

**CONFIRMED MINUTES OF MEETING 16/4 OF
ACADEMIC BOARD – 7 SEPTEMBER 2016**

Meeting 16/4 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 7 September 2016 in the Aerial Function Centre, Level 7, Building 10, Broadway.

PRESENT: A/Professor Joanne Gray (Chair), Professor Shirley Alexander, A/Professor Adel Al-Jumaily, Professor Deborah Ascher Barnstone, Associate Professor Alison Beavis, Professor Charlie Benrimoj, Professor Peter Booth, Mr Mal Booth, Professor Attila Brungs, Professor Simon Buckingham Shum, A/Professor Christine Burton, Dr Scott Chadwick, Mr Benjamin Chapple, Professor Thomas Clarke, Ms Gabrielle Croker, Professor Simon Darcy, Professor Maryanne Dever, Dr Gloria De Vincent, Associate Professor David Eager, Professor Mark Evans, Dr Behzad Fatahi, Dr Sam Ferguson, Professor Carmel Foley, Associate Professor Mike Ford, Anya (Nicola) Grayshon, Professor Roy Green, Professor Tony He, Associate Professor Antoine Hermens, Associate Professor Rob Jarman, Ms Sunita Jha, Dr Andrew Johnston, Professor Isabel Karpin, Associate Professor Hadi Khabbaz, Professor Lori Lockyer, Professor Heather MacDonald, Professor Michael McDaniel, Dr Damian Maher, Professor Alan McKee, Associate Professor Louise McWhinnie, Associate Professor Peter Meier, Professor Elizabeth Mossop, Dr Phillip Newton, Mr Raymond Phan, Dr Tapan Rai, Professor Charles Rice, Associate Professor Ken Rodgers, Dr Bernadette Saunders, Professor Ann Simpson, Mr Harrison Stanton, Professor Lawrence Wallen, Professor Stuart White, and Professor Glenn Wightwick.

Mr Bill Paterson (University Secretary), and Ms Komal Jagad (Executive Officer).

IN ATTENDANCE: Ms Anne-Lise Daniel (Academic Programs Office), A/Professor Jo McKenzie (Institute for Interactive Media and Learning), Professor Peter Scott (Assistant Deputy Vice-Chancellor (Education) – for item 9.2)

APOLOGIES: Dr Laurie Berg, Professor Ian Burnett, Mr Timothy Busuttil, Professor John Daly, Associate Professor Elizabeth Denney-Wilson, Dr Michelle DiGiacomo, Ms Maxine Evers, Professor Shari Forbes, Mr Sweekar Hemchuli, Professor Lesley Hitchens, Professor William Purcell, Associate Professor Yaowen Shan, Professor Judith Smith, Professor Mary Sponberg, and Ms Amanda White.

ABSENT: Ms Sammy Howes, Professor Jie Lu, Professor Iwona Miliszewska, Professor Jenni Millbank, Dr Susan Oguro, Professor Tracy Taylor, and Dr Honni van Rijswijk.

WELCOME

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair welcomed all members, student members, and attendees to the meeting. There were no declarations of interest in relation to matters listed on the agenda.

1 APOLOGIES

The apologies as listed above were received and leave of absence from the meeting granted.

2 MINUTES

Confirmation of the minutes of meeting 16/3 held on Wednesday 27 July 2016

RESOLVED AB/16-4/61

That the minutes of meeting 16/3 of Academic Board held on Wednesday 27 July 2016, as detailed in Document 2, be confirmed as a true record.

3 BUSINESS ARISING FROM THE MINUTES

There was no business arising.

4 RECEIPT OF TABLED PAPERS

There were no tabled papers.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

The Chair spoke to this item and provided an update to Academic Board on Academic Board members' induction; and Academic Board Surveys encouraging participation from Academic Board and committee members and stakeholders.

RESOLVED AB/16-4/62 – Chair's Report

That Academic Board:

- .1 receive and note the report as detailed in Document 5 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair in consultation with the Executive Committee of Academic Board on 22 August 2016, to make an appointment to Academic Board;
- .3 note the executive action taken by the Chair of Academic Board on 22 August 2016 in making the following recommendations to Council, to approve the grading of awards for graduands in August 2016, as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law

- Schedule 7 – Faculty of Science
- Schedule 8 – Institute for Sustainable Futures
- Schedule 9 – Graduate Research School

- .1 that graduands in their respective courses of the seven faculties, the Institute for Sustainable Futures and the Graduate Research School indicated in recommendation .3 above, as listed in Schedules 1-9 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals; and
- .4 note the Academic Board Actions List and 2016 Work Plan as detailed, respectively, in **Attachments 1 and 2**.

6 VICE-CHANCELLOR’S REPORT

Professor Attila Brungs, Vice Chancellor, spoke to this item.

Passing of Emeritus Professor Sue Rowley, former Deputy Vice-Chancellor (Research) from 2004 – 2009 was noted by Academic Board. Emeritus Professor Rowley’s outstanding contribution to the University was remembered.

Academic Board noted the following:

- update on staff survey;
- Open Day was an outstanding success with 24,000 students attending. Vice-Chancellor congratulated faculties for the success and thanked them for their contribution;
- update on Human Rights Awards – nominees and winners;
- former Prime Minister Paul Keating was interviewed by Kerry O’Brien in the Great Hall last week as part of the Australia-Chinese Relations Institute’s Prime Ministers Series;
- the UTS Annual Appeal started recently and the Vice-Chancellor encouraged members to support the Appeal to help provide a world-class education for students who need support;
- the Hon Angus Taylor MP, Assistant Minister for Cities & Digital Transformation will open forum on entrepreneurial education;
- United Nation’s seventeen Sustainable Development Goals (SDGs) to transform our world were launched in 2015 and Professor Stuart White, Director, Institute for Sustainable Futures (ISF) will attend to discuss how UTS can contribute to the goals; and
- Student engagement in university decision making and governance – towards a more systemically inclusive student voice.

RESOLVED AB/16-4/63 – Vice-Chancellor’s Report

That Academic Board receive and note the report as detailed in Document 6 – *Report from the Vice-Chancellor*.

7 STARRING OF ITEMS FOR DISCUSSION

The following items were pre-starred: Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, and 11.1.

RESOLVED AB/16-4/64 – Starring of items

That the adoption of the remaining items be approved.

8 ELECTION/MEMBERSHIPS

8.1 Elections update

RESOLVED AB/16-4/65

That Academic Board receive and note the report as detailed in Document 8.1 – *Elections Report*.

9 PRIORITY ISSUES

***9.1 Presentation: Institute for Sustainable Futures**

The Chair invited Professor Stuart White, Director, Institute for Sustainable Futures (ISF) to present on the Institute for Sustainable Futures.

Academic Board noted an update on ISF’s mission, objective, research areas, research programs, research projects, research income, research reports, clients, media and engagement, governance, team, international development, challenges, Strategy 2020 and strategic initiatives.

The Chair thanked Professor Stuart White for his presentation.

RESOLVED AB/16-4/66

That Academic Board receive and note the presentation by Professor Stuart White, Director, Institute for Sustainable Futures.

***9.2 Presentation: Online Postgraduate Project**

The Chair invited Professor Peter Scott, Assistant DVC (Education) to present on Postgraduate.Futures 2017+ project.

Academic Board noted the following:

- UTS is well placed for the rapidly changing Higher Education landscape and is well down the track of transforming our student learning experience; however, new market entrants, MOOCs, online offers are still making waves;
- UTS is re-imagining Postgraduate Coursework (PGC) programmes through Postgraduate.Futures;
- The initiative is establishing what the ‘best of online with the best of face-to-face’ mean for PGC in a world leading University of Technology by 2020.

- What do prospective PGC say they want? The top 10 drivers are mostly reputation with flexibility, affordability and industry links;
- The Postgraduate.futures vision for UTS PGC entails building capacity to address exciting challenges:
 - Uplift PGC Core (improving the student experience; improving learning.futures blend; support / practices; a more modern set of learning; affordances in a new system; better faculty / centre connection);
 - New PGC Concept (moving past blend to hybrid; new short-format mix; new articulation potential; finding the signature in each product); and
 - Public and Business facing Portal (a product store front for try-before-buy (free); on-ramp (cost); and new business connection);
- Re-visioning future UTS L&T support in parallel; and
- New PGC Learning Platform.

The Chair thanked Professor Peter Scott for his presentation.

RESOLVED AB/16-4/67

That Academic Board receive and note the presentation by Professor Peter Scott, Assistant DVC (Education).

***9.3 Student voices presentation**

The Chair invited elected student representatives of Academic Board, Mr Harrison Stanton and Mr Benjamin Chapple; and elected student representative of the Courses Accreditation Committee, Mr Christopher Yong to present on their experiences as student representatives of their Board/Committee; addressing topics;

- Why you have chosen to be a student representative?
- What have you learnt from this experience, what skills, knowledge and abilities have you gained?
- What part of the experience has not been as enjoyable, and what could be done to improve this experience?

Academic Board noted the student's presentation covering;

- their Board/committee experience;
- reasoning for student participation in the governance processes;
- the importance of student participation;
- challenges faced by students, and
- recommendations to improve student experience.

The Chair thanked the students for their presentations.

RESOLVED AB/16-4/68

That Academic Board receive and note the presentation by student representatives from Academic Board and committees (Mr Harrison Stanton, Mr Benjamin Chapple and Mr Christopher Yong).

***9.4 Annual Report on Student Misconduct Matters**

Professor Shirley Alexander, Deputy Vice-Chancellor (Education and Students) spoke to this item.

Academic Board noted the following:

- there is a trend of increasing sophistication in cheating techniques used for exams by students;
- specific cheating examples;
- the reasons stated by the students that were involved in plagiarism - too many assessments due at the same time; stress of job and carer responsibilities;
- number of misconduct cases are going up; and
- the policies and procedures in relation to misconduct are being reviewed.

RESOLVED AB/16-4/69

That Academic Board:

- .1 receive and note the report as detailed in Document 9.4 – *2015 Annual Report on Student Misconduct Matters*; and
- .2 recommend the 2015 Annual Report on Student Misconduct Matters to Council for noting.

***9.5 TEQSA Higher Education Standards Framework**

The Chair invited Professor Peter Booth, Provost to speak to this item.

Academic Board noted the following:

- that UTS must be continuously compliant with the Higher Education Standards Framework to maintain its registration as a higher education provider. A new Framework has been approved with effect 1 January 2017; and
- the overview of some of the standards that have been identified as likely to require significant action from current practices to be compliant – as summarised in page 2 of Document 9.5.

The Chair thanked Professor Peter Booth for providing the Board with the update.

RESOLVED AB/16-4/70

That Academic Board receive and note the report as detailed in Document 9.5 – *Higher Education Standards Framework 2015* and its attachment.

***9.6 UTS Academic Calendar 2018**

The Chair invited Professor Peter Booth, Provost to speak to this item.

Academic Board noted the following:

- overview of the proposed changes to the academic calendar principles to make it clear that one week of Orientation and Preparation activities is part of the official session in Spring, Summer and Autumn and is therefore mandatory for students;
- feedback from members in relation to the proposed recommendations in the paper; and
- the Provost changed the effective date for the amendments in recommendation 3 to Autumn 2017 to remove constraints. To align with that change recommendation 2 was amended to include “or Autumn 2017 session if the Vice-Chancellor can be assured it can be implemented.”

The Chair thanked Professor Peter Booth for providing the Board with the update.

RESOLVED AB/16-4/71

That Academic Board:

- .1 receive and note the report as detailed in Document 9.6 – *UTS Academic Calendar*;
- .2 approve, with effect for Autumn 2018 session or Autumn 2017 session if the Vice-Chancellor can be assured it can be implemented, amendments to the Statement of Principles for Setting the Academic Year Calendar as detailed in **Attachment 1**; and
- .3 recommend that Council approve, with effect for Autumn 2017 session, amendments to Student Rules 5.3.3 and 7.5 as detailed in **Attachment 2**.

10 FACULTY/BOARD MATTERS

10.1 Composition of Faculty Boards

RESOLVED AB/16-4/72

That Academic Board:

- .1 receive and note the report as detailed in Document 10.1 – *Composition of Faculty Boards* and its attachments;
- .2 approve the proposed amendments to the Standing Orders for Faculty Boards, as detailed in **Attachment 1**.
- .3 approve the proposed amendments to the composition of Faculty Board in Arts and Social Sciences as detailed in **Attachment 2**;
- .4 approve the proposed amendments to the composition of Faculty Board in Business as detailed in **Attachment 3**;
- .5 approve the proposed amendments to the composition of Faculty Board in Design, Architecture and Building as detailed in **Attachment 4**;

- .6 approve the proposed amendments to the composition of Faculty Board in Engineering and Information Technology as detailed in **Attachment 5**;
- .7 approve the proposed amendments to the composition of Faculty Board in Health as detailed in **Attachment 6**;
- .8 approve the proposed amendments to the composition of Faculty Board in Law as detailed in **Attachment 7**; and
- .9 approve the proposed amendments to the composition of Faculty Board in Science as detailed in **Attachment 8**.

10.2 Faculty Board/Faculty committees – compliance

RESOLVED AB/16-4/73

That Academic Board receive and note the report as detailed in Document 10.2 – *Compliance – Committees of faculty boards and faculties*.

11 COMMITTEE BUSINESS

***11.1 Courses Accreditation Committee Report**

RESOLVED AB/16-4/74

That Academic Board:

- .1 receive and note the report as detailed in Document 11.1 – *Courses Accreditation Committee Report* and its attachment;

Reaccreditation

- .2 approve the reaccreditation of the following courses as detailed from 1 January 2017 to end of academic year 2021:

Faculty of Health

- .2.1 C10225 Bachelor of Midwifery
C07070 Graduate Diploma in Midwifery
(file: UR03/39)

External Articulation Arrangements

- .3 note that the Provost has approved the following external articulation arrangements:

Faculty of Engineering and Information Technology

- .3.1 Unisadhuguna International Education (UIE), Jakarta, Indonesia

C09066 Bachelor of Engineering (Honours)
C09067 Bachelor of Engineering (Honours) Diploma in Professional Engineering Practice
C10066 Bachelor of Engineering Science

(file: UR16/388)

.3.2 Dongguan University of Technology, China

C10148 Bachelor of Science in Information Technology (Enterprise Systems Development major; Data Analytics major)
(file: UR16/866)

.3.3 University Brawijaya (UB), Indonesia

C04271 Master of Engineering (Civil Engineering major; Water Engineering major)
(file: UR16/685)

Faculty of Science

.3.4 UTS:Insearch

C10384 Bachelor of Science in Analytics
C10169 Bachelor of Biotechnology Bachelor of Business
C10186 Bachelor of Health Science in Traditional Chinese Medicine
(file: UR05/893)

.3.5 Nanyang Polytechnic, Ngee Ann Polytechnic, Republic Polytechnic, Singapore Polytechnic, Temasek Polytechnic, Singapore

C10242 Bachelor of Science
C10244 Bachelor of Forensic Science in Applied Chemistry
(files: UR09/574; UR09/575; UR09/576; UR09/577; UR09/578)

Admission requirements and selection criteria

Faculty of Design Architecture and Building

.4 note that the Provost has approved changes to 2017 admission selection criteria for the following course:

C04316 Master of Property Development and Planning
(file: UR16/263)

OTHER MATTERS

.5 note the updated list of course proposals requiring Academic Board consideration in 2016.

11.2 Academic Administration Committee Report

RESOLVED AB/16-4/75

That Academic Board:

.1 receive and note the report as detailed in Document 11.2 – *Academic Administration Committee Report* and its attachment; and

.2 recommend that Council approve the amendments to the UTS Student Charter, as detailed in **Attachment 1**.

11.3 Executive Committee of Academic Board Report

RESOLVED AB/16-4/76

That Academic Board receive and note the report as detailed in Document 11.3 – *Executive Committee of Academic Board Report*.

11.4 Graduate Research School Board Report

RESOLVED AB/16-4/77

That Academic Board receive and note the report as detailed in Document 11.4 – *Graduate Research School Board Report*, and its attachments.

11.5 Research and Research Training Committee Report

RESOLVED AB/16-4/78

That Academic Board receive and note the report as detailed in Document 11.5 – *Research and Research Training Committee Report*.

11.6 Teaching and Learning Committee Report

No report.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 12.07pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE