

CONFIRMED MINUTES OF MEETING 16/1

ACADEMIC BOARD 30 MARCH 2016

PRESENT: A/Professor Joanne Gray (Chair), A/Professor Adel Al-Jumaily, Professor Peter Booth, Mr Mal Booth, Professor Attila Brungs, Professor Simon Buckingham Shum, A/Professor Christine Burton, Mr Timothy Busuttill, Dr Scott Chadwick, Mr Benjamin Chapple, Ms Gabrielle Croker, Professor John Daly, Professor Simon Darcy, A/Professor Elizabeth Denney-Wilson, Professor Maryanne Dever, Dr Michelle DiGiacomo, Professor Mark Evans, Ms Maxine Evers, Dr Behzad Fatahi, Professor Shari Forbes, Ms Anya (Nicola) Grayshon, Professor Roy Green, Professor Tony He, A/Professor Antoine Hermens, Professor Lesley Hitchens, A/Professor Andrew Hurley, A/Professor Rob Jarman, Ms Sunita Jha, Dr Tom McBride, A/Professor Paul Jonson, Professor Isabel Karpin, A/Professor Hadi Khabbaz, Professor Jie Lu, Professor Desley Luscombe, Professor Heather MacDonald, Professor Alan McKee, A/Professor Louise McWhinnie, A/Professor Peter Meier, Professor Bruce Milthorpe, Dr Phillip Newton, Dr Susan Oguro, Mr Raymond Phan, Professor William Purcell, Dr Tapan Rai, Professor Charles Rice, A/Professor Ken Rodgers, Dr Bernadette Saunders, A/Professor Nicky Solomon, Professor Mary Spongberg, Mr Harrison Stanton, Professor Tracy Taylor, Professor Lawrence Wallen, Professor Stuart White, Dr Amanda White, and Professor Glenn Wightwick.

Mr Bill Paterson (University Secretary), and Ms Komal Jagad (Executive Officer).

IN ATTENDANCE: Ms Alison Anderson (Planning and Quality Unit –for item 9.5), Ms Lynne Blackburn (Planning and Quality Unit – for item 9.5), Ms Sita Chopra (ADMIN Projects, Planning and Governance – for item 9.4), Professor Thomas Clarke, Ms Anne-Lise Daniel (Academic Programs Office), Ms Sybille Frank (Equity and Diversity Unit –for item 11.3), Mr Martin Hanlon (Planning and Quality Unit – for item 9.5), Dr Yordanka Krastev (Research Operations and Management – for item 10.5), Ms Samantha McCourtie (Research Operations and Management – for item 10.5), A/Professor Jo McKenzie (Institute for Interactive Media and Learning), Professor Peter Scott and Professor Greg Skilbeck.

APOLOGIES: Professor Shirley Alexander, Professor Deborah Ascher Barnstone, Dr Alison Beavis, Professor Charlie Benrimoj, Associate Professor David Eager, Associate Professor Mike Ford, Sweekar Hemchuli, Ms Sammy Howes, Professor Michael McDaniel, Dr Stuart Nettleton, A/Professor Yaowen Shan, A/Professor Ann Simpson, Dr Honni van Rijswijk, and Professor Ana Vrdoljak.

ABSENT: Professor Ian Burnett, and Associate Professor Nina Burridge.

WELCOME

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair welcomed all members, student members, and attendees to the meeting. Chair thanked members for being elected to Academic Board.

The Chair welcomed the Deputy-Chair and Chairs of all Academic Board committees. Chair noted resignation of Associate Professor Paul Jonson and Professor Nicky Solomon and thanked them for their contribution to the committees. The Chair welcomed Maxine Evers as the new Chair of the Courses Accreditation Committee, effective 1 April 2016.

The Chair noted that the room set up is changed for this meeting to facilitate group discussion to receive feedback from members for item 9.3 (Review of Assessment of Coursework Policy and Procedures).

1 APOLOGIES

The apologies as listed above were received and leave of absence from the meeting granted.

2 MINUTES

Confirmation of the minutes of meeting 15/5 held 9 September 2015

RESOLVED AB/16-1/1

That the minutes of meeting 15/6 of Academic Board held on 18 November 2015, as detailed in Document 2, be confirmed as a true record.

3 BUSINESS ARISING FROM THE MINUTES

There was no business arising.

4 RECEIPT OF TABLED PAPERS

There were no tabled papers.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

The Chair spoke to this item and provided an update to Academic Board. Following key items were noted:

Australian Higher Education Conference

The Chair attended the Universities Australia Higher Education Conference 2016 from 9-11 March 2016 and spoke to Academic Board about:

- the presentation by Professor Barney Glover, Chair, Universities Australia, and
- the speech by Professor Jo Ritzen, Maastricht University.

Annual Report to Council

The Chair presented the Academic Board 2015 Annual Report to the UTS Council at the meeting held on 17 February 2016.

Academic Board induction

The Chair thanked Academic Board members for attending the induction session held on 7 March 2016 and advised that a refresher induction session will be held in September 2016.

Faculty Board visits

The Chair and Deputy Chair will visit faculty boards to provide them with updates on Academic Board and its activities.

RESOLVED AB/16-1/2 – Chair’s Report

That Academic Board:

- .1 receive and note the report as detailed in Document 5 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair of Academic Board on 18 November 2015 in making the following recommendations to Council, to approve the grading of awards for graduands in Spring 2015, as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences;
 - Schedule 2 – UTS Business School;
 - Schedule 3 – Faculty of Design, Architecture and Building;
 - Schedule 4 – Faculty of Engineering and Information Technology;
 - Schedule 5 – Faculty of Health;
 - Schedule 6 – Faculty of Law;
 - Schedule 7 – Faculty of Science; and
 - Schedule 8 – Graduate Research School;
- .1 that graduands in their respective courses of the six faculties and the UTS Business School and the Graduate Research School indicated in .2 above, as listed in Schedules 1-8 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated;
- .2 that graduands, as designated, be awarded the University Medals;
- .3 note the executive action taken by the Chair in consultation with the Executive Committee of Academic Board on 17 November 2015, 4 December 2015, 16 February 2016 and 22 February 2016, to make appointments to Academic Board and following committees:
 - Teaching and Learning Committee;
 - Graduate School of Health;
 - Graduate Research Students' Appeals Committee;
 - Courses Accreditation Committee;
 - Academic Board;
 - Academic Administration Committee;
 - Research and Research Training Committee;
 - Promotions Committees; and
 - University Student Conduct Committee;

- .4 note the executive action taken by the Chair on 1 March 2016, following circulation of a flying minute, to approve the following recommendations:
- .1 receive and note the report as detailed in *Request For Executive Approval of Academic Board Recommendations* and its attachments [as detailed in the flying minute circulated on 18 February 2016];
 - .2 approve the amendments to the B. Register of English Language Requirements, as detailed in **Attachment 1** of the flying minute circulated on 18 February 2016;
 - .3 approve the amendments to the course structures for C02018 Doctor of Philosophy and C03017 Master of Engineering (Research); and
 - .4 consider the recommendations for the 2016 Chancellor's Award and Chancellor's List;
- .5 note the executive action taken by the Chair of Academic Board on 7 March 2016 in making the following recommendations to Council, to approve the grading of awards for graduands in Autumn 2016, as listed in the following schedules presented by the faculties:
- Schedule 1 – Faculty of Arts & Social Sciences;
 - Schedule 2 – UTS Business School;
 - Schedule 3 – Connected Intelligence Centre;
 - Schedule 4 – Faculty of Design, Architecture and Building;
 - Schedule 5 – Faculty of Engineering and Information Technology;
 - Schedule 6 – Faculty of Health;
 - Schedule 7 – Faculty of Law;
 - Schedule 8 – Faculty of Science;
 - Schedule 9 – Graduate Research School; and
 - Schedule 10 – Graduate School of Health;
- .1 that graduands in their respective courses of the six faculties, the UTS Business School, the Connected Intelligence Centre, the Graduate Research School and Graduate School of Health indicated in recommendation .5 above, as listed in Schedules 1-10 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
 - .2 that graduands, as designated, be awarded the University Medals;
- .6 note the executive action taken by the Chair on 16 March 2016, following circulation of a flying minute, to approve the following recommendations from the Faculty Board of the Faculty of Science:
- .1 receive and note the report as detailed in *Posthumous Award of Degree (Faculty of Science)* [as detailed in the flying minute circulated on 8 March 2016]; and
 - .2 endorse, and recommend to Council, that pursuant to the recommendation of the Faculty Board of the Faculty of Science, and in accordance with Student Rule 13.2.1 (3) the degree Bachelor of Science Major in Applied Physics be

conferred posthumously to Student ID 11738527, as detailed in *Posthumous Award of Degree (Faculty of Science)*;

- .7 note the Academic Board Actions List and 2016 Work Plan as detailed, respectively, in **Attachments 2 and 3**; and
- .8 note the Annual Report from Academic Board, as detailed in **Attachment 4**.

6 VICE-CHANCELLOR'S REPORT

The Vice-Chancellor spoke to this item and provided an update to Academic Board. Following items were noted by Academic Board:

Australian Higher Education Conference

The Vice-Chancellor attended the Universities Australia Higher Education Conference 2016 and provided an update to Academic Board about the speech by:

- Senator the Honourable Simon Birmingham, Minister for Education and Training; and
- Senator the Honourable Kim Carr (Shadow Minister for Higher Education, Research, Innovation and Industry).

National Innovation and Science Agenda

On 7 December 2015 the Prime Minister, the Honourable Malcolm Turnbull and the Minister for Innovation, Industry and Science, the Honourable Christopher Pyne launched the National Innovation and Science Agenda. Vice-Chancellor noted that this was a positive move towards innovation.

Excellence in Research Australia (ERA) 2015 Outcomes for UTS

The Vice-Chancellor noted that the increasing quality and excellence of UTS's research, was reflected in the Research Australia (ERA) 2015 results, with two-thirds classified as 'above world standard' (ERA ranking 4) or 'well above world standard' (ERA ranking 5).

Watt Review of Research Policy and Funding Arrangements

A brief overview on Watt Review of Research Policy and Funding Arrangements was provided by the Vice-Chancellor.

Appointment of new Dean of Design, Architecture and Building

The Vice-Chancellor noted that Former Director of the Robert Reich School of Landscape Architecture at Louisiana State University, Professor Elizabeth Mossop, will be the next Dean of the UTS Faculty of Design, Architecture and Building.

Times Higher Education World's Most International Universities 2016

The Vice-Chancellor noted that the Times Higher Education Top 200 Most International Universities was published recently and that UTS remains within the top 50, at 46th. These rankings are based on proportions of international staff and students and papers by staff collaborating with a co-author based in another country. The Vice-Chancellor congratulated and thanked all members for achieving this outstanding outcome.

Jobs for NSW and NSW 2036

The Vice-Chancellor advised that the NSW Government has recently established Jobs for NSW and Karen Borg has just taken up the CEO position, the organisation is dedicated to creating jobs in NSW.

Australian Tertiary Admissions Rank debate

The Vice-Chancellor noted that recently a media report was released about universities admitting students with Australian Tertiary Admissions Ranks (ATARs) up to 40 points below the advertised course cuts off. In response to the report, Senator the Honourable Simon Birmingham, Minister for Education and Training has directed the Higher Education Standards Panel to look into the scheme to introduce greater transparency measures. UTS has maintained transparency in its approach to this. Vice-Chancellor invited Professor Peter Booth to provide input to this discussion.

RESOLVED AB/16-1/3 – Vice-Chancellor’s Report

That the Vice-Chancellor’s Report be received and noted.

7 STARRING OF ITEMS FOR DISCUSSION

The following items have been pre-starred: Items 9.1, 9.2, 9.3, 9.4, 9.5, 10.1, 10.2, 10.3, 11.2 and 11.3. It was noted that starring of item 11.2 be removed, as Professor Michael McDaniel was an apology and this item be carried forward to next meeting. Members were invited to star further items for discussion, no further items were starred.

MOTION:

That the adoption of the remaining items be approved.

8 ELECTION/MEMBERSHIPS

8.1 Elections Update and 2016 Elections Schedule

RESOLVED AB/16-1/4

That Academic Board:

- .1 receive and note the report as detailed in Document 8.1 – *2016 Elections Schedule*; and
- .2 note the election of Professor Thomas Clarke to the Academic Staff position from UTS Business School, to the Academic Board.

9 PRIORITY ISSUES

***9.1 Graduate Research School Presentation**

The Chair invited Professor Nicky Solomon, Dean, Graduate Research School (GRS) to present on the activities of Graduate Research School. Professor Solomon presented on GRS’s 2015 achievements, its changing landscape: policy and funding changes; and GRS’s 2016 projects.

Academic Board noted the following:

- The role of the GRS was to develop the next generation of researchers. It was noted that three strategic priorities of the GRS to fulfil its role are Growth and Capacity, Researcher Development and Research Quality. Each of these strategic priorities was discussed.
- Growth and Capacity:
 - An overview of new admissions, total enrolments, completions and scholarships for Higher Degree by Research (HDR) students from 2010 to 2015 was provided.
 - In 2015, GRS expanded its role by undertaking admissions and enrolment work for HDR international applications, to assist in streamlining the process of application for collaborative degrees and help promoting the growth of Joint/Dual doctorates.
 - A brief on the importance of collaborative degrees in research was provided noting that internationalising of research and research degrees and tapping into global knowledge is important to the interests of the university. Statistics on collaborative degrees were presented – in 2010, four agreements with two students and in 2015, 28 agreements with 53 joint-degree students.
 - Industry Doctorate Strategy consists of two components: AMSI Internship Program (3-4 month research projects) and Industry Doctoral Program (3-4 year industry project plus Business and Professional development modules.)
- Researcher development: researcher development objectives; workshops held for HDR students in 2015 (General workshop program, Research Literacies, KickStart, Statistics Workshops, NVIVO and Mentoring program); and workshops held for HDR academics in 2015 (Supervisor Development, Early Career Research Connect, Mid-Career Researcher Boost program, and WomenResearchers@UTS) were discussed.
- Research quality objectives were noted.
- An update was provided on:
 - the GRS Board's activities for 2015;
 - Government review of research funding and training; and
 - UTS 2015-2020 Research Strategy.
- Key GRS objectives for 2016 were discussed including: developing a new pathway to PhD; HDR growth strategy (from 1,623 headcount in 2015 to 2,200 headcount in 2020); funding of research training; review the number of research degrees; PhD alumni; and industry doctorates.

The Chair thanked Professor Solomon for her presentation and contribution to GRS, Academic Board committees and UTS over her long period of service.

RESOLVED AB/16-1/5 – Graduate Research School Presentation

That Academic Board receive and note the presentation by Graduate Research School.

***9.2 A new HDR pathway Masters Program**

Professor Nicky Solomon, Dean, Graduate Research School spoke to this item noting that the project to develop a new Research Masters Pathway program is a follow up to a proposal of an earlier Academic Board action item (item 12.1 from 22 October 2014 – Resolution AB/14-4/71.4), about establishing a Working Group arising from The Future of Honours at

UTS recommendations (2012-13). A recommendation of that Working Group was to develop a new degree that would ‘provide a bridge to doctoral study’. The proposal on a new HDR pathway Masters Program is a mechanism to address this recommendation and a Working Group needs to be set up to progress the process.

Members provided the following feedback:

- Discussed if there was a need to link the new HDR pathway Masters Program with the Honours program and if both of these issues could be separated.

It was noted that this issue be considered and addressed when the terms of reference of the new Working Group are drafted.

- Queried the membership and composition of the Working Group.

It was noted that the terms of reference of the Working Group are yet to be drafted and the size and composition has not been confirmed. Professor Solomon advised that the ideal composition would include the Dean of GRS (as Chair), RAOs from all faculties and a nominee of each faculty.

RESOLVED AB/16-1/6 – A new HDR pathway Masters Program

That Academic Board:

- .1 receive and note the report as detailed in Document 9.2 – *Research Masters Pathway Program*;
- .2 approve the establishment of a Working Group to develop a new Masters program that serves as a research training pathway for entry into doctoral programs; and
- .3 note the feedback provided in relation to the terms of reference of the Working Group, in relation, the membership and composition of the Working Group and delinking the new HDR pathway Masters Program with the Honours.

***9.3 Review of Assessment of Coursework Policy and Procedures**

The Chair invited Associate Professor Jo McKenzie to present on the review of Coursework Assessment Policy and Procedures (CAPP). Academic Board noted the following from Associate Professor McKenzie’s presentation:

- the need to have assessment that instils useful and valuable qualities in students, preparing them for their future careers;
- CAPP links with Objective 1: Inspire graduate success – it is important to ensure assessment inspires future-focussed graduate success;
- assessments can be improved by:
 - developing learning-oriented assessments that focus on learning and develop graduate capabilities that students need;
 - developing authentic and meaningful assessment that requires students to make use of their skills and knowledge, and is practice-oriented;
 - ensuring that students are assessed across the whole course – develops capabilities from the time the student starts the course to the conclusion;
 - ensuring the assessments are fair and equitable;

- making the assessment processes more efficient, secure, and sustainable – for example, by using the online space available for assignment submissions; and
- encouraging academic integrity; and
- the CAPP review process.

The Chair thanked Associate Professor McKenzie for her presentation.

Following the presentation, members were provided 15 minutes to feedback on the questions provided by Associate Professor McKenzie. The completed feedback forms were presented to Associate Professor McKenzie for noting.

RESOLVED AB/16-1/7 – Review of Assessment of Coursework Policy and Procedures

That Academic Board:

- .1 receive and note the report as detailed in Document 9.3 – *Review Of Coursework Assessment Policy and Procedures* and its attachment; and
- .2 review and provide feedback on the revised assessment policy principles for the Policy for the Assessment of Coursework Subjects that have been developed by the Coursework Assessment Policy and Procedures (CAPP) Working Group of the Teaching and Learning Committee as detailed in **Attachment 1**.

***9.4 TEQSA Higher Education Standards Framework**

The Chair invited Professor Peter Booth to speak to this item. Academic Board noted the following from Professor Booth's update:

- All higher education providers in Australia are required to be registered by the Tertiary Education Quality and Standards Agency (TEQSA). Higher education providers must continuously meet the Threshold Standards of the Higher Education Standards Framework (HESF) to maintain registration.
- The Higher Education Standards Panel began a review of the standards framework in 2013. The new HESF was approved by the Minister for Education and Training in late 2015 and comes into effect on 1 January 2017. TEQSA is currently developing transition guidelines, which are likely to be released in July 2016.
- UTS must be continuously compliant with the HESF to maintain its registration as a higher education provider. The immediate implications of the new framework as detailed in Document 9.4 were summarised to Academic Board.
- The Provost will initiate a more detailed compliance assessment to be concluded by the end of 2016, once the transition guidelines are released. Following the assessment, Academic Board will be informed of the outcomes of the assessment.
- Members were requested to feedback to the Provost on the new HESF.

RESOLVED AB/16-1/8 – TEQSA Higher Education Standards Framework

That Academic Board receive and note the report as detailed in Document 9.4 – *Higher Education Standards Framework 2015* and its attachment.

***9.5 Proposed Tier II UTS KPIs for Graduate Success and Research Performance Domains**

Professor Peter Booth provided Academic Board with an update about the proposed Tier II

UTS KPIs for Graduate Success and Research Performance Domains. Members were requested to participate in the consultation process and feedback to Mr Martin Hanlon, Director, Planning and Quality Unit on the Tier II UTS KPIs for Graduate Success and Research Performance Domains.

RESOLVED AB/16-1/9 – Proposed Tier II UTS KPIs for Graduate Success and Research Performance Domains

That Academic Board:

- .1 receive and note the report as detailed in Document 9.5 – *UTS KPI Framework: Proposed Tier II KPIs for Graduate Success and Research Performance Domains* and its attachments;
- .2 provide input on any adjustments required to the proposed Tier II KPIs for the Graduate Success and Research and domains; and
- .3 discuss (and agree on changes arising from recommendation .2), and endorse the proposed Tier II KPIs for *Graduate Success* and *Research* as detailed in **Attachments 3 and 4** for final refinement and approval by the Vice-Chancellor.

9.6 Annual Report on Academic Year Calendar and Academic Year Dates

RESOLVED AB/16-1/10

That Academic Board:

- .1 receive and note the report as detailed in Document 9.6 – *Academic Year Calendar*;
- .2 endorse and recommend that Council approve amendments to Student Rule 9.3 Conduct of Examinations as detailed in **Attachment 1**;
- .3 rescind the following Academic Board resolution AB/97/31/2(g) that placed limits on Summer session study programs:
 - 2(g) that each faculty be responsible for determining the availability of subjects within the following general guidelines (the normal maximum Summer Session load for students will be 12 credit points):
 1. *Existing conditions for subjects offered in the Autumn and Spring Semesters (for example prerequisite structures) will apply to subjects offered in the Summer Session.*
 2. *All subjects which are a formal requirement of a degree course will continue to be available to students in either the Autumn or Spring Semester as per the current (1996) arrangements, however, some electives (for example new subjects made possible by visiting academics in the summer period) may only be offered in the Summer Session.*
 3. *Written endorsement from the appropriate dean on the availability of a subject will be required for all subjects offered by faculties other than that in which the student is enrolled.*
 4. *Subjects offered are those that do not require a lengthy period of conceptual development for the student*

- .4 approve the addition of the primary calendar Summer session to Calendar B (the alternative academic year calendar);
- .5 approve amendments to the Statement of Principles for Setting the Academic Year Calendar as detailed in **Attachment 2**; and
- .6 note the 2015 Annual Report on the variations to the application of academic year calendar principles approved by the Provost in accordance with Standing Delegation 4.17, as detailed in **Attachment 3**.

10 COMMITTEE BUSINESS

***10.1 Courses Accreditation Committee Report**

Associate Professor Paul Jonson highlighted the following matters from the written report of the Courses Accreditation Committee:

- the report presents to Academic Board for approval:
 - the accreditation of four new courses;
 - the reaccreditation of five existing courses; and
 - the extension of accreditation period for seven courses.
- the report presents to Academic Board for noting:
 - new external articulation arrangements for 19 courses;
 - changes approved by the Provost to admissions requirements for one course offered by Faculty of Design, Architecture and Building; and
 - new course arrangements for one course offered by Faculty of Design, Architecture and Building.

C11257 Graduate Certificate in Public Sector Innovation – new course

The proposed new course Graduate Certificate in Public Sector Innovation is a collaboration of an external organisation with a faculty and two research centres that will involve students through learning.futures teaching and learning methodologies to tackle and solve problems that an organisation is facing. It facilitates practice oriented education involving experiential learning, is research inspired and offers international engagement to meet the needs of public sector organisations. It will engage students in creative and inspired learning to build strong professional identities, be future focused and global citizens, meeting UTS Objective 1: (Inspire graduate success: Engage our students in creative and inspiring learning that enables them to build strong professional identities, future-focussed graduate capabilities and global citizenship).

C04306 Master of Physiotherapy – new course

The proposed new course Master of Physiotherapy is a Graduate School of Health program closely aligned with the UTS mode of learning. It has been developed with the input of Australian Health Practitioner Registration Agency (AHPRA), which is the accrediting body for physiotherapists. It increases opportunities for UTS undergraduates for post graduate education and a professional qualification. The course will ensure the continued commitment of UTS Strategic Objective 1.2 (Our graduates, and their future-focussed graduate capabilities, are highly valued and sought after by employers).

C04161 Master of Business and Technology – name change

The Master of Business and Technology from Faculty of Engineering and Information Technology, in addition to a name change, the course will produce innovative business leaders who understand the strategic value of technology. This course will achieve UTS Strategic Objective 3 (Connect and engage: Leverage our environment to connect students, staff, alumni, industry and the community to create sustained opportunities for collaborative learning, innovative research and enduring relationships) and in particular, UTS Strategic Objective 3.4 (Our alumni extend their engagement with UTS, working together to enhance our reputation and to support our ongoing development, nationally and internationally).

The courses aligns with the National Innovation and Science Agenda, mentioned in the Vice-Chancellor's report, in particular pillar 3 (Talent and Skills – to train Australian students for the jobs of the future and attract the world's most innovative talent to Australia).

The Chair thanked Associate Professor Jonson for the update and his contribution to Academic Board committees and UTS over his long period of service.

RESOLVED AB/16-1/11 – Courses Accreditation Committee Report

That Academic Board:

- .1 receive and note the report as detailed in Document 10.1 – *Courses Accreditation Committee Report* and its attachment;

New Courses

- .2 approve the accreditation of the following new courses as detailed:

Faculty of Design, Architecture and Building

- .2.1 C11257 Graduate Certificate in Public Sector Innovation
from 1 July 2016 to the end of 2021

(file: UR16/76)

Graduate School of Health

- .2.2 C04306 Master of Physiotherapy
C06118 Graduate Diploma in Applied Human Studies
C11260 Graduate Certificate in Applied Human Studies
from 1 January 2017 to the end of 2021

(file: UR15/851)

New arrangements

- .3 note the new arrangement for the following course as detailed:

Faculty of Design, Architecture and Building

- .3.1 C04319 Master of Project Management

from 1 January 2016 to the end of 2016

(files: UR94/0635-2, UR15/1515)

Reaccreditation

- .4 approve the reaccreditation of the following course as detailed from 1 January 2016 to the end of 2020:

Faculty of Arts and Social Sciences

- .4.1 C11228 Graduate Certificate in Higher Education Teaching and Learning

(file: UR98/772)

Faculty of Engineering and Information Technology

- .4.2 C04161 Master of Business and Technology
C06060 Graduate Diploma in Business and Technology
C11138 Graduate Certificate in Business and Technology
C11192 Graduate Certificate in Information Technology Project Management

(files: UR 98/954, UR05/413, UR05/412)

Extension of Accreditation Period

- .5 approve an extension of the accreditation period for the following courses:

Faculty of Arts and Social Sciences

- .5.1 C04254 Master of Arts in Communication Management
C06105 Graduate Diploma in Communication Management
C06101 Graduate Diploma in Integrated Communication
C06103 Graduate Diploma in Public Relations

(files: UR94/0505, UR11/51)

until end 2017, and if the relevant documentation is not received by 30 June 2017 that the courses be set to phasing out and discontinued once all currently enrolled students have completed.

- .5.2 C11221 Graduate Certificate in Adult Education

(file: UR10/465)

until end 2016, and if the relevant documentation is not received by 30 June 2016 that the course be set to phasing out and discontinued once all currently enrolled students have completed.

- .5.3 C10209 Bachelor of Arts in Educational Studies

(file: UR01/892)

until end 2017, and if the relevant documentation is not received by 30 June 2017 that the course be set to phasing out and discontinued once all currently enrolled students have completed.

Faculty of Law

.5.4 C04250 Juris Doctor Master of Business Administration

(files: UR11/440, UR11/810)

until end 2018, and if the relevant documentation is not received by 30 June 2018 that the course be set to phasing out and discontinued once all currently enrolled students have completed.

Admission requirements

- .6 note that the Provost has approved changes to the selection criteria for the following course from Autumn 2016:

Faculty of Design, Architecture and Building

C04235 Master of Architecture

(file: UR04/135)

External articulation arrangements

- .7 note that the following external articulation arrangements have been approved:

Faculty of Arts and Social Sciences

- .7.1 UTS:Insearch
for the courses:

C10361 Bachelor Communication (Journalism)

C10362 Bachelor Communication (Media Arts and Production)

C10363 Bachelor Communication (Public Communication)

C10364 Bachelor Communication (Social and Political Sciences)

C10369 Bachelor Communication (Creative Writing)

C10371 Bachelor Communication (Digital and Social Media)

C10365 Bachelor Communication (Journalism) Bachelor of Arts in International Studies

C10366 Bachelor Communication (Media Arts and Production) Bachelor of Arts in International Studies

C10367 Bachelor Communication (Public Communication) Bachelor of Arts in International Studies

C10368 Bachelor Communication (Social and Political Sciences) Bachelor of Arts in International Studies

C10370 Bachelor Communication (Creative Writing) Bachelor of Arts in International Studies

C10372 Bachelor Communication (Media Arts and Production) Bachelor of Arts in International Studies

from Autumn 2016 to end 2016.

(file: UR07/245)

Faculty of Design Architecture and Building

.7.2 Curtin University
for the course:

C04319 Master of Project Management
from 1 January 2016 to end 2016.

(file: UR15/1515)

Faculty of Engineering and information Technology

.7.3 UTS:Insearch
for the course:

C10219 Bachelor of Business Bachelor of Science in Information Technology

from 1 July 2015 to end 2018.

(file: UR14/1044)

.7.4 Posts and Telecommunications Institute of Technology, Vietnam
for the course:

C04295 Master of Information Technology

from 1 January 2017 to end 2019.

(file: UR14/1044)

UTS Business School

.7.5 Beijing Foreign Studies University, China
for the course:

C04048 Master of Finance

from 1 January 2016 to end 2020.

(file: UR16/412)

.7.6 Curtin University
for the courses:

C10026 Bachelor of Business
C04238 Master of Professional Accounting
C04237 Master of Professional Accounting (Extension)

from 1 January 2016 to end of 2016.

(file: UR15/1504)

- .7.7 UniSadhuGuna, Indonesia
for the course:

C10026 Bachelor of Business
from 1 January 2017 to end of 2020.

(file: UR16/387)

***10.2 Academic Administration Committee Report (*Amendment of Scholarships and Prizes Policy*)**

Associate Professor Peter Meier provided Academic Board with an update on Academic Administration Committee report, in particular the amendments to the Scholarships and Prizes Policy noting that the amendments will result in improved outcomes around how prizes are judged and awarded. The amendments arose in relation to concerns awarding prizes where a qualitative judgement is required, and make provision for prize selection committees, as detailed in Document 10.2 and its attachments.

RESOLVED AB/16-1/12 – Academic Administration Committee Report

That Academic Board:

- .1 receive and note the report as detailed in Document 10.2 – *Academic Administration Committee Report* and its attachments;
- .2 approve the amendments to the Scholarships and Prizes Policy, as detailed in **Attachment 1**;
- .3 endorse, and recommend that the Provost approve, amendments to the Scholarship and Prize Establishment and Management Procedures, as detailed in **Attachment 2**;
- .4 endorse, and recommend that the Vice-Chancellor approve, amendments to the Academic Records Vice-Chancellor’s Directive, as detailed in **Attachment 3**, noting that the amendments are under consideration by SEM;
- .5 note the Academic Administration Committee’s 2015 Annual Report and accompanying 2016 Work Plan, as detailed in **Attachment 4**; and
- .6 note the appointment of Maxine Evers as Deputy Chair of the Academic Administration Committee for 2016.

***10.3 Executive Committee of Academic Board Report**

The Chair spoke to this item advising Academic Board that the project brief for the Review of

Academic Board Governance Structure and Composition was attached for Academic Board to note. The Review will commence shortly and will be conducted by an external consultant. Academic Board was requested to note the Executive Committee and Academic Board's 2016 Priority Projects and Work Plan.

RESOLVED AB/16-1/13 – Executive Committee of Academic Board Report

That Academic Board:

- .1 receive and note the report as detailed in Document 10.3 – *Executive Committee of Academic Board Report* and its attachments;
- .2 note the Project Brief for the Review of Academic Board Governance Structure and Composition, as detailed in **Attachment 1**;
- .3 note the Executive Committee's 2016 Priority Projects and Work Plan, as detailed in **Attachment 2**; and
- .4 note the Academic Board's 2016 Priority Projects and Work Plan, as detailed in **Attachment 3**.

10.4 Graduate Research School Board Report

RESOLVED AB/16-1/14

That Academic Board:

- .1 receive and note the report as detailed in Document 10.4 – *Graduate Research School Board Report* and its attachments;
- .2 receive and note the report as detailed in **Attachment 1 – Graduate Research Environment Guidelines report** and its attachments; and;
 - .1 rescind the *Support for Research Students Working Off-Campus Guidelines* as detailed in **Part A of Attachment 1**;
 - .2 receive and note the recently rescinded Support, Resources and Facilities for Research Students as detailed in **Part B of Attachment 1**;
 - .3 receive and note the newly approved *Graduate Research Environment Guidelines* as detailed in **Part C of Attachment 1**;
- .3 endorse, and recommend that Academic Board approve the accreditation of the *C02063 Doctor of Philosophy [Physiotherapy] and C03059 Master of Physiotherapy (Research)* from 1 July 2016 as detailed in **Attachment 2**;
- .4 note the Graduate Research School Board 2015 Annual Report and accompanying 2016 forward plan as detailed in **Attachment 3**;
- .5 note the appointment of Professor Jie Lu as Deputy Chair of the Graduate Research School Board for 2016.

10.5 Research and Research Training Committee Report

RESOLVED AB/16-1/15

That Academic Board receive and note the report as detailed in Document 10.5 – *Research and Research Training Committee Report* and its attachments.

10.6 Teaching and Learning Committee Report

RESOLVED AB/16-1/16

That Academic Board:

- .1 receive and note the report as detailed in Document 10.6 – *Teaching and Learning Committee Report* and its attachments;
- .2 note the Teaching and Learning Committee’s 2015 Annual Report as detailed in **Attachment 1**;
- .3 note the Teaching and Learning Committee’s 2016 Work plan as detailed in **Attachment 2**; and
- .4 note the appointment of Ms Jenna Price as Deputy Chair of the Teaching and Learning Committee for 2016.

10.7 Graduate Research Students’ Appeals Committee Annual Report

RESOLVED AB/16-1/17

That Academic Board receive and note the report as detailed in Document 10.7 – *Graduate Research Students’ Appeals Committee: 2015 Annual Report*.

10.8 Professional Experience Appeals Committee Annual Report

RESOLVED AB/16-1/18

That Academic Board receive and note the report as detailed in Document 10.8 – *Professional Experience Appeals Committee: 2015 Annual Report*.

11 OTHER BUSINESS/GOVERNANCE

11.1 Responsible Academic Officers

RESOLVED AB/16-1/19

That Academic Board:

- .1 receive and note the report as detailed in Document 11.1 – *Responsible Academic Officers* and its attachment; and
- .2 note the Responsible Academic Officers appointed for 2016 as detailed in **Attachment 1** to Document 11.1.

11.2 Annual Progress Report for 2015: Indigenous Education Strategy 2015–2018

It was noted that starting of item 11.2 be removed, as Professor Michael McDaniel was an apology. This item will be discussed at the next Academic Board meeting.

RESOLVED AB/16-1/20 – Annual Progress Report for 2015: Indigenous Education Strategy 2015–2018

That Academic Board receive and note the report as detailed in Document 11.2 –Indigenous Education Strategy: Annual Progress Report 2015.

***11.3 UTS Research Equity Initiative 2015 Report**

The Chair invited Ms Sybille Frank, Equity and Diversity Project Officer, Equity and Diversity Unit to present. Ms Frank presented on the following topics:

- key achievements under the UTS Research Equity Initiative (the REI) over the past 12 months;
- information on faculty actions (planned and taken) to support research equity at the faculty level; and
- the overview of proposed focus areas for the REI in 2016.

It was noted that a report on ATHENA SWAN initiative will be provided at the next Academic Board meeting.

RESOLVED AB/16-1/21 – UTS Research Equity Initiative 2015 Report

That the Academic Board receive and note the report as detailed in Document 11.3 – *UTS Research Equity Initiative: End of Year Report* and its attachments.

11.4 Annual Report on Award Course Approval Decisions and External Articulation Arrangements for 2015

RESOLVED AB/16-1/22

That Academic Board:

- .1 receive and note the Annual Report on Course Approval Decisions for 2015 as detailed in Document 11.4 – *Annual Report on Course Approval Decisions for 2015* and its attachments; and
- .2 note the changes to course names and award titles approved by the Vice-Chancellor in 2015 as detailed in **Attachment 4**.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 12pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE