Bachelor of Science (Applied Chemistry)

(file: UR14/921)

Nomenclature

.7 noted that the Vice-Chancellor has approved new nomenclature:

for new courses as follows:

.7.1 UTS Business School

C10348 Bachelor of Economics

(file: UR13/1318)

for existing courses as follows:

.7.2 Faculty of Arts and Social Sciences

C10252 Bachelor of Arts in Communication (Journalism) Bachelor of Arts in International Studies

C10253 Bachelor of Arts in Communication (Media Arts and Production) Bachelor of Arts in International Studies

C10254 Bachelor of Arts in Communication (Public Communication) Bachelor of Arts in International Studies

C10256 Bachelor of Arts in Communication (Social Inquiry) Bachelor of Arts in International Studies

C10257 Bachelor of Arts in Communication (Information and Media) Bachelor of Arts in International Studies

C10332 Bachelor of Arts in Communication (Media Arts and Production) Bachelor of Creative Intelligence and Innovation

C10333 Bachelor of Arts in Communication (Public Communication) Bachelor of Creative Intelligence and Innovation

C10334 Bachelor of Arts in Communication (Social Inquiry) Bachelor of Creative Intelligence and Innovation

C10335 Bachelor of Arts in Communication (Journalism) Bachelor of Creative Intelligence and Innovation

C10336 Bachelor of Arts in Communication (Information and Media) Bachelor of Creative Intelligence and Innovation

C10337 Bachelor of Arts in Communication (Creative Writing) Bachelor of Creative Intelligence and Innovation

(files: UR06/576; UR13/298; UT13/494; UR13/495)

.7.3 Faculty of Engineering and Information Technology

C04271 Master of Engineering

C04277 Master of Engineering (Extension)

C04278 Master of Engineering (Advanced)

C04273 Master of Engineering Master of Engineering Management

C04297 Master of Information Technology (Advanced)

(files: 99/491, UR03/8)

.7.4 **Faculty of Law**

C04143 Master of Laws
C04236 Juris Doctor
C04250 Juris Doctor MBA
C04145 Master of Dispute Resolution
(files: UR11/440; UR07/109; 95/0308)

11.2 Academic Administration Committee Report

RESOLVED AB/15-1/11

Academic Board:

- .1 received and noted the report as detailed in Document 11.2 – *Academic Administration Committee Report* and its Attachment;
- .2 noted the Academic Administration Committee’s 2014 Annual Report;
- .3 noted the Academic Administration Committee’s 2015 Workplan as detailed in **Attachment 1**; and
- .4 noted the appointment of Dr Layna Groen as Deputy Chair of the Academic Administration Committee for 2015.

11.3 Executive Committee of Academic Board Report

No report.

11.4 Graduate Research School Board Report

RESOLVED AB/15-1/12

Academic Board:

- .1 received and noted the report as detailed in Document 11.4 – *Graduate Research School Board Report* and its attachments;
- .2 approved the accreditation of the following courses from 1 July 2015:

Graduate School of Health

- .2.1 C03056 Master of Orthoptics (Research)
C02059 Doctor of Philosophy [Orthoptics]

(file: UR14/481)
- .2.2 C03057 Master of Clinical Psychology (Research)
C02060 Doctor of Philosophy [Clinical Psychology].

(file: UR14/851)

11.4.1 Graduate Research School Board Report (Chancellor's Award and Chancellor's List)

RESOLVED AB/15-1/13

Academic Board:

- .1 received and noted the report as detailed in the tabled paper, Document 11.4.1 – *Recommendations for 2014 Chancellor's Award and Chancellor's List*;
- .2 considered the recommendations of the Chancellor's Award and List Committee and Graduate Research School Board for the granting of the Chancellor's Award and placement of graduates on the Chancellor's List, as detailed in Document 11.4.1.

11.5 Research and Research Training Committee Report (Research Misconduct Vice-Chancellor's Directive)

Professor Isabel Karpin spoke to the Research and Research Training Committee Report. Professor Nicky Solomon spoke to the draft Research Misconduct Vice-Chancellor's Directive. The Responsible Conduct of Research Policy adopts for UTS the principles outlined in part A of the Australian Code for the Responsible Conduct of Research, which has been jointly issued by the National Health and Medical Research Council, the Australian Research Council, and Universities Australia.

Part B of the Australian Code for the Responsible Conduct of Research addresses how to respond to an allegation that research has not been conducted responsibly. The University currently does not have clear guidelines on dealing with misconduct cases in the preliminary investigation stage. The Research and Research Training Committee's Research Misconduct Reference Group met on three occasions in 2014 and resolved that development of a Research Misconduct Vice-Chancellor's Directive was required to provide guidance on suspected or alleged research misconduct up until the point that the Vice-Chancellor considers whether further investigation is required.

At this point the Directive refers back to the Enterprise agreements. The Reference Group determined that, in addition to providing a clear policy instrument, additional guidance and support should be available to the UTS research community on research misconduct and integrity, through mechanisms such as a web portal for information relating to research integrity and misconduct and a communication and education strategy around handling allegations or suspicions of research misconduct. Like many other universities, UTS does not subscribe to part B of the Code, because of its existing framework for handling misconduct through the Academic Staff Agreement (2014).

Part B of the Australian Code for the Responsible Conduct of Research recommends that "The processes of resolving research misconduct should be progressively incorporated into the institution's instruments regulating employment conditions when these are next negotiated." However, the Australian Research Council has recently advised that Part B will be reviewed in 2015, and it is not yet clear whether this recommendation will be maintained.

The Reference Group was conscious that the enterprise bargaining process was nearing completion for 2014. The development of the Directive has therefore been based around maintaining the current framework.

During Academic Board discussion on the draft Directive, the Provost requested the following amendments:

- a section on confidentiality around research misconduct allegations should be included in the Directive
- reference to the Provost should be removed from the responsibilities section, as the Provost bears no responsibility under the directive. The Provost bears responsibility in relation to disciplinary action only in so far as the provisions of the academic staff agreement apply (a situation that is outside the scope of the Directive, which deals with preliminary investigations only).

RESOLVED AB/15-1/14 – Research and Research Training Committee Report

Academic Board:

- .1 received and noted the report as detailed in Document 11.5 – *Research and Research Training Committee Report* and its Attachments;
- .2 endorsed, and recommended that the Vice-Chancellor approve, the Research Misconduct Vice-Chancellor’s Directive, as detailed in **Attachment 1**;

[*Editorial note*: The following comments were referred to Professor Nicky Solomon for potential inclusion in the Vice-Chancellor’s Directive:

- a section on confidentiality around research misconduct allegations should be included in the Directive
 - reference to the Provost should be removed from the responsibilities section, as the Provost bears no responsibility under the directive. The Provost bears responsibility in relation to disciplinary action only in so far as the provisions of the academic staff agreement apply (a situation that is outside the scope of the Directive, which deals with preliminary investigations only)]
- .3 noted the Research Misconduct Reference Group’s recommendations for future consideration;
 - .4 noted the Research and Research Training Committee’s 2014 Annual Report, as detailed in Document 11.5;
 - .5 noted the Research and Research Training Committee’s 2015 Workplan as detailed in **Attachment 2**; and
 - .6 noted the appointment of Erik Schlögl as Deputy Chair of the Research and Research Training Committee for 2015.

11.6 Teaching and Learning Committee Report

No report.

11.7 Graduate Research Students' Appeals Committee: Amendment of Procedural Guidelines

RESOLVED AB/15-1/15

Academic Board:

- .1 received and noted the report as detailed in Document 11.7 – *Graduate Research Students' Appeals Committee — Amendment of Procedural Guidelines*;
- .2 approved the revised Procedural Guidelines for the Graduate Research Students' Appeals Committee, as detailed in **Attachment 1**.

12 OTHER BUSINESS

12.1 Responsible Academic Officers

RESOLVED AB/15-1/16

Academic Board noted the Responsible Academic Officers appointed for 2015 as detailed in Attachment 1 to Document 12.1.

12.2 Annual Report on Award Course Approval Decisions and External Articulation Arrangements for 2014

RESOLVED AB/15-1/17

Academic Board received and noted the annual report on award course approval decisions for 2014, as detailed in Document 12.2 and its attachments.

12.3 UTS Research Equity Initiative 2014 Report

RESOLVED AB/15-1/18

Academic Board received and noted the report as detailed in Document 12.3 – *UTS Research Equity Initiative 2014 Report* and its Attachments.

CLOSURE

The Chair thanked all members for their attendance.

The Chair closed the meeting at 12.20 pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE