

**CONFIRMED MINUTES OF MEETING 17/1 OF  
ACADEMIC BOARD – 15 MARCH 2017**

Meeting 17/1 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 15 March 2017 in the Aerial Function Centre, Level 7, Building 10, Broadway.

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**PRESENT:** A/Professor Joanne Gray (Chair), Professor Shirley Alexander, Ms Zozan Balci, A/Professor Alison Beavis, Professor Charlie Benrimoj, Mr Mal Booth, Professor Fiona Brooks, Professor Attila Brungs, Dr Scott Chadwick, Professor Thomas Clarke, Ms Norma Cooper, Ms Deborah Cotton, Professor John Daly, Professor Simon Darcy, Professor Maryanne Dever, Professor Anthony Dooley, A/Professor David Eager, Professor Mark Evans, Ms Maxine Evers, Dr Behzad Fatahi, Mr William Feuerman, Dr Rick Flowers, A/Professor Mike Ford, Professor Roy Green, Professor Lesley Hitchens, Mr Edward Hunt (as alternate for Ms Anna Wensley), A/Professor Rob Jarman, Dr Andrew Johnston, A/Professor Sarah Kaine, Professor Lori Lockyer, Professor Heather MacDonald, Professor Michael McDaniel, Dr Peter McLean, Professor Louise McWhinnie, A/Professor Peter Meier, Professor Andrew Parfitt, Professor William Purcell, Dr Tapan Rai, Professor Charles Rice, Associate Professor Ken Rodgers, Mr Nicholas Ruff, Dr Bernadette Saunders, A/Prof Yowen Shan, Dr Rachel Shepherd, Professor Judith Smith, Professor Mary Spongberg, Mr Robert Stephenson, Associate Professor Kate Sweetapple, Ms Beatrice Tan, Professor Tracy Taylor, Professor Peter Wells, Professor Stuart White, Professor Bradley Williams, Mr Chris Wong, Dr Jingqing Yang, and Professor Didar Zowghi.

Mr Bill Paterson (University Secretary), and Ms Komal Jagad (Executive Officer).

**IN ATTENDANCE:** Ms Sita Chopra (Faculty of Arts and Social Sciences – for item 3.1), Ms Tracie Conroy (Equity and Diversity Unit – for item 6.2), Ms Amy Griffiths (Academic Programs Office – for item 4.1), Mr Martin Hanlon (Planning and Quality Unit for items 3.1 and 3.2), A/Professor Jo McKenzie (Institute for Interactive Media and Learning), Ms Elizabeth Miller (Governance Support Unit – for item 4.6), Professor Peter Scott (Pro-Vice-Chancellor (Education)), and Ms Elbreg Zwaan (Governance Support Unit).

**APOLOGIES:** Dr Jen Bichel-Findlay, Professor Simon Buckingham Shum, Professor Ian Burnett, A/Professor Christine Burton, Professor Jie Lu, Professor Alan McKee, Professor Elizabeth Mossop, Dr Susan Oguro, Professor Brian Opeskin, A/Professor Yusuf Pisan, Dr Honni van Rijswijk, Professor Lawrence Wallen, Ms Anna Wensley, and Professor Glenn Wightwick.

**ABSENT:** Ms Keahly Abbott, Professor Katherine Biber, and Ms Shruti Gurung.

# **1 PROCEDURAL MATTERS**

## **1.1 WELCOME/APOLOGIES**

### **RESOLVED AB/17-1/1 – Welcome/Apologies**

That Academic Board:

- .1 receive and note the report as detailed in Document 1.1 – *Welcome to Academic Board members*;
- .2 note the apologies received from members, as noted above and agree that these members be excused for their absence; and
- .3 note that no new declarations were recorded for items on the agenda.

#### **Note for the record**

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair informed members that the National Close the Gap Day will be celebrated on 16 March 2017. It was launched in 2007, to draw attention to the significant health disparities between indigenous and non-indigenous Australians. The health disparities continue to be significant and the aim of the initiative is to achieve Indigenous health equality by 2030.

The Chair welcomed all members (including new staff and student members) and attendees to the meeting.

There were no declarations of interest in relation to matters listed on the agenda.

The apologies as listed above were received and leave of absence from the meeting granted. It was noted that Professor Simon Darcy will join the meeting late.

The Chair welcomed Ms Catherine Livingstone AO (Chancellor) and requested the Chancellor to address the members.

The Chancellor thanked the Chair and members for providing her the opportunity to attend the meeting. The Chancellor informed members that she was keen to attend the meeting to better understand the work of Academic Board and its role. She added that academic excellence is the heart of what universities do. The intersect between research, and teaching and learning capabilities, and the outcome of these two coming together represents what UTS stands for; and provides it the credentials to do more with research and the students; and the impact that the University can have in these areas. The Chancellor encouraged members to engage noting that Academic Board has an important role in relation to the work of the University.

The Chair noted that Associate Professor Elizabeth Denney-Wilson has resigned from Deputy Chair position. The Chair thanked Elizabeth for her contribution to the Board and noted that election for Deputy Chair position will be held by Governance Support

Unit and a notice will be sent to members shortly. The Chair encouraged members to participate and nominate for the position.

## **1.2 MINUTES**

**Confirmation of the minutes of meeting 16/5 held Wednesday 16 November 2016**

### **RESOLVED AB/17-1/2**

That Academic Board confirm the minutes of meeting 16/5 of Academic Board held on Wednesday 16 November 2016, as detailed in **Attachment 1** to Document 1.2, be confirmed as a true record.

## **1.3 BUSINESS ARISING FROM THE MINUTES**

There was no business arising.

## **1.4 RECEIPT OF TABLED PAPERS**

There were no tabled papers.

## **1.5 STARRING OF ITEMS FOR DISCUSSION**

### **RESOLVED AB/17-1/3 – Starring of items**

That Academic Board:

- .1 pre-star items 2.1, 2.2, 3.1, 3.2, 4.1, 4.3, 4.6, and 6.2; and
- .2 adopt the remaining unstarred items as approved.

### **Note for the record**

The following items were pre-starred: Items 2.1, 2.2, 3.1, 3.2, 4.1, 4.3, 4.6, and 6.2. Members were invited to star further items for discussion. No further items were starred.

## **2 REPORTS FROM THE CHAIR/DEPUTY CHAIR AND VICE-CHANCELLOR**

### **2.1 REPORT FROM THE CHAIR/DEPUTY CHAIR**

#### **RESOLVED AB/17-1/4 – Report from the Chair/Deputy Chair**

That Academic Board:

- .1 receive and note the report as detailed in Document 2.1 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair (or Deputy-Chair, in the absence of Chair) in consultation with the Executive Committee of Academic Board on 14 November 2016, 14 December 2016, 24 January 2017, and 22 February 2017 to make appointments to Academic Board and following committees, as detailed in **Attachment 1**:
  - Professional Experience Appeals Committee;
  - University Student Conduct Committee;

- Board of Studies of the Institute for Sustainable Futures;
  - Academic Administration Committee;
  - Board of Studies of the Graduate School of Health;
  - Board of Studies of the Connected Intelligence Centre;
  - Graduate Research School Board;
  - Research and Research Training Committee;
  - Courses Accreditation Committee; and
  - Graduate Research Students Appeals Committee;
- .3 note the executive action taken by the Chair of Academic Board on 9 November 2016 in making the following recommendations to Council, to approve the grading of awards for graduands in November 2016, as listed in the following schedules presented by the faculties:
- Schedule 1 – Faculty of Arts & Social Sciences
  - Schedule 2 – UTS Business School
  - Schedule 3 – Faculty of Design, Architecture and Building
  - Schedule 4 – Faculty of Engineering and Information Technology
  - Schedule 5 – Faculty of Health
  - Schedule 6 – Faculty of Law
  - Schedule 7 – Faculty of Science
  - Schedule 8 – Graduate Research School
- .1 that graduands in their respective courses of the seven faculties, and the Graduate School of Health indicated in recommendation .3 above, as listed in Schedules 1-8 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals; and
- .4 note the executive action taken by the Chair on 1 February 2017, following circulation of a flying minute on 25 January 2017, to approve the following recommendations:
- .1 receive and note the report as detailed in *Request For Executive Approval of Academic Board Recommendations* and its attachments;
- .2 approve that Student ID 99197093 be granted a total of 54 credit points of the 72 credit points required to complete the degree C04254 Master of Arts in Communication Management, as detailed in **Attachment 1**;
- .3 approve that Student ID 02014088 be granted a total of 54 credit points of the 72 credit points required to complete the degree of C04305 Master of Applied Linguistics and TESOL, as detailed in **Attachment 1**;
- .4 recommend to Council that the award conferred upon Student ID 12202723 on 23 August 2016 – Master of Strategic Supply Chain Management be rescinded;

- .5 approve that Student ID 12202723 be granted a total of 72 credit points of the required 96 credit points to complete the degree Master of Supply Chain Management (Extension), as detailed in **Attachment 2**;
  - .6 approve amendments to the 2017 Admission Selection Criteria for C04224 Master of Science in Internetworking (Extension), where the requirement for academic qualification from ‘the ASCED Field of Education groups of 02 (Information Technology)’ be changed to ‘any Field of Education group’, as detailed in **Attachment 3**; and
  - .7 consider the recommendations for the 2016 Chancellor’s Award and Chancellor’s List, as detailed in **Attachment 4**.
- .5 note the executive action taken by the Chair of Academic Board on 8 March 2017, following circulation of a flying minute on 28 February 2017, to approve the following recommendations:
- .1 receive and note the report as detailed in *Request For Executive Approval of Academic Board Recommendations* and its attachment;
  - .2 rescind the following Academic Board resolution (originally made via Chair’s executive action on 1 February 2017):
    - “.2 approve that Student ID 99197093 be granted a total of 54 credit points of the 72 credit points required to complete the degree C04254 Master of Arts in Communication Management, as detailed in Attachment 1”;
  - .3 approve that Student ID 99197093 be granted a total of 56 credit points of the 72 credit points required to complete the degree C04254 Master of Arts in Communication Management, as detailed in **Attachment 1**; and
  - .4 approve amendment to Academic Board resolution AB/16-5/91 from 16 November 2016 meeting, in relation to Courses Accreditation Committee Report, to add the duration of accreditation (from 1 July 2017 to end of academic year 2021) for the following new courses, as detailed in **Attachment 2**:
    - [...]
    - .2.1 C04323 Master of Applied Policy  
C06121 Graduate Diploma in Applied Policy  
C11263 Graduate Certificate in Applied Policy
    - from 1 July 2017 **to end of academic year 2021.**  
(file: UR16/1238)
    - [...]
  - .6 note the Academic Board Actions List (**Attachment 2**) and 2017 Work Plan (**Attachment 3**); and

.7 note the Annual Report from Academic Board, as detailed in **Attachment 4**.

### **Note for the record**

The Chair spoke to this item and Academic Board noted the following:

- the significance of International Women’s Day (8 March 2017) and commended its celebration at UTS;
- the Academic Board’s action item and work plan for 2017;
- the Academic Board Annual Report 2016, as presented by Chair, Academic Board to Council, noting Council’s feedback;
- the induction of Academic Board members was held on 10 March 2017 by nearly 30 members – Chair thanked members for their attendance. The Chair noted that the feedback from 2016 Academic Board Members’ Survey in relation to induction is being considered;
- the update on the Review of Academic Board Governance Structure and Composition. The report on the review was received in December 2016. The Chair is consulting with the Vice-Chancellor and the Provost to discuss the report. Further information will be provided to members at the next meeting; and
- the Academic Board Forum theme i.e. Social Impact Framework. The Forum will be held in October 2017.

## **2.2 VICE-CHANCELLOR’S REPORT**

### **RESOLVED AB/17-1/5 – Vice-Chancellor’s Report**

That Academic Board receive and note the report as detailed in Document 2.2 – *Report from the Vice-Chancellor*.

### **Note for the record**

Professor Attila Brungs, Vice-Chancellor, spoke to this item. Academic Board noted the following:

- **Review of Academic Board Governance Structure and Composition:** Academic Board plays a crucial function and a leadership role at UTS in relation to academic matters. It is important for members to participate and support the Board in its leadership role. The Review would help the process of achieving this;
- **Universities Australian Higher Education Conference:**
  - keynote address provided by Ambassador (ret.) Jeff Bleich highlighting how digital technology has outstripped the capacity of Government to control it, and amplified the collapse of public confidence in democratic governments;
  - the following highlights from the speech of Education Minister Simon Birmingham:
    - the Turnbull Government confirmed we would not proceed with full fee deregulation;

- proposed 20 per cent cut to the Commonwealth Grants Scheme;
- **Access and Equity Panel:** the Vice-Chancellor hosted the Access and Equity Panel. Panel speakers were Dr Nadine Zacharias, Belinda Wall, and Tahlia Danks. The Panel discussed the national picture of equity strategy and practice in Australian higher education. A UTS student shared her experience of benefiting from outreach activities and the support of her university to students from equity backgrounds;
- **Deputy Vice-Chancellor (Innovation & Advancement) retiring:** Professor William Purcell, Deputy Vice-Chancellor (International and Advancement), announced he will retire in January 2018. The Vice-Chancellor thanked Professor Purcell for his contribution to the University noting there would be further opportunities to acknowledge the contribution made by Professor Purcell;
- **Google Impact Challenge “Technology against poverty” prize:**
  - Professor Saravanamuth Vigneswaran and Dr Tien Vinh Nguyen were one of four winners of the “Technology against poverty” prize. They received the \$500,000 prize for their project to remove arsenic from groundwater in Vietnam using a purification and renewable energy system to produce drinking water;
  - one of the other four winners was 40k Foundation, founded by UTS graduate Clary Catrission OAM, for their 40K PLUS project to improve learning outcomes for children in India and Cambodia by combining technology and interactive education programs with local facilitators;
- **Times Higher Education’s International Universities Ranking – correction:** last year Vice-Chancellor noted that UTS had dropped in the Times Higher Education World University Ranking. The Vice-Chancellor reported that this was an error which has been corrected and UTS has maintained its position in the 201-250 band and as 9<sup>th</sup> in Australia;
- **New Ministerial Appointments:** Senator Arthur Sinodinos (Minister for Industry, Innovation and Science), Greg Hunt MP (Minister for Health and Minister for Sport), Ken Wyatt MP (Minister for Aged Care and Indigenous health), and Michael Sukkar MP – Assistant Minister to the Treasurer. Senator Sinodinos will be the fourth Minister for Industry, Innovation and Science in 18 months and hope he holds this position for a longer period to provide some consistency in the portfolio;
- **Sydney School of Entrepreneurship:** the NSW Government announced TAFE NSW Ultimo campus as the location for the Sydney School of Entrepreneurship (SSE). Vice-Chancellor will serve on the board of SSE;
- **Higher Education Standards Panel report on undergraduate entry requirements:** Education Minister Simon Birmingham released the Higher Education Standards Panel (HESP) report on undergraduate entry requirements. The report called for clearer entry requirements from 2018; and
- **Food Agility CRC:** the Hon Arthur Sinodinos AO, Minister for Industry, Innovation and Science, announced the Food Agility CRC. The bid

consortium is led by UTS Faculty of Engineering and Information Technology (Knowledge Economy Institute).

### **3 PRIORITY ISSUES**

#### **\*3.1 TEQSA Higher Education Standards Framework**

##### **RESOLVED AB/17-1/6 – TEQSA Higher Education Standards Framework**

That Academic Board receive and note the report as detailed in Document 3.1 – *Higher Education Standards Framework 2015* and its attachment.

##### **Note for the record**

Professor Andrew Parfitt, Provost spoke to this item covering following topics:

- context of the TEQSA Higher Education Standards Framework (HESF) 2015, which applies from 1 January 2017;
- need for higher education providers to comply with the HESF 2015 to continue its registration with TEQSA;
- other legislative instruments that require universities' compliance (eg Education Services for Overseas Students Act 2000); and
- specific areas for UTS to formalise or extend its current activities to ensure compliance with HESF 2015.

The Board discussed the implications of Standards 1.4.1, and 5.3.4: benchmarking.

#### **\*3.2 Evaluation of the balanced teaching periods**

##### **RESOLVED AB/17-1/7 – Evaluation of the balanced teaching periods**

That Academic Board receive and note the presentation on the outcome of evaluation of the balanced teaching periods.

##### **Note for the record**

Professor Andrew Parfitt, Provost presented on the outcomes of the evaluation of the balanced teaching periods, covering following topics:

- **clarification in the use of terminology:** use 'UTS Academic Calendar' instead of 'Balanced Teaching Period';
- **importance of fundamental principles of Learning.Futures** as an important identity of UTS providing enormous value to the UTS students and their prospective employers (in terms of graduate attributes like team work, collaboration, problem solving etc);
- **overview of UTS academic calendar structure;**
- **major focus:** significant ongoing work required in our approach to aligning what and how we teach within the opportunities afforded by the academic calendar;
- **feedback received from:** student focus groups, individual students / alumni, Academic Board students members' presentation, student feedback survey, and UTS staff;



- **major issues:** lack of preparation week engagement, content and assessment load, lack of Summer subjects, and autumn to Spring progression processes tight; and
- **changes for 2017:** Week 1 (including student communication), content and assessment, Summer Session, and student administration.

Following the presentation, members provided the following feedback in relation to UTS Academic Calendar:

- feedback on the Summer session:
  - the programs students would like to see offered. Examples mentioned were catch-up, acceleration and extra (such as a language) programs;
  - some faculties commented that the Summer session is receiving good enrolment rates but more work is required in the space; and
  - English Language programs will be introduced in Summer sessions to assist students that may require further support with English Language.
- request for communication and early engagement with staff and students; and
- emphasise need for considering impact of the Academic Calendar on staff work load.

## **4 COMMITTEE BUSINESS**

### **\*4.1 Courses Accreditation Committee Report**

#### **RESOLVED AB/17-1/8 – Courses Accreditation Committee Report**

That Academic Board:

- .1 receive and note the report as detailed in Document 4.1 – *Courses Accreditation Committee Report* and its attachments;

#### ***New Course Arrangement***

- .2 note the new arrangement for the following new courses as detailed:

#### **Faculty of Design Architecture and Building**

- .2.1 C11257 Graduate Certificate in Public Sector Innovation

from Autumn 2017.  
(file: UR16/76)

#### ***Phasing out and Discontinuation***

- .3 approve that the following courses be set to phasing out from Autumn session 2017 and discontinued once all currently enrolled students have completed:

## **UTS Business School**

- .3.1 C04281 Master of Strategic Supply Chain Management (Extension)  
C04289 Master of Strategic Supply Chain Management  
C07112 Graduate Diploma in Strategic Supply Chain Management

(file:UR05/303)

## ***External Articulation Arrangements***

- .4 note that the Provost has approved the following external articulation arrangements:

### **UTS Business School**

- .4.1 UTS:INSEARCH, Sydney

C10026 Bachelor of Business  
C10342 Bachelor of Management  
C10348 Bachelor of Economics  
C10020 Bachelor of Business Bachelor of Arts in International Studies  
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation  
C10343 Bachelor of Management Bachelor of Arts in International Studies  
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR08/509)

- .4.2 UTS:INSEARCH with the IEN Institute, Seoul, Korea

C10026 Bachelor of Business  
C10342 Bachelor of Management  
C10348 Bachelor of Economics  
C10020 Bachelor of Business Bachelor of Arts in International Studies  
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation  
C10343 Bachelor of Management Bachelor of Arts in International Studies  
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR16/1516)

- .4.3 UTS:INSEARCH with the Sydney Institute of Language and Commerce (SILC), Shanghai, China

C10226 Bachelor of Business

(file: UR12/1328)

.4.4 Macleay College, Sydney

C10026 Bachelor of Business  
C10342 Bachelor of Management  
C10348 Bachelor of Economics  
C10020 Bachelor of Business Bachelor of Arts in International Studies  
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation  
C10343 Bachelor of Management Bachelor of Arts in International Studies  
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR10/942)

.4.5 Minerva College, Sydney

C10026 Bachelor of Business  
C10342 Bachelor of Management  
C10348 Bachelor of Economics  
C10020 Bachelor of Business Bachelor of Arts in International Studies  
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation  
C10343 Bachelor of Management Bachelor of Arts in International Studies  
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR16/1223)

.4.6 NSW TAFE

C10026 Bachelor of Business  
C10342 Bachelor of Management  
C10348 Bachelor of Economics  
C10020 Bachelor of Business Bachelor of Arts in International Studies  
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation  
C10343 Bachelor of Management Bachelor of Arts in International Studies  
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR11/285)

**Faculty of Arts and Social Sciences**

.4.7 UTS:INSEARCH, Sydney

C10363 Bachelor of Communication (Public Communication)  
C10364 Bachelor of Communication (Social and Political Sciences)  
C10369 Bachelor of Communication (Creative Writing)  
C10371 Bachelor of Communication (Digital and Social Media)

C10367 Bachelor of Communication (Public Communication) Bachelor of Arts in International Studies  
C10368 Bachelor of Communication (Social and Political Sciences) Bachelor of Arts in International Studies  
C10370 Bachelor of Communication (Creative Writing) Bachelor of Arts in International Studies  
C10372 Bachelor of Communication (Digital and Social Media) Bachelor of Arts in International Studies

(file: UR07/245)

### **Faculty of Engineering and Information Technology**

.4.8 UTS:INSEARCH with the IEN Institute, Seoul, Korea

C10148 Bachelor of Science in Information Technology  
C10345 Bachelor of Science in Information Technology Diploma in Information Technology Professional Practice  
C09088 Bachelor of Science in Information Technology Bachelor of Laws (Honours)  
C10219 Bachelor of Business Bachelor of Science in Information Technology  
C10239 Bachelor of Science in Information Technology Bachelor of Arts in International Studies  
C10245 Bachelor of Science in Information Technology Bachelor of Laws  
C10327 Bachelor of Science in Information Technology Bachelor of Creative Intelligence and Innovation

(file:UR16/1713)

.4.9 Ho Chi Minh University of Technology (HCMUT), Vietnam

C09066 Bachelor of Engineering (Honours)

(file: UR13/1104)

### ***Admission Selection Criteria***

.5 note that the Provost has approved changes to the selection criteria for the following course from Autumn 2017:

### **Faculty of Engineering and Information Technology**

.5.1 C04224 Master of Science in Internetworking (Extension)

(file: UR05/282-1)

### **OTHER MATTERS**

.6 note the updated list of course matters requiring Academic Board consideration in 2017.

.7 note the 2017 Courses Accreditation Committee Workplan.

**Note for the record**

The Courses Accreditation Committee (CAC) is prioritising to pro-actively work with the Centre for Advancement of Indigenous Knowledges (CAIK) in its task to support faculties to develop Indigenous Graduate Attributes for students in all UTS courses by the end of 2018. When applying for a new course or re-accreditation of an existing course, faculties are required to describe what Indigenous Course Intended Learning Outcomes they have developed. CAC will be drawing this to the attention of course writing teams.

**4.2 Academic Administration Committee Report**

**RESOLVED AB/17-1/9**

That Academic Board:

- .1 receive and note the report as detailed in Document 4.2 – *Academic Administration Committee Report* and its attachments;
- .2 note the recommendation that students’ internship experience be recognised on their Australian Higher Education Graduation Statement (AHEGS);
- .3 note Academic Administration Committee’s 2016 Annual Report (**Attachment 1**) and accompanying 2017 Work Plan (**Attachment 2**);
- .4 note the appointment of Maxine Evers as Deputy Chair of the Academic Administration Committee for 2017.

**\*4.3 Executive Committee of Academic Board Report**

**RESOLVED AB/17-1/10 – Executive Committee of Academic Board Report**

That Academic Board:

- .1 receive and note the report as detailed in Document 4.3 – *Executive Committee of Academic Board Report* and its attachments;
- .2 note the Executive Committee’s 2016 Priority Projects and Work Plan, as detailed in **Attachment 1**;
- .3 note the Academic Board’s 2016 Priority Projects and Work Plan, as detailed in **Attachment 2**;
- .4 note the report on results of the 2016 Academic Board Surveys – Members’, Stakeholders’ and Committee members’, and feedback from Executive Committee, as detailed in **Attachment 3**.

**Note for the record**

The Chair spoke to this item. The Chair requested members to note the priorities and Work Plan of Executive Committee of Academic Board and Academic Board.

The Chair advised that the results of the 2016 Academic Board Surveys were available in the report. The results assisted in identifying areas that require improvement.

The Chair noted that last year many information sessions or presentations were provided to Academic Board, however, in response to the Survey feedback, this year the information sessions will be linked to strategic priorities of the University. The number of presentations may be reduced and meetings of the Board may therefore conclude at an earlier time.

In relation to the Academic Board Work Plan, a query was raised in relation to the status of work of the working group arising from the Future of Honours working group report. This new working group that is focussing on managing the development of new pathway to PhD program, as this item was not reflected in the Work Plan. Professor Lori Lockyer, Dean, Graduate Research School provided an update to Academic Board about the activities of the working group and how the working group is reconsidering the University's approach in relation to PhD pathway. Members provided feedback in relation to the areas that need further work and attention of the working group.

#### **4.4 Graduate Research School Board Report**

##### **RESOLVED AB/17-1/11**

That Academic Board:

- .1 receive and note the report as detailed in Document 4.4 – *Graduate Research School Board Report* and its attachments; and
- .2 note the Graduate Research School Board 2016 Annual Report and accompanying 2017 forward plan as detailed in **Attachment 1**.

#### **4.5 Research and Research Training Committee Report**

##### **RESOLVED AB/17-1/12**

That Academic Board receive and note the report as detailed in Document 4.5 – *Research and Research Training Committee 2016 Annual Report* and its attachment.

#### **\*4.6 Teaching and Learning Committee Report**

##### **RESOLVED AB/17-1/13 – Teaching and Learning Committee Report**

That Academic Board:

- .1 receive and note the report as detailed in Document 4.6 – *Teaching and Learning Committee Report* and its attachments;
- .2 note the consultation process and the proposed implementation plan for the classification of work-integrated learning subjects and the Subject

- Descriptions and Outlines Policy review, as detailed in the report, and **Attachments 1 and 2;**
- .3 note the draft work-integrated learning subjects definitions, as detailed in **Attachment 3;**
  - .4 note the copyright notice for lecture materials and subject outlines as approved by UTS Legal;
  - .5 note the progress update on the Coursework Assessment Policy and Procedures Working Group;
  - .6 note the 2016 Annual Report as detailed in **Attachment 4;** and
  - .7 note the membership change and Deputy Chair appointment.

#### **Note for the record**

Associate Professor Jarman, Chair, Teaching and Learning Committee (TLC) provided an update on the Subject Descriptions and Outlines Policy noting that the request of the Board from November 2016 meeting in relation to consultation has occurred, and further information provided in the report. The Policy is being reviewed to enable standardised data collection of internships/internship-like experiences and work integrated learning (WIL). TLC is continuing work on the Policy to address feedback received from the consultation. The Policy will not be implemented until 2018.

The Board noted an update on:

- copyright notice for lecture materials and subject outlines; and
- the timeline for approval of new Coursework Assessment Policy and Procedures, as detailed in the report.

#### **4.7 Graduate Research Students' Appeals Committee Annual Report**

##### **RESOLVED AB/17-1/14**

That Academic Board receive and note the report as detailed in Document 4.7–*Graduate Research Students' Appeals Committee: 2016 Annual Report.*

#### **4.8 Professional Experience Appeals Committee Annual Report**

##### **RESOLVED AB/17-1/15**

That Academic Board receive and note the report as detailed in Document 4.8 –*Professional Experience Appeals Committee: 2016 Annual Report.*

## **5 FACULTY/BOARD MATTERS**

### **5.1 Report on late conferrals and corrections to awards**

#### **RESOLVED AB/17-1/16**

That Academic Board:

- .1 receive and note the report as detailed in Document 5.1 – *Report on Late Conferrals and Corrections to Awards Spring 2016* in accordance with Delegations 4.10.1 and 4.10.3; and
- .2 recommend that Council note the Report on Late Conferrals and Corrections to Awards Spring 2016.

### **5.2 Amendment to composition of Board of Studies of the Connected Intelligence Centre**

#### **RESOLVED AB/17-1/17**

That Academic Board:

- .1 receive and note the report as detailed in Document 5.2 – *Proposed amendments to Composition of Board of Studies of the Connected Intelligence Centre*, and its attachment; and
- .2 approve the amendment to Composition of Board of Studies of the Connected Intelligence Centre as detailed in **Attachment 1**.

### **5.3 Membership term – faculty boards and Boards of Studies**

#### **RESOLVED AB/17-1/18**

That Academic Board:

- .1 receive and note the report as detailed in Document 5.3 – *Membership term – faculty boards and Boards of Studies*;
- .2 approve as a one-off transitional measure to ensure continuity of business of the faculty boards during the elections period, the term of the current faculty boards cease to operate on:
  - a. 31 December 2017 for:
    - i. staff positions filled from 2015 Faculty Board elections;
    - ii. student positions filled from 2016 Faculty Board elections; and
    - iii. for co-opted members; and
  - b. 31 December 2018 for staff positions filled from 2016 Faculty Board elections;



- .3 approve that the length of membership term for Boards of Studies' will be two years for staff (including co-opted members) and one year for students, commencing from 1 January, consistent with the term of membership for members of faculty boards, and
- .4 approve as a one-off transitional measure to ensure continuity of business of the Boards of Studies' during the elections period, the term of the current Boards of Studies' cease to operate on
  - a. 31 December 2017 for:
    - i. staff positions filled from 2015 Board of Studies' elections;
    - ii. student positions filled from 2016 Board of Studies' elections; and
    - iii. for co-opted members; and
  - b. 31 December 2018 for staff positions filled from 2016 Faculty Board elections.

**5.4 Faculty of Business response to the revised Policy for the Assessment of Coursework Subjects**

**RESOLVED AB/17-1/19**

That Academic Board:

- .1 receive and note the report as detailed in Document 5.4 – *Faculty Board in Business Response to the Draft Policy Principles for Coursework Assessment at UTS*, and its attachment; and
- .2 refer the report as detailed in Document 5.4 – Faculty Board in Business Response to the Draft Policy Principles for Coursework Assessment at UTS, and its attachment to Teaching and Learning Committee.

**6 GENERAL BUSINESS**

**6.1 Responsible Academic Officers**

**RESOLVED AB/17-1/20**

That Academic Board:

- .1 receive and note the report as detailed in Document 6.1 – *Responsible Academic Officers* and its attachment; and
- .2 note the Responsible Academic Officers appointed for 2016 as detailed in **Attachment 1**.

## **\*6.2 UTS Research Equity Initiative 2016 Report**

### **RESOLVED AB/17-1/21 – UTS Research Equity Initiative 2016 Report**

That Academic Board receive and note the report as detailed in Document 6.2 – *UTS Research Equity Initiative 2016 Report* and its attachments.

#### **Note for the record**

Professor Charles Rice, Chair, Research and Research Training Committee presented on the UTS Research Equity Initiative (REI) 2016 Report.

Academic Board noted an update from Professor Rice on following topics from the Report: REI introduction and purpose, link of REI to the UTS Research Strategy 2015-2020, REI aims and priority actions, the 2016 REI key achievements, information on REI Faculty actions, and proposed REI focus areas for 2017.

Following the presentation, members provided feedback in relation to:

- UTS gender equity status and targets;
- scope of advertising female-only jobs (in STEMM);
- inclusion of Professor Patricia Davidson, Director of the Centre for Cardiovascular and Chronic Care in list of Eureka prize winners;
- tracking female remuneration at strategic level and transparency around it;
- need to recognise and manage the impact of unconscious bias on behaviour;
- in terms of equity, consider areas of improving employment levels for people with disability;
- Athena SWAN project;
- capacity of UTS childcare facilities to meet with changing demands of the University; and
- making research gender equity scorecards available and accessible to all members of faculties.

## **6.3 Annual Report on Award Course Approval Decisions**

### **RESOLVED AB/17-1/22**

That Academic Board:

- .1 receive and note the Annual Report on Course Approval Decisions for 2016 as detailed in Document 6.3 – *Annual Report on Course Approval Decisions for 2016* and its attachments; and
- .2 note the changes to course names and award titles approved by the Vice-Chancellor in 2016 as detailed in **Attachment 4**.

**6.4 Annual Report on the Quality Management of UTS Short Courses**

**RESOLVED AB/17-1/23**

That Academic Board receive and note the report as detailed in Document 6.4 – *Report on the Quality Management of UTS Short Courses 2016* and its attachment.

**7 OTHER BUSINESS**

No other business was raised.

**CLOSURE**

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 11.28am.

**SIGNED AS A TRUE RECORD**

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**