
CONFIRMED MINUTES OF MEETING 15/4

ACADEMIC BOARD 29 JULY 2015

PRESENT: A/Professor Joanne Gray (Chair), Professor Shirley Alexander, Professor Deborah Ascher Barnstone, Mr Baxter Atkins, Dr Alison Beavis, Professor Charlie Benrimoj, Ms Ashleigh Best, Mr Mal Booth, Professor Attila Brungs, Professor Simon Buckingham Shum, Professor Anthony Burke, Professor Ian Burnett, A/Professor Nina Burridge, A/Professor Christine Burton, Professor John Daly, Richard De Abreu Lourenco, Professor Maryanne Dever, Ms Rosalie Degabriele, Dr Michelle DiGiacomo, A/Professor David Eager, Dr Behzad Fatahi, Professor Shari Forbes, A/Professor Mike Ford, Ms Kim Gould, Professor Tony He, A/Professor Antoine Hermens, Professor Lesley Hitchens, Dr Andrew Hurley, Dr Rob Jarman, A/Professor Paul Jonson, A/Professor Hadi Khabbaz, Professor Jie Lu, Professor Heather MacDonald, Professor Michael McDaniel, Professor Alan McKee, A/Professor Louise McWhinnie (Deputy Chair), A/Professor Peter Meier, Professor Bruce Milthorpe, Mr Mohamed Sufeyan Mohamed Sawal, Professor Pam Morrison, Dr Stuart Nettleton, A/Professor Bronwyn Olliffe, Mr Bill Paterson, Ms Jenna Price, Professor Ann Simpson, Professor Nicky Solomon, Professor Mary Spongberg, Professor Tracy Taylor, Professor Ana Vrdoljak, Mr Ethan Watters and Professor Glenn Wightwick.

Mr Bill Paterson (University Secretary), and Rebecca Murphy (GSU).

IN ATTENDANCE: Ms Michelle Callen (Vice-Chancellor's Office), Ms Sita Chopra (FASS), Ms Anne-Lise Daniel (APO), Ms Lucy Forshaw (GSU), Ms Elizabeth Hayes (GSU), Ms Liria Kan (GSU), A/Professor Jo McKenzie (IML), Ms Elizabeth Miller (GSU), Ms Natasha Mitchell (GSU), Mr Gareth Patterson (FASS), Ms Madeline Porter (GSU) and Professor Rosalie Viney (CHERE—in attendance for item 9.1).

APOLOGIES: A/Professor Adel Al-Jumaily, Professor Peter Booth, A/Professor Anthony George, Professor Roy Green, Professor Isabel Karpin, Professor Desley Luscombe, Dean Mattar, Dr Najah Nassif, Dr Susan Oguro, Professor William Purcell, Professor Elizabeth Sullivan and Amanda White.

ABSENT: A/Professor Jinjun Chen, Hemali Dave, Professor Peter McNeil, Shruti Sharma, Dr Tamara Szynda, Professor Stuart White and Dr Qiang Wu.

WELCOMES:

The Chair welcomed all members and student members to the fourth meeting of the UTS Academic Board in 2015.

The Chair welcomed Professor Maryanne Dever, Associate Dean Teaching and Learning for FASS, Professor Pam Morrison who will be replacing Professor Simon Darcy while on Professional Experience Leave and Associate Professor Christine Burton (Associate Dean (Education)) from UTS Business. The Chair welcomed Professor Peter Scott, the new Assistant Deputy Vice-Chancellor (Education) in attendance for the meeting and Professor Rosalie Viney from the Centre for Health, Economics and Evaluation in attendance for Item 9.1. The Chair thanked Associate Professor Paul Allatson and Associate Professor Chris Bajada for their contributions to Academic Board as Associate Deans Teaching and Learning. The Chair also thanked Executive Officer Rebecca Murphy for her support of Academic Board over the last four years. Ms Natasha Mitchell will be transitioning into the role with effect from the next meeting.

1 APOLOGIES

The apologies as listed above were received and leave of absence from the meeting granted.

2 MINUTES

Confirmation of the minutes of meeting 15/3 held 27 May 2015

RESOLVED AB/15-4/46 – minutes

That the minutes of meeting 15/3 of Academic Board held on 27 May 2015, as detailed in Document 2, be confirmed as a true record.

3 BUSINESS ARISING FROM THE MINUTES

There was no business arising.

4 RECEIPT OF TABLED PAPERS

There were no tabled papers.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

RESOLVED AB/15-4/47

Academic Board:

- .1 received and noted the report as detailed in Document 5 – *Report from the Chair/Deputy Chair* and its Attachment;
- .2 noted the executive action taken by the Chair in consultation with the Executive Committee of Academic Board, to make appointments to Academic Board and the University Student Conduct Committee;
- .3 noted the Academic Board 2015 Workplan as detailed in **Attachment 1**.

6 VICE-CHANCELLOR'S REPORT

The Vice-Chancellor spoke to this item and provided the following updates, additional to his written report.

Professor Ross Milbourne has been honoured in the Queen's birthday list for his services to education. Also named in this year's honours was UTS Council member Russell Taylor, who was awarded for significant service to the community in the field of Indigenous affairs. A number of alumni also received honours.

The Australian Research Council Linkage outcomes have been announced. It was a really good year for UTS, my thanks to everyone involved. The Federal Government has announced a review of university research funding and policy as part of its plan to boost the commercial returns from research, aligning research funding and policy to help universities work with industry, the UTS submission will be led by Professor Glenn Wightwick.

State Government

The Hon. Victor Dominello, Minister for Innovation and Better Regulation officially opened the UTS Data Arena on behalf of Premier Mike Baird last week. He was very impressed with the facility.

Eureka Finalists

Two UTS researchers have been selected as finalists in this year's Australian Museum Eureka.

Professor Dacheng Tao of the Centre for Quantum Computation and Intelligent Systems (QCIS) in FEIT is a finalist in the 2015 Scopus Eureka Prize for Excellence in International Scientific Collaboration category, for his work with an international network of academic and industry-based peers which helps computers better interpret data captured from the real world.

Professor Dayong Jin is a finalist in the 2015 University of NSW Eureka Prize for Excellence in Interdisciplinary Scientific Research category as a member of the Super Dots® Team, alongside collaborators from University of South Australia, Macquarie University, Australian Research Council Centre for Nanoscale Biophotonics and Minomic International Ltd.

External Engagement

In my report I referred to the partnership with Visa which came about as a result of a workshop with Bachelor in Creative Intelligence and Innovation (BCII) students. Last week UTS co-hosted an industry roundtable with Westpac bringing together Chief Information Officers from companies including Microsoft, Google, Oracle and others to examine the future of Information Technology. This time we brought mostly students who had completed the Hatchery course and once again their contribution was invaluable, another demonstration of our innovative approach to external engagement.

Architecture Prizes

All three new major buildings that are part of the City Campus Master Plan are now all officially opened and in use. The 2015 NSW Architecture awards were held this month and the Science and Graduate School of Health Building collected two awards: the City of

Sydney Lord Mayor's Prize, and the William E Kemp Award for Educational Design. It is pleasing to see the campus gain recognition for innovativeness and excellence that is positively impacting our students' learning experience.

RESOLVED AB/15-4/48 – Vice-Chancellor's report

That the Vice-Chancellor's Report be received and noted.

7 STARRING OF ITEMS FOR DISCUSSION

The following items were pre-starred: 9.1, 10.1, 11.1, 11.2, 12.1 and 12.3. Members were invited to star further items for discussion. The Chair advised of a minor change in agenda order – that Item 11.1 would be discussed following Item 9.1.

RESOLVED AB/15-4/49 – Starring of items

That the adoption of the remaining items be approved.

8 ELECTION/MEMBERSHIPS

8.1 Faculty Board and ACTIVATE UTS Board Elections

RESOLVED AB/15-4/50

Academic Board received and noted the report as detailed in Document 8.1 – *Faculty Boards and ActivateUTS Board Elections* and its Attachment.

9 ACADEMIC AND PRIORITY ISSUES

***9.1 Research Themes Presentation**

UTS Centre for Health Economics, Research and Evaluation

The Chair invited Professor Rosalie Viney to present on the UTS Centre for Health Economics, Research and Evaluation (CHERE).

The Board noted the following.

- Health outcomes are integrally linked to wellbeing and productivity.
- Expenditure in the health system is decided by the actions of policy makers, but also by consumers and providers.

The Centre for Health Economics, Research and Evaluation

- Has a long history of high level policy involvement at state and national level.
- Has a research staff of 30, mainly economists but also statisticians and health service researchers. The Centre has 8 PhD students with 1-2 completions per year.
- Completes research to enhance performance and sustainability of the health system, and contribute to better health outcomes and value for money.
- Develops new methods in health economics, health technology assessment, applied econometrics and health services research.

CHERE Research Programs

- Large programs on economic, evaluation of health care programs and interventions
 - Cancer Australia Program Cancer Research Economics Support Team (CREST)
 - Pharmaceutical Benefits Advisory Committee and Medical Services Advisory Committee Evaluations.
- Economics of Primary Care
 - Australian Primary Health Care Research Institute Centre (APHCRI) for Research Excellence in Financing and Economics of Primary Care.
- Quantitative evaluation of health policy
 - Medicare safety net: Commonwealth Government
 - Organisation for Economic Co-operation and Development (OECD) cross country comparisons: Commonwealth Government.
- Valuation of health outcomes and quality of life
 - Valuation of quality of life for economic evaluation (supported by a range of grants)
 - Consumer choice and preferences using Discrete Choice Experiments (supported by a range of grants).

CHERE links to teaching

- Currently two postgraduate subjects: Health Technology Assessment and Introductory Health Economics.
- Additional teaching within the Graduate School of Health.
- Health Policy Master Class.
- Cancer Research Economics Support Team: tailored workshops for Cancer Clinical Trials Groups.
- International opportunities emerging in Health Training Assessment.

Health within UTS

- Health is an identified National Research Priority.
- UTS has a comparative advantage in being able to contribute and focus on the health system. A system focus (populations, consumers, funding, incentives, providers) allows for multiple perspectives and multiple disciplinary contributions.
- Health Economics is integral to a system focus and is a competitive advantage for UTS.

Where to next for CHERE?

- Opportunities for health economics research and training is increasing.
- International training and research opportunities.
- Expand mid-career research staff to capitalise on opportunities.
- Collaborative links with other health researchers at UTS.

The Chair thanked Professor Viney for her presentation.

RESOLVED AB/15-4/51 – CHERE presentation

Academic Board received and noted the presentation from the Centre for Health Economics, Research and Evaluation.

10 FACULTY/BOARD MATTERS

***10.1 Faculty of Arts and Social Sciences (FASS) Presentation on learning.futures and Academic Standards**

The Chair invited Professor Mary Spongberg to present on learning.futures and academic standards. The Board noted the following from Professor Spongberg's presentation.

Communicating learning.futures

- Through audits of compliance in the schools of Communication and International Studies.
- Through School retreats:
 - School of Communication
 - School of Education
 - School of international Studies.
- Through including the use of new technologies and embedding these technologies into the curriculum.
- Established Teaching Technologies, Innovation and Support Unit.
- Professional development of casual academic staff.

Progressing towards implementation

- The Centre for Advancement of Indigenous Knowledges (CAIK) framework will be ready by the end of the year. Professor Susan Page from CAIK is developing a blended learning subject on Aboriginal Sydney.

Graduate Attributes Project

- Sixty eight subjects are going to be redeveloped this year to include learning.futures and additional support will be provided by the faculty.
- Completing self and peer reviews of learning.futures in the schools.
- The learning.futures 2015 agreement has been signed.
- A short video with examples of learning.futures in each school was shown. It will be available to access through the published presentation on the Academic Board website.

Faculty Priorities

- Meeting the future career needs of graduates.
- Developing innovative curriculum with the assistance from the Teaching Technologies, Innovation and Support unit.
- Increase Indigenous content in curricula.
- Continue to embed the English Language Policy.
- Expand students' work experience opportunities.
- Further embed learning.futures activities.

- Through embedding Academic Benchmarks.

Challenges and Opportunities

- Continue to develop links with industry and encourage students and graduates to show resilience.
- Benchmarking and implementation of quality review cycle.
- FASS will need to think about what to do with the digital media production facilities, what the space could look like in five years time and develop partnerships.
- Work with industry to develop structured industry internships and other work-like activities with students.
- The Future-proofing of studio spaces.

The Chair thanked Professor Spongberg for her presentation.

RESOLVED AB/15-4/52 – FASS Presentation

Academic Board received and noted the presentation by the Faculty of Arts and Social Sciences on learning.futures and academic standards.

10.2 Amendments to the composition of the Science Faculty Board

RESOLVED AB/15-4/53

Academic Board:

- .1 received and noted the report as detailed in Document 10.2 – *Amendments to the Composition of the Science Faculty Board* and **Attachment 1**;
- .2 approved the amended interim composition of the Science Faculty Board for the period 1 November 2015 to 31 October 2016, as detailed in Attachment 1 to Document 10.2 – *Science Faculty Board*.

10.3 Amendments to the composition of the UTS Business School ‘Faculty Board in Business’

RESOLVED AB/15-4/54

Academic Board:

- .1 received and noted the report as detailed in Document 10.3– *Amendments to the Composition of the UTS Business School ‘Faculty of Business Board and its Attachments*;
- .2 noted the approved changes to the Business School’s Executive structure resulting in changes to the membership of the Faculty Board in Business as detailed in **Attachment 2**.

10.4 Request for Credit Recognition in Excess of Limit

RESOLVED AB/15-4/55

Academic Board approved Student 11801279 being granted a total of 66 credit points of the 96 required to complete the degree (Master in Architecture) as recommended by the DAB Faculty Board.

11 COMMITTEE BUSINESS

***11.1 Courses Accreditation Committee Report**

Associate Professor Paul Jonson highlighted the following courses from the written report of the Courses Accreditation Committee.

Replacement Course- Bachelor of Science in Analytics

This is an area of focus at UTS. The replacement course is a re-orientation of a course which had lost its industry relevance. The new course is broader based and maintains ongoing inter-relations with the Business School and FEIT. Notably it addresses UTS's Strategic objective 1.2 increasing employability skills and enhances pathways to Post-graduate and Higher Degree Research studies.

Reaccreditation of the Bachelor of Business (BBus)

The BBus has strong brand recognition in the marketplace. The demand for the course has grown since the last reaccreditation, including the number of articulation agreements and credit recognition arrangements. The course has consistently performed well as indicated by the annual UTS course performance reports.

The BBus (and associated degrees) embed the UTS Model of Learning and learning.futures, both of which are integral to the UTS Strategic Plan. The underlying focus of the BBus is to develop the following three areas:

- more effective ways to embed graduate attributes in assessments;
- the availability of internships; and,
- introduction of a sustainable enterprise sub-major,

each of which is aligned with the UTS Model of Learning.

Reaccreditation of the Master of Advanced Nursing and associated degrees

Academic Board is requested to approve the short reaccreditation based on the excellent performance of the courses. The masters, graduate diploma and graduate certificate of advanced nursing have an evolving international reputation, evident in the increase in student enrolments. A particular feature of these revised courses is their integrated blended learning approach in keeping with strategic objective 1.4.

Reaccreditation of the Bachelor of Nursing (BN)

The Bachelor of Nursing (BN) is a high-performing course, which is held in high esteem by students and stakeholders. UTS currently has a strong point of competitive advantage in the undergraduate market for superior student experience and excellence in practice-based teaching and learning. The revised course aligns particularly with Strategic Objective 1.6.

From Orientation week, a nursing 'boot camp' will be run in collaboration with stakeholders to establish the standards of the profession and expectations of the course from the outset. The intent of boot camp is to immerse first year students in workshops early in the program, focusing on the qualities, attitudes, values and beginning academic skills required to sustain them throughout the course and into professional practice. The Faculty of Health's external stakeholders have been intrinsic to developing a boot camp program that will ensure student nurses understand the reality of the profession.

There are large numbers of both international and local students for whom English is a second language. The faculty created a working party to specifically review teaching, learning and assessment strategies to ensure those who may need additional support are identified early and supported throughout their degree.

Note for the record

The Admissions Selection Criteria 2016 has been updated. Amendments were made from page 165–167. Academic Board members were provided with a copy of the marked up change prior to the meeting. The updated admissions selections criteria 2016 can be found online at: www.gsu.uts.edu.au/academicboard/committees/cac.html#proposal

RESOLVED AB/15-4/56 – Courses Accreditation Committee

Academic Board:

- .1 received and noted the report of the Courses Accreditation Committee (CAC) as detailed in Document 11.1 and its Attachments;

Replacement courses

- .2 approved the accreditation of the following replacement courses as detailed from 1.1.16 to the end 2020:

Faculty of Arts Social Sciences

- .2.1 C09047 Bachelor of Communication (Honours)
(file: 00/893)

Faculty of Science

- .2.2 C10384 Bachelor of Science in Analytics
C10385 Bachelor of Science in Analytics Bachelor of Arts in International Studies
C09099 Bachelor of Science (Honours) in Analytics
(file: UR15/317)

Reaccreditation

- .3 approved the reaccreditation of the following courses as detailed from 1.1.16 to the end of 2020:

UTS Business School

- .3.1 C10026 Bachelor of Business
C10020 Bachelor of Business Bachelor of Arts in International Studies
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation
C09004 Bachelor of Business (Honours)
(files: 00/848; UR04/137, 98/273, UR13/307)

.3.2 C10235 Bachelor of Accounting

(file: 95/0342)

.3.3 C04038 Master of Accounting and Finance

C07012 Graduate Diploma in Accounting and Finance

C11015 Graduate Certificate in Accounting and Finance

(file: UR05/301)

.3.4 C04018 Master of Business Administration

C06009 Graduate Diploma in Business Administration

C11008 Graduate Certificate in Business Administration

(file: UR03/980)

Faculty of Design, Architecture and Building

.3.5 C11215 Graduate Certificate in Local Government Leadership

(file: UR10/156)

Faculty of Health

.3.6 C04228 Master of Advanced Nursing

C07044 Graduate Diploma in Advanced Nursing

C11118 Graduate Certificate in Critical Care Nursing

C11194 Graduate Certificate in Children's Nursing

C11195 Graduate Certificate in Clinical Teaching

C11196 Graduate Certificate in Neonatal Nursing

C11200 Graduate Certificate in Child and Family Health Nursing

C11201 Graduate Certificate in Acute Care Nursing

C11116 Graduate Certificate in Perioperative Nursing

C11117 Graduate Certificate in Anaesthetics and Recovery Room Nursing

(files: UR05/288, 89/158, UR00/538, UR05/655, UR05/653, UR05/654, UR05/307, UR05/799, 98/973, 99/557)

.3.7 C10122 Bachelor of Nursing

C10123 Bachelor of Nursing Bachelor of Arts in International Studies

(files: 97/0108, 95/0317)

Extension of Accreditation

.4 approved an extension of the accreditation period for the following courses:

Faculty of Arts and Social Sciences

.4.1 C10209 Bachelor of Arts in Educational Studies

(file: 01/892)

Faculty of Engineering and Information Technology

.4.2 C10066 Bachelor of Engineering Science

(files: 99/1047, 00/1120)

from 1.1.16 to 31.12.16, and if the relevant documentation is not received by 30.6.16 that the courses be set to phasing out and discontinued once all currently enrolled students have completed.

Faculty of Health

.4.3 C04246 Master of Health Services Management and Planning

(file: UR09/309)

from 1.1.16 to 31.12.17, and if the relevant documentation is not received by 30.6.17 that the course be set to phasing out and discontinued once all currently enrolled students have completed.

Phasing out and Discontinuation

.5 approved that the following courses be set to phasing out from Autumn Semester 2016 and discontinued once all currently enrolled students have completed:

Faculty of Arts and Social Sciences

.5.1 C10251 Bachelor of Arts in Communication (Information and Media)
C10257 Bachelor of Arts in Communication (Information and Media) Bachelor of Arts in International Studies
C10336 Bachelor of Arts in Communication (Information and Media) Bachelor of Creative Intelligence and Innovation
C10263 Bachelor of Arts in Communication (Information and Media) Bachelor of Laws
C10317 Bachelor of Arts in Communication (Cultural Studies)
C10318 Bachelor of Arts in Communication (Cultural Studies) Bachelor of Arts in International Studies
C10319 Bachelor of Arts in Communication (Cultural Studies) Bachelor of Laws
C09090 Bachelor of Arts in Communication (Cultural Studies) Bachelor of Laws (Honours)

C09092 Bachelor of Arts in Communication (Information and Media) Bachelor of Laws (Honours)

(files: UR02/353, UR13/298, UR13/307)

Faculty of Design, Architecture and Building

.5.2 C04240 Master of Advanced Architecture
C07115 Graduate Diploma in Architecture
C11212 Graduate Certificate in Architecture

(file: UR08/711)

Faculty of Engineering and Information Technology

.5.3 C10069 Bachelor of Engineering Science in Aerospace Operations

(file: 00/1121)

Admissions Selection Criteria for 2016

Student Administration Unit

.6 Academic Board approved the Admissions Selection Criteria for 2016 as detailed online at <http://www.gsu.uts.edu.au/academicboard/committees/cac.html#proposal>

(file: UR15/987)

***11.2 Academic Administration Committee Report (Academic Year Dates, Principles and Delegation)**

Professor Peter Meier spoke to the item. This report presents to Academic Board for approval the Statement of Principles for Setting the Academic Year Calendar, and for endorsement of an addition to the Standing Delegations of Authority and an amendment to the UTS Student Rules.

Statement of Principles

A statement has been drafted that consolidates the academic year calendar principles approved by Academic Board between October 2014 and April 2015, within which the academic year dates must be set. The Statement collects in one place, for ease of reference, principles for the academic year calendar and associated academic year dates that have been previously considered/approved by Academic Board.

Revision to Standing Delegation

A revision to the proposed Standing Delegation of Authority presented to the 15/2 meeting of Academic Board is also provided for consideration. It was noted upon further review that there was no provision for variations to the application of academic year calendar principles. Such variations may include exemptions from certain activity limitations in the introductory and review weeks of the academic year calendar, for example, allowing field trips to be conducted during those weeks because the flora/fauna to be observed are present only at that precise time of year. It is noted that variations to the application of academic year calendar principles are to be permitted under exceptional circumstances only, at the specific request

of faculties. The Provost will report annually to Academic Board on any variations to the application of academic year calendar principles, and the approval of, or variations to, approved academic year dates.

Rule Change

It is proposed that the last day to enrol be set as the end of the Monday of the second teaching week. This will mean that late students may miss the orientation / transition to study period and the first week of classes but could reasonably be expected to make this up. A final enrolment date later than this creates a risk that students' engagement with the subject may be significantly impaired. Allowing late enrolments up until the end of the Monday of the second teaching week allows students some flexibility by being able to attend classes and have some experience of subjects prior to finalising their study programs.

RESOLVED AB/15-4/57 – AAC Report

Academic Board:

- .1 received and noted the report as detailed in Document 11.2 – *Academic Administration Committee Report (Academic Year Dates, Principles and Delegation)* and its Attachments;
- .2 approved with effect from the Autumn teaching period 2016, the Statement of Principles for Setting the Academic Year Calendar, as detailed in **Attachment 1**;
- .3 endorsed and recommended that Council approve the addition to Section 4 of the Standing Delegations of Authority a new delegation regarding approval of academic year calendar principles and associated academic year dates, as detailed in **Attachment 2**; and
- .4 endorsed and recommended that Council approve the amendment to the UTS Student Rules, to have effect from the 2016 Autumn teaching period, as detailed in **Attachment 3**.

11.3 Executive Committee of Academic Board Report

RESOLVED AB/15-4/58

Academic Board:

- .1 received and noted the report as detailed in Document 11.3 – *Executive Committee of Academic Board Report* and its Attachment;
- .2 approved amendments to the composition of the Graduate Research School Board, as detailed in **Attachment 1**.

11.4 Graduate Research School Board Report (Accreditation of Two New Research Degrees)

RESOLVED AB/15-4/59

Academic Board:

.1 received and noted the report as detailed in Document 11.4 – *Graduate Research School Board Report*;

.2 approved the accreditation of the following award course from 1 January 2016:

Connected Intelligence Centre

C02062 Doctor of Philosophy [Learning Analytics]

.3 approved the accreditation of the following award course from 1 January 2016:

Faculty of Health

C02061 Doctor of Philosophy [Public Health]

.4 approved the phasing out of the following award course from Autumn semester 2016, with the course to be discontinued once the currently enrolled students have completed:

Faculty of Design, Architecture and Building

C02051 Doctor of Project Management.

11.5 Research and Research Training Committee Report

No report.

11.6 Teaching and Learning Committee Report

No report.

11.7 Graduate Research Students' Appeals Committee

No report.

12 OTHER BUSINESS/GOVERNANCE

***12.1 UTS Governance Instruments: Alignment to UTS Strategic Objectives**

At the 15/2 meeting of Academic Board, the Vice-Chancellor introduced and provided an outline of the UTS governance instruments review to be undertaken by the University Secretary (AB/15-2/21). The purpose of this project is to undertake a strategic review of the UTS governance instruments portfolio.

This project has been initiated to facilitate the University in achieving its strategic objectives for the next five years using UTS governance instruments (policies, Vice-Chancellor's directives and University level procedures) as an enabler to achieve these goals.

Following discussion at the Executive Committee of Academic Board, it is proposed that Academic Board members be invited to provide feedback on academic policies and associated governance instruments via discussion at Academic Board. An email will be circulated to all Academic Board members with the questions which will be addressed on 9 September 2015.

RESOLVED AB/15-4/60 - Governance Instruments

Academic Board received and noted the report as detailed in Document 12.1 – *UTS Governance Instruments: Alignment to UTS Strategic Objectives* and its Attachment.

12.2 Election Rules Review

RESOLVED AB/15-4/61

Academic Board:

- .1 received and noted the report provided on the Election Rules Review as detailed in Document 12.2 and **Attachment 1 and 2**; and
- .2 noted the approval pathway and timeframe for the approval of the amendments to the UTS General Rules G3 as detailed in Table 2.

***12.3 2014 Course and Subject Performance Report**

The Deputy Vice-Chancellor (Education and Students) (DVC (E & S)) spoke to this item. The Board was asked to note the 2014 Curriculum Performance Report. The report contains information on course and subject performance based on 2014 data collected via the UTS Business Intelligence Portal. The report was distributed to faculties by the DVC (E& S) on 13 April 2015.

The report, faculties' comments and Curriculum and Cohort Review Advisory Group (CCRAG) advice to the DVC (E&S) will form the basis of the 2014 DVC (E&S) Annual Report on Course and Subject Performance to be submitted to the November 2015 meeting of Academic Board.

The Board noted the following.

- The 'Overall Rating' for Courses is calculated using five key performance indicators (KPIs).
 - % UAC preferences 1-3 to all UAC preferences
 - Attrition rate
 - Student Feedback Survey
 - Graduate Satisfaction with Teaching
 - Graduate Workplace success.
- The 'Overall Rating' for Subjects is calculated using the following key performance indicators (KPIs).
 - Equivalent full-time student load (EFTSL)
 - Pass rate
 - Timetabled hours per EFTSL

- Student Feedback Survey mean of all subject questions
- Student Feedback Survey, Subject Question agreement (Questions 961, 963, 964, 966, 717).

The DVC (E&S) advised the Board that UTS was about to take part in the University Experience Survey. The results will be published on the My University website (myuniversity.gov.au/). A brief discussion took place on the 2014 University Experience Survey Results.

RESOLVED AB/15-4/62 - CPR

Academic Board to receive and note the report as detailed in Document 12.3 – *2014 Curriculum Performance Report*.

12.4 Report on Late Conferrals and Corrections to Awards Autumn Semester 2015

RESOLVED AB/15-4/63

Academic Board:

- .1 received and noted the report as detailed in Document 12.4 – *Report on Late Conferrals and Corrections to Awards Autumn semester 2015* in accordance with Delegations 4.10.1 and 4.10.3; and
- .2 recommended that Council note the Report on Late Conferrals and Corrections to Awards Autumn semester 2015.

12.5 Responsible Academic Officers

RESOLVED AB/15-4/64

That Academic Board note the updated Responsible Academic Officers appointed for 2015 as detailed in **Attachment 1** to Document 12.5.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 11.50 am.

SIGNED AS A TRUE RECORD

CHAIR

DATE