

**CONFIRMED MINUTES OF MEETING 16/5 OF
ACADEMIC BOARD – 16 NOVEMBER 2016**

Meeting 16/5 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 16 November 2016 in the Aerial Function Centre, Level 7, Building 10, Broadway.

PRESENT: A/Professor Joanne Gray (Chair), Professor Shirley Alexander, A/Professor Adel Al-Jumaily, Associate Professor Alison Beavis, Professor Charlie Benrimoj, Dr Laurie Berg, Professor Peter Booth, Mr Mal Booth, Professor Attila Brungs, Professor Simon Buckingham Shum, A/Professor Christine Burton, Dr Scott Chadwick, Ms Gabrielle Croker, Professor John Daly, Professor Simon Darcy, Associate Professor Elizabeth Denney-Wilson, Professor Maryanne Dever, Dr Michelle DiGiacomo, Professor Mark Evans, Ms Maxine Evers, Dr Behzad Fatahi, Dr Sam Ferguson, Professor Shari Forbes, Associate Professor Mike Ford, Professor Roy Green, Associate Professor Antoine Hermens, Dr Andrew Johnston, Professor Lori Lockyer, Professor Jie Lu, Professor Heather MacDonald, Professor Michael McDaniel, Dr Damian Maher, Professor Louise McWhinnie, Associate Professor Peter Meier, Professor Elizabeth Mossop, Dr Susan Oguro, Professor William Purcell, Dr Tapan Rai, Associate Professor Ken Rodgers, Professor Ann Simpson, Professor Judith Smith, Professor Mary Sponberg, Professor Tracy Taylor, Professor Lawrence Wallen, Professor Stuart White, and Dr Amanda White.

Mr Bill Paterson (University Secretary), and Ms Komal Jagad (Executive Officer).

IN ATTENDANCE: Ms Anne-Lise Daniel (Academic Programs Office), Dr Mario Fiorini in attendance for Professor Thomas Clarke, A/Professor Jo McKenzie (Institute for Interactive Media and Learning – for item 9.5), and Dr Fiona Sanders in attendance for Dr Carmel Foley, and Emeritus Professor Hilary Winchester for item 9.2.

APOLOGIES: Professor Deborah Ascher Barnstone, Professor Ian Burnett, Mr Timothy Busuttil, Mr Benjamin Chapple, Professor Thomas Clarke, Dr Gloria De Vincent, Associate Professor David Eager, Professor Carmel Foley, Anya (Nicola) Grayshon, Mr Sweekar Hemchuli, Professor Lesley Hitchens, Associate Professor Rob Jarman, Professor Isabel Karpin, Professor Alan McKee, Professor Iwona Miliszewska, Dr Phillip Newton, Professor Charles Rice, Dr Bernadette Saunders, Mr Harrison Stanton, and Professor Glenn Wightwick.

ABSENT: Professor Tony He, Professor Jenni Millbank, Mr Raymond Phan, Ms Sammy Howes, Ms Sunita Jha, and A/Professor Hadi Khabbaz.

WELCOME

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair welcomed all members, student members, and attendees to the meeting.

The Chair noted that terms of office for elected student members and some academic staff conclude at the end of 2016. The Chair thanked all outgoing members for their contribution to the work of the Board. The Chair thanked Deputy-Chair of Academic Board and chairs of Academic Board committees for their contribution.

The Chair noted that the room set up is changed for this meeting to facilitate group discussion to receive feedback from members for item 9.2 (Review of Academic Board Governance Structure and Composition) and 9.3 (Review of Assessment of Coursework Policy).

There were no declarations of interest in relation to matters listed on the agenda.

1 APOLOGIES

The apologies as listed above were received and leave of absence from the meeting granted.

2 MINUTES

Confirmation of the minutes of meeting 16/4 held Wednesday 7 September 2016

RESOLVED AB/16-5/79

That the minutes of meeting 16/4 of Academic Board held on Wednesday 7 September 2016, as detailed in Document 2, be confirmed as a true record, including the noted changes.

Extracts from Item 9.2: Presentation: Online Postgraduate Project that require changes are below. Additions are underlined and deletions are in strikethrough.

- The initiative is establishing wWhat the ‘best of online with the best of face-to-face’ mean for PGC in a world leading University of Technology by 2020.?
- The Postgraduate.futures vision for UTS PGC entails; ~~B~~building capacity to address exciting challenges:
 - New PGC Concept (moving past blend to hybrid; new short-format ~~mix (from mini mooc, short course, eBook, to events...)~~; new articulation potential; finding the signature in each product); and
- New PGC Learning Platform ~~Capabilities~~.

3 BUSINESS ARISING FROM THE MINUTES

There was no business arising.

4 RECEIPT OF TABLED PAPERS

There were no tabled papers.

5 REPORT FROM THE CHAIR/DEPUTY CHAIR

The Chair spoke to this item and provided an update to Academic Board on the Chair's executive action; new Deputy Chair and Chair of Academic Board committees; Academic Board Forum; Academic Board Surveys; Review of Academic Board Governance Structure and Composition and updated Actions List and Work Plan. It was noted that most items on Actions List and Work Plan have been completed and all pending matters will be carried on to 2017.

RESOLVED AB/16-5/80 – Report from the Chair/Deputy Chair

That Academic Board:

- .1 receive and note the report as detailed in Document 5 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair in consultation with the Executive Committee of Academic Board on 20 October 2016, to approve the following recommendations:
 - .1 receive and note the report as detailed in *Aegrotat Award of Degree (Faculty of Arts and Social Sciences)*; and
 - .2 endorse, and recommend to Council, that pursuant to the recommendation of the Faculty Board of Faculty of Arts and Social Sciences, and in accordance with Rule 13.2.1 (3) the degree Bachelor of Arts in Communication (Journalism) be conferred to Student ID 11701582 as an aegrotat award, as detailed in *Aegrotat Award of Degree (Faculty of Arts and Social Sciences)*;
- .3 note the executive action taken by the Chair in consultation with the Executive Committee of Academic Board on 3 November 2016, to approve an appointment to Research and Research Training Committee; and
- .4 note the Academic Board Actions List and 2016 Work Plan as detailed, respectively, in **Attachments 1 and 2**.

6 VICE-CHANCELLOR'S REPORT

Professor Attila Brungs, Vice-Chancellor, spoke to this item.

Academic Board noted the following:

- **Respect.Now.Always. national survey:** UTS has partnered with other universities across Australia in a ground-breaking national student survey on sexual assault and harassment, which was launched on 23 August 2016 and closes on 25 November 2016. The survey will select a representative sample of students from UTS to participate in the national survey. Academic Board members were requested to encourage students in their faculties to participate in the survey.

- **QS Top 50 Under 50 ranking:** On Wednesday 21 September 2016, the latest QS Top 50 Under 50 rankings were released. UTS now positioned from 14th to 8th in the world.
- **Times Higher Education World University rankings:** On Thursday 22 September 2016, Times Higher Education (THE) World University Rankings were released. UTS's ranking moved from the 200–250 band in 2015 to the 250–300 band in 2016. UTS dropped from being ranked 9th in Australia to 11th equal.
- **Faculty of Transdisciplinary Innovation – appointment of Dean:** On Monday 7 November 2016, Professor Louise McWhinnie was appointed Dean of our new Faculty of Transdisciplinary Innovation. Vice-Chancellor congratulated the new Dean.
- **Shortlisted for 2016 Reimagine Education award:** Vice-Chancellor congratulated the BCII on making the shortlist from over 500 applications to be in the running for a category or regional award for the 2016 Reimagine Education award. The award winners will be announced on Tuesday 6 December 2016.
- **Australian Research Council outcomes:** On 1 November 2016, the Australian Research Council (ARC) officially announced outcomes for the following funding schemes: Discovery Projects 2017 (DP), Discovery Indigenous 2017 (IN), Discovery Early Career Researcher Awards 2017 (DECRA), Future Fellowships 2016 (FT), and Linkage, Infrastructure Equipment and Facilities 2017 (LIEF). In total, UTS was awarded \$9,564,595 for 2017 across the DP, DECRA, Future Fellowships and LIEF funding schemes. Funded proposals were spread across all the UTS faculties and research strengths.
- **UTS Health Strategy Launch:** Health at UTS – Strategic Directions 2016-21 was launched on Monday 7 November 2016. The Health Strategy is designed to address health care system priorities and challenges and takes a transdisciplinary and inter-professional approach to improving health.
- **UTS's Centre for Health Economics Research and Evaluation:** On Monday 7 November 2016, Centre for Health Economics Research and Evaluation (CHERE) marked its 25th anniversary. CHERE is one of the largest health economics research units in Australia and a leader in health economics research internationally.
- **UTS Shopfront:** On Monday 7 November 2016, UTS Shopfront marked its 20th anniversary. Several projects of UTS Shopfront teams have won UTS Human Rights Awards.
- **100 Women of Influence Awards:** Professor Jane Hall and Professor Patricia Davidson have been named in Public Policy category and Golden Category respectively, of the 100 Women of Influence Awards.
- **Academic Board:** Vice-Chancellor thanked the Chair and other members of Academic Board for their contribution to the work of the Board. The Academic Board Forum on Innovation was a great success and Vice-Chancellor commended the speakers for their excellent presentations.

RESOLVED AB/16-5/81 – Vice-Chancellor’s Report

That Academic Board receive and note the report as detailed in Document 6 – *Report from the Vice-Chancellor*.

7 STARRING OF ITEMS FOR DISCUSSION

The following items were pre-starred: Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 11.1, 11.3, and 12.1. Item 11.6 was starred upon request of members.

RESOLVED AB/16-5/82 – Starring of items

That the adoption of the remaining items be approved.

8 ELECTION/MEMBERSHIPS

8.1 Elections update

RESOLVED AB/16-5/83

That Academic Board receive and note the report as detailed in Document 8.1 – *Elections Report*.

9 PRIORITY ISSUES

***9.1 Faculty of Health Presentation**

The Chair invited Professor John Daly, Dean, Faculty of Health to present. Professor John Daly presented on following topics:

- learning.futures Faculty of Health Grants;
- learning.futures for 2016;
- Learning.futures Faculty of Health Retreats through 2016;
- Balanced Teaching Periods Funded Projects through the DVC;
- Learning and Teaching Adjuncts (LTA);
- Faculty of Health Developments and Initiatives;
- Innovation
 - Innovations in Research;
 - FOH Research: A New Landscape;
 - Creating a Unified Research Landscape;
 - Action for Research Impact;
 - Driving Capacity & Income for Excellence;
 - Actions for Public Engagement in Research;
 - Publications for Excellence;
 - Australian Research Centre in Complementary and Integrative Medicine (ARCCIM);
 - Partnerships;
 - Uniting;

- Key priorities in Uniting UTS partnerships;
- Work-integrated learning; and
- Risks.

The Chair thanked Professor John Daly for his presentation.

RESOLVED AB/16-5/84

That Academic Board receive and note the presentation by Professor John Daly, Dean, Faculty of Health.

***9.2 Review of Academic Board Governance Structure and Composition**

The Chair invited Emeritus Professor Hilary Winchester to present to Academic Board about the Review of Academic Board Governance Structure and Composition (Review). Emeritus Professor Winchester provided a brief overview to the Board about the Review.

During the meeting, Academic Board members were requested to provide feedback in a workshop format. Key issues discussed were:

- comparison of UTS Academic Board terms of reference to the new Higher Education Standards Framework 2015; and
- various UTS committees and sub-committees.

Members were requested to provide any further feedback to Emeritus Professor Winchester by 28 November 2016. The Report from the Review will be made available to Academic Board early next year.

The Chair thanked Emeritus Professor Hilary Winchester for her presentation and thanked members for their feedback.

RESOLVED AB/16-5/85

That Academic Board receive and note the update on Review of Academic Board Governance Structure and Composition; and note the feedback provided by members.

***9.3 Establishment of the Faculty Board of Transdisciplinary Innovation**

Professor Louise McWhinnie, Dean, Faculty of Transdisciplinary Innovation (FTDI) was invited to speak to this item.

Professor McWhinnie advised the Board that the Council established the FTDI on 17 August 2016. With the establishment of the FTDI, a Faculty Board is required to guide the academic activity of the Faculty.

In 2017, the Faculty of Transdisciplinary Innovation will deliver the following courses that are currently under the stewardship of other faculties and Board of Studies:

- Master of Animation and Visualisation;
- Bachelor of Technology and Innovation;

- Diploma of Innovation; and
- Graduate Certificate in Transdisciplinary Learning in Higher Education.

During 2017, the Bachelor of Creative Intelligence and Innovation will also be transferred to the FTDI.

It was noted that for providing further clarity, the recommendation .4 be reworded to: make it clear that the management of subjects in the BCII remains the responsibility of the providing faculty.

RESOLVED AB/16-5/86

That Academic Board:

- .1 receive and note the report as detailed in Document 9.3 – *Establishment of the Faculty Board of Transdisciplinary Innovation*, and its attachments;
- .2 approve the establishment of the Faculty Board of Transdisciplinary Innovation with composition as detailed in **Attachment 1** of Document 9.3 – *Establishment of the Faculty Board of Transdisciplinary Innovation*;
- .3 approve the transfer of the following courses to the stewardship of the Faculty Board of Transdisciplinary Innovation upon its establishment:
 - Master of Animation and Visualisation;
 - Bachelor of Technology and Innovation;
 - Diploma of Innovation; and
 - Graduate Certificate in Transdisciplinary Learning in Higher Education;
- .4 approve the transfer of subjects in Bachelor of Creative Intelligence and Innovation to the stewardship of the Faculty Board of Transdisciplinary Innovation at a time in 2017 to be designated by the Dean, Faculty of Transdisciplinary Innovation, ensuring the integrity of current students' academic records, noting that course stewardship for degrees combined with the Bachelor of Creative Intelligence and Innovation remains with the discipline faculties..

***9.4 Deputy Vice-Chancellor (Education and Students) 2015 Report on Course and Subject Performance**

Professor Shirley Alexander, Deputy Vice-Chancellor (Education and Students) spoke to this item.

Academic Board noted that a number of changes were made to Curriculum Performance Report process in 2016, following advice from the Curriculum and Cohort Review Advisory Group (CCRAG) to the Deputy Vice-Chancellor (Education and Students) (DVC (E&S)) in May 2016. Changes were made to the way the courses and subjects are classified. Further work will be done in coming months to make further changes to the Report, as some indicators are outdated, not in keeping with learning futures.

The Chair thanked Professor Shirley Alexander for providing the Board with the update.

RESOLVED AB/16-5/87

That Academic Board:

- .1 receive and note the report as detailed in Document 9.4 – *Deputy Vice-Chancellor (Education and Students) 2015 Report on Course and Subject Performance*, and its attachments;
- .2 commend the courses with an ‘Excellent’ and ‘Outstanding’ performance in the 2015 Course Performance Report as detailed in **Attachment 2** of Document 9.4;
- .3 note the courses identified as ‘Of concern’ in the 2015 Course Performance Report that required a response from the Faculty as detailed in **Attachment 3** of Document 9.4;
- .4 note the Curriculum and Cohort Review Group’s ‘Watchlist’ of courses as detailed in **Attachment 4** of Document 9.4;
- .5 note the list of courses with an offshore availability in 2015 as detailed in **Attachment 5** of Document 9.4;
- .6 commend the subjects with an ‘Excellent’ performance in the 2015 Subject Performance Report as detailed in **Attachment 6** of Document 9.4; and
- .7 note the subjects identified as ‘Of concern’ in the 2015 Subject Performance Report as detailed in **Attachment 7** of Document 9.4.

***9.5 Report on Learning.futures and Subjects Peer-review Process**

Professor Shirley Alexander, Deputy Vice-Chancellor (Education and Students) spoke to this item.

Academic Board noted the following:

- UTS Council is very supportive of the learning.futures strategy but there are concerns over the implementation time for the project across the University.
- In 2015 and 2016, annual agreements were put in place with all faculties to provide a strategic framework for the achievement of specific objectives in relation to the implementation of learning.futures. Agreements in 2015 and 2016 have focused on the compliance of subject designs with learning.futures criteria.
- A system of peer review has been implemented to assess whether those subjects listed by each faculty as having learning.futures compliant subject designs have achieved that status.
- Current status of learning.futures compliance across faculties.
- Next steps in the Peer-review review process (Level 2 Compliance: Peer-review of practice and Level 3 Compliance: Peer-review of student learning outcomes)

The Chair thanked Professor Shirley Alexander for providing the Board with the update.

RESOLVED AB/16-5/88

That Academic Board receive and note the report as detailed in Document 9.5 – *Report on learning.futures and Subjects Peer Review Process* and its attachment.

***9.6 Review of Assessment of Coursework Policy**

The Chair invited Associate Professor Jo McKenzie from Coursework Assessment Policy and Procedures (CAPP) Working Group to speak to this item.

Academic Board noted the following from the presentation:

- The Coursework Assessment Policy and Procedures (CAPP) Working Group of the Teaching and Learning Committee (TLC) of Academic Board has developed a revised draft of Coursework Assessment Policy, based on an initial version presented to Academic Board at its 16/1 meeting (30 March 2016), feedback from subsequent written submissions, presentations and survey responses and discussions at meetings of the TLC and the Associate Deans (Teaching and Learning) Network.
- The revised draft has sought to align the Policy for the Assessment of Coursework Subjects with the UTS strategic objective to inspire graduate success and our learning.futures initiative, building on the learning-focused philosophy established for assessment at UTS, and be fair and efficient.
- A key focus is to increase the authenticity of assessment. Authentic assessment is the assessment that legitimately assesses the kinds of capabilities that the students develop.
- Feedback received from various consultations, and relevant TLC responses to the feedback. Following feedback was received:
- Next steps in the process.

During the meeting, Academic Board members were requested to provide feedback on the revised policy in a workshop format. Key questions raised were:

- What are the positive features of the current draft policy?
- What suggestions/improvements do you have?

The Chair thanked Associate Professor Jo McKenzie for the presentation and thanked members for providing feedback.

RESOLVED AB/16-5/89

That Academic Board:

- .1 receive and note the report as detailed in Document 9.6 – *Review of Coursework Assessment Policy and Procedures*; and its attachments; and

- .2 note the feedback on the revised draft Policy for the Assessment of Coursework Subjects that has been developed by the Coursework Assessment Policy and Procedures (CAPP) Working group of the Teaching and Learning Committee as detailed in **Attachment 1**.

10 FACULTY/BOARD MATTERS

10.1 Request for Credit Recognition in Excess of Defined Limit

RESOLVED AB/16-5/90

That Academic Board approve Student 98031127 being granted a total of 18 of the total 24 credit points required to complete the certificate (Certificate of Development Assessment C11204v1) as recommended by the Faculty Board of Design, Architecture and Building.

11 COMMITTEE BUSINESS

***11.1 Courses Accreditation Committee Report**

Ms Maxine Evers, Chair, Courses Accreditation Committee (CAC) spoke to this item and provided an update in addition to the written report.

Academic Board noted the CAC recommendations for approving the accreditation of three new courses; reaccreditation of seven existing courses; and phasing out and discontinuation of five courses.

Ms Evers provided an overview of the

- Faculty of Design Architecture and Building courses presented to the Board for accreditation – C04323 Master of Applied Policy, C06121 Graduate Diploma in Applied Policy, and C11263 Graduate Certificate in Applied Policy;
- Graduate School of Health courses presented to the Board for reaccreditation – C04252 Master of Pharmacy, C04253 Master of Pharmacy (International), C06100 Graduate Diploma in Pharmaceutical Sciences, and C11230 Graduate Certificate in Pharmaceutical Sciences);
- Faculty of Design Architecture and Building presented to the Board for reaccreditation – C04006 Master of Project Management, C07004 Graduate Diploma in Project Management, and C11005 Graduate Certificate in Project Management; and
- 2016 activities of CAC – 30 new courses accredited, 34 courses reaccredited and 18 courses discontinued. Annual Report for 2016 will be presented to Academic Board in March 2017.

Ms Maxine Evers thanked the members of CAC, Executive Officers and Manager, Academic Programs Office for their contribution to the work of the Committee.

The Chair thanked Ms Maxine Evers for her contribution as Committee Chair.

RESOLVED AB/16-5/91

That Academic Board:

- .1 receive and note the report as detailed in Document 11.1 – *Courses Accreditation Committee Report* and its attachments;

New Courses

- .2 approve the accreditation of the following new courses as detailed:

Faculty of Design Architecture and Building

- .2.1 C04323 Master of Applied Policy
C06121 Graduate Diploma in Applied Policy
C11263 Graduate Certificate in Applied Policy

from 1 July 2017 to end of academic year 2021.

(file: UR16/1238)

New Course Arrangements

- .3 note the new course arrangements for the following courses as detailed:

Faculty of Arts and Social Sciences

- .3.1 C20059 Diploma in Languages

from 1 January 2017.

(file: UR14/486)

Faculty of Design, Architecture and Building

- .3.2 C11001 Graduate Certificate in Property and Planning

from 1 January 2017.

(file: 96/0366)

Reaccreditation

- .4 approve the reaccreditation of the following courses as detailed from 1 January 2017 to end of academic year 2021:

Graduate School of Health

- .4.1 C04252 Master of Pharmacy
C04253 Master of Pharmacy (International)
C06100 Graduate Diploma in Pharmaceutical Sciences

C11230 Graduate Certificate in Pharmaceutical Sciences

(file: UR11/424)

Faculty of Design Architecture and Building

- .4.2 C04006 Master of Project Management
- C07004 Graduate Diploma in Project Management
- C11005 Graduate Certificate in Project Management

(file: 94/0635-2)

Phasing out and Discontinuation

- .5 approve that the following courses be set to phasing out from Autumn session 2017 and discontinued once all currently enrolled students have completed:

UTS Business School

- .5.1 C04291 Master of Tourism Management
- C07027 Graduate Diploma in Tourism Management
- C11035 Graduate Certificate in Tourism Management

(file: UR04/284)

Faculty of Science

- .5.2 C10158 Bachelor of Mathematics and Computing
- C10224 Bachelor of Mathematics and Computing Bachelor of Arts in International Studies

(file: 98/740, UR03/886)

External Articulation Arrangements

- .6 note that the Provost has approved the following external articulation arrangements:

UTS Business School

- .6.1 UTS Business School and Asia Pacific Training Institute, Surry Hills

C10026 Bachelor of Business
C10342 Bachelor of Management

(file: UR16/997)

- .6.2 accessUTS

C10026 Bachelor of Business

C10342 Bachelor of Management

(file: UR14/685)

.6.3 Curtin University

C04237 Master of Professional Accounting

(file: UR15/1504)

Faculty of Engineering and Information Technology

.6.4 Universiti Kuala Lumpur, British Malaysian Institute

C09066 Bachelor of Engineering (Honours) (Electrical major)

(file: UR12/1250)

.6.5 UTS:INSEARCH

C10345 Bachelor of Science in Information Technology Diploma in Information Technology Professional Practice

C10219 Bachelor of Business Bachelor of Science in Information Technology

C10148 Bachelor of Science in Information Technology

C09067 Bachelor of Engineering (Honours) Diploma in Professional Engineering Practice

C09066 Bachelor of Engineering (Honours)

C10066 Bachelor of Engineering Science

(file: UR14/1044)

Faculty of Science

.6.6 UTS:INSEARCH

C10172 Bachelor of Biotechnology

C10242 Bachelor of Science (Statistics and Mathematics majors)

(file: UR05/893)

.6.7 Mahidol University, Bangkok

C10242 Bachelor of Science (Nanotechnology major)

(file: UR16/1078)

Register of Admission Standards

- .7 note the *2016 Annual Report on the Register of Admission Standards*, as detailed in **Attachment 1**; and

(file: UR13/1130)

Courses due for reaccreditation by end 2017

.8 note the list of courses due for reaccreditation by end 2017, as detailed in **Attachment 2**.

11.2 Academic Administration Committee Report

RESOLVED AB/16-5/92

That Academic Board:

.1 receive and note the report as detailed in Document 11.2 – *Academic Administration Committee Report*; and

.2 recommend that Council approve the amendment to Student Rule 16.12.6.

***11.3 Executive Committee of Academic Board Report**

The Chair requested the Board to note the amendments to the recommendation .3 of the Executive Committee of Academic Board Report and note further changes to Standing Orders for Faculty Boards – delete words ‘**(elected by postgraduate students)**’ and ‘**(elected by undergraduate students)**’ in clause 3.4 (iii) of the Standing Orders for Faculty Boards.

RESOLVED AB/16-5/93

That Academic Board:

.1 receive and note the report as detailed in Document 11.3 – *Executive Committee of Academic Board Report* and its attachments;

.2 approve renaming of the ‘Statement on the structure and function of UTS Faculty Boards’ to ‘Standing Orders for Faculty Boards’;

.3 approve the proposed amendments to the Standing Orders for Faculty Boards, as detailed in **Part B of Attachment 1**, including the noted changes;

.4 approve that the Governance Activities Framework, as detailed in **Part A of Attachment 2** be maintained, however monitoring progress will no longer be required;

.5 approve proposed amendment to composition of Academic Administration Committee as detailed in **Attachment 3**; and

.6 approve proposed amendment to composition of Teaching and Learning Committee as detailed in **Attachment 4**.

11.4 Graduate Research School Board Report

RESOLVED AB/16-5/94

That Academic Board receive and note the report as detailed in Document 11.4 – *Graduate Research School Board Report*.

11.5 Research and Research Training Committee Report

RESOLVED AB/16-5/95

That Academic Board receive and note the report as detailed in Document 11.5 – *Research and Research Training Committee Report* and its attachment.

***11.6 Teaching and Learning Committee Report**

Following feedback was sought by Academic Board members for recommendation in relation to the amendments to the Subject Descriptions and Outlines Policy:

- the level of consultation completed with stakeholders including faculties and relevant committees (eg Academic Administration Committee);
- the implementation date of the changes; and
- whether or not faculties will be required to have 100 per cent compliance to the Policy on effective date, given that it will require every single subject outline to be changed, which involves enormous work.

In the absence of Associate Professor Rob Jarman, Chair, Teaching and Learning Committee, Associate Professor Jo McKenzie provided an overview about the changes. Academic Board noted the following:

- It is a priority for UTS to increase the internships or internship-like experiences. Student Services is looking for a way to be able to identify/track (through CIS or CASS), as to which subjects and tasks relate to internships or internship-like experiences, for development of University KPIs.
- The change relates to subject descriptions as approved by faculties, rather than the subject outlines.

It was agreed that feedback from Academic Board be provided to the Teaching and Learning Committee (TLC), in relation to queries about the time frame and consultation process; and that the amendments to the Policy be reconsidered, after feedback has been received from TLC.

RESOLVED AB/16-5/96

That Academic Board:

- .1 receive and note the report as detailed in Document 6.5 – *Teaching and Learning Committee Report* and its attachments;
- .2 note the update on the review of the Assessment Coursework Policy, and
- .3 note the First Year Experience Annual Report as detailed in **Attachment 4**.

12 OTHER BUSINESS/GOVERNANCE

***12.1 Annual Progress Report for 2016: Indigenous Education Strategy 2015–2018**

The Chair invited Professor Peter Booth, Provost to introduce the Report. The Provost provided a brief overview on progress of Indigenous education at UTS.

Academic Board noted the following:

- A number of changes have been made in the last five years in the Indigenous education at UTS, including research, teaching and learning, and external engagement, with remarkable gains.
- UTS is actively being seen as an Indigenous focussed institute around Australia, changing the Indigenous education landscape.
- Achievements and challenges.
- Professor Booth congratulated the members of Jumbunna and the University for the great effort in Indigenous education space.

Professor Michael McDaniel, Pro-Vice-Chancellor (Indigenous Leadership and Engagement) provided an overview of the Annual Progress Report for 2016: Indigenous Education Strategy 2015–2018.

Professor McDaniel spoke of the challenges faced by Indigenous Australians, acknowledged that staff across UTS were pressed by increasing responsibilities and tasks but asked that people be mindful not to lowly prioritise or neglect Indigenous initiatives because of this. Professor McDaniel asked that all staff and especially members of the senior leadership more closely and fully engage with the two UTS Indigenous Strategies.

Academic Board noted the following:

- UAC first preferences and Indigenous enrolments into mainstream (non-block mode) courses have increased over the period of the Strategy.
- Commencements have increased since 2011. In 2016, they were at 124, slightly down from 145, in the previous year.
- Participation by headcount is growing. In 2016, at 300 (1%).
- In 2016, Jumbunna personally engaged with 1,173 students.
- Following a decision made in 2015, the Vice-Chancellor took out a lease on a UniLodge building in Wattle Lane, with 58 studio apartments. Housing costs were covered for Indigenous students, and a stipend was included. The University is now considering how to expand on this with the possible development of Australia's first Indigenous residential college (a proposed 200–250 bed facility).
- Centre for the Advancement of Indigenous Knowledges (CAIK) was established in 2015, and in 2016 continued in partnership with faculties to progress work in relation to the Indigenous Graduate Attribute project. Faculty engagement was reported to be generally strong.
- The sector is experiencing a decline in Indigenous HDR commencement students. HDR participation by headcount is increasing. In 2016 there were 21

Indigenous HDR students, up from 16 students in 2015. Fifteen students have expressed interest for study in 2017.

- HDR retention is improving – from 80.0% in 2015 to 93.3% in 2016. The Indigenous HDR retention rate is 8.1% higher than the UTS general rate.
- Professor McDaniel congratulated the University and its members for their participation and success of the Indigenous Education Strategy.

The Chair thanked Professor Peter Booth and Professor Michael McDaniel for the update.

RESOLVED AB/16-5/97

That Academic Board receive and note the report as detailed in Document 12.1 – *Indigenous Education Strategy: Annual Progress Report 2016* and its attachment.

12.2 UTS Student Load for 2016

RESOLVED AB/16-5/98

That Academic Board receive and note the report as detailed in Document 12.2 – *UTS Student Load for 2016, as at 29 August 2016*.

CLOSURE

The Chair thanked all members for their attendance and participation.

On behalf of Academic Board, the Chair thanked the Provost for his outstanding leadership and service to UTS, and in particular for his contribution to Academic Board.

The Chair closed the meeting at 12.12pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE