

**CONFIRMED MINUTES OF MEETING 17/2 OF
ACADEMIC BOARD – 7 JUNE 2017**

Meeting 17/2 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 7 June 2017 in the Aerial Function Centre, Level 7, Building 10, Broadway.

PRESENT:

A/Professor Joanne Gray (Chair), Ms Zozan Balci, A/Professor Alison Beavis, Professor Charlie Benrimoj, Professor Katherine Biber, Dr Jen Bichel-Findlay, Mr Mal Booth, Professor Attila Brungs, Professor Simon Buckingham Shum, Dr Deborah Cotton, Professor Maryanne Dever, Professor Anthony Dooley, Professor Mark Evans, Ms Maxine Evers, Mr William Feuerman, Dr Rick Flowers, Professor Mike Ford, Professor Lesley Hitchens, A/Professor Rob Jarman, Dr Andrew Johnston, A/Professor Sarah Kaine, Professor Jie Lu, Professor Heather MacDonald, Mr Azam Masood Malik (alternate for Ms Norma Cooper), Professor Michael McDaniel, Professor Alan McKee, Professor Louise McWhinnie, A/Professor Peter Meier, Mr Michael Muzzupappa, Professor Brian Opeskin, Professor Andrew Parfitt, Dr Tapan Rai, Professor Charles Rice, Associate Professor Ken Rodgers, Mr Nicholas Ruff, Dr Bernadette Saunders, A/Prof Yowen Shan, Dr Rachel Shepherd, Professor Judith Smith, Professor Mary Spongberg, Mr Robert Stephenson, Ms Beatrice Tan, Professor Tracy Taylor, Professor Lawrence Wallen, Professor Peter Wells, Professor Glenn Wightwick, Professor Bradley Williams, Mr Chris Wong, and Professor Didar Zowghi.

Mr Bill Paterson (University Secretary), and Ms Komal Jagad (Executive Officer).

IN ATTENDANCE:

Ms Lynne Blackbourn (Manager, Strategic Planning and Improvement – for items 7.1 and 7.2), Professor Damien Giurco (attending for Professor Stuart White), Mr Martin Hanlon (Director, Planning and Quality Unit – for items 7.1 and 7.2), Mr Ramesh Kondepudi (Performance Analysis and Reporting Specialist – for items 7.1 and 7.2), Associate Professor Jo McKenzie (Director, Institute for Interactive Media and Learning), Ms Elizabeth Miller (Senior Advisor, Governance and Policy), Mr Matthew Noble (Copyright Officer – for item 6.1), Ms Julieanne O’Hara (Manager, Careers Service – for item 7.2), Mr Mark Phillips (MDSI student and casual academic at UTS Career – for item 7.2), Professor David Robson (Director, Research and Innovation Office – for item 3.6), Professor Peter Scott (Pro Vice-Chancellor (Education), and Professor Elizabeth Sullivan (Assistant Deputy Vice-Chancellor (Research) – for items 3.3 and 3.4).

APOLOGIES:

Professor Shirley Alexander, Professor Fiona Brooks, Professor Ian Burnett, Associate Professor Christine Burton, Dr Scott Chadwick,

Professor Thomas Clarke, Ms Norma Cooper, Professor John Daly, Professor Simon Darcy, Associate Professor David Eager, Ms Shruti Gurung, Mr Edward Hunt, Professor Lori Lockyer, Dr Peter McLean, Professor Elizabeth Mossop, Dr Susan Oguro, Associate Professor Yusuf Pisan, Professor William Purcell, Associate Professor Kate Sweetapple, Professor Stuart White, and Dr Jingqing Yang.

ABSENT: Ms Keahly Abbott, Dr Behzad Fatahi, Professor Roy Green, and Dr Honni van Rijswijk.

1 PROCEDURAL MATTERS

1.1 WELCOME/APOLOGIES

RESOLVED AB/17-2/24 – Welcome/Apologies

That Academic Board:

- .1 note the apologies received from members, as noted above and agree that these members be excused for their absence; and
- .2 note that no new declarations were recorded for items on the agenda.

Note for the record

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners. The Chair noted that the National Reconciliation Week (NRW) was recently celebrated and reflected on the two significant milestones in Australia's reconciliation journey – 50 years since the 1967 referendum, and 25 years since the historic Mabo decision. As these significant milestones are commemorated, the Chair reminded members to take next big steps in the nation's reconciliation journey.

There were no declarations of interest in relation to matters listed on the agenda.

The Chair welcomed the new Deputy Chair Professor Mike Ford and thanked him for taking on the role as Deputy Chair. All members (including new staff and student members) and attendees were welcomed to the meeting. The Chair noted that Professor Katherine Biber and Ms Beatrice Tan will arrive late for the meeting.

The apologies as listed above were received and leave of absence from the meeting granted.

The Chair noted that the room set up is changed for this meeting to facilitate group discussion to receive feedback from members for agenda item 3.2.

1.2 MINUTES

Confirmation of the minutes of meeting 17/1 held Wednesday 15 March 2017

RESOLVED AB/17-2/25

That Academic Board confirm the minutes of meeting 17/1 of Academic Board held on Wednesday 15 March 2015, as detailed in Document 1.2, be confirmed as a true record.

1.3 BUSINESS ARISING FROM THE MINUTES

There was no business arising.

1.4 RECEIPT OF TABLED PAPERS

RESOLVED AB/17-2/26 – Receipt of tabled papers

That Academic Board receive and note the Document 7.2 – *Analysis of graduate employability*, providing supporting information for presentation on UTS graduate employment data – Graduate Outcome Survey (agenda item 7.2).

Note for the record

Due to the lack of time, agenda item 7.2 was not covered. It will be placed on the next meeting agenda.

1.5 STARRING OF ITEMS FOR DISCUSSION

RESOLVED AB/17-2/27 – Starring of items

That Academic Board:

- .1 pre-star items 2.1, 2.2, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6 (3.6.1 and 3.6.2), 4.1, 4.6, 6.1, 7.1 and 7.2; and
- .2 adopt the remaining unstarred items as approved.

Note for the record

The following items were pre-starred: Items 2.1, 2.2, 3.1, 3.2, 3.3, 3.4, 3.5, 3.6 (3.6.1 and 3.6.2), 4.1, 4.6, 6.1, 7.1 and 7.2. Members were invited to star further items for discussion. No further items were starred.

2 REPORTS FROM THE CHAIR / DEPUTY CHAIR AND VICE-CHANCELLOR

***2.1 REPORT FROM THE CHAIR / DEPUTY CHAIR**

RESOLVED AB/17-2/28 – Report from the Chair/Deputy Chair

That Academic Board:

- .1 receive and note the report as detailed in Document 2.1 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair of Academic Board on 23 March 2017 in making the following recommendations to Council, to approve the grading of awards for graduands in Autumn 2017, as listed in the following schedules presented by the faculties:
 - Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law

- Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School
 - Schedule 9 – Graduate School of Health
 - Schedule 10 – Connected Intelligence Centre
- .1 that graduands in their respective courses of the seven faculties, and the Graduate Research School, Graduate School of Health and Connected Intelligence Centre indicated in recommendation .2 above, as listed in Schedules 1-10 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals; and
- .3 note the approval by the Chair on 6 April 2017 to make appointments to Academic Board and Teaching and Learning Committee, as detailed in **Attachment 1**;
- .4 note the executive action taken by the Chair in consultation with the Executive Committee of Academic Board on 12 April 2017 and 29 May 2017 to make appointments to Academic Board and following committees, as detailed in **Attachment 1**:
- Board of Studies of the Connected Intelligence Centre; and
 - Graduate Research Students Appeals Committee;
- .5 note the executive action taken by the Chair of Academic Board on 22 May 2017 in making the following recommendations to Council, to approve the grading of awards for graduands in June 2017, as listed in the following schedules presented by the faculties:
- Schedule 1 – Faculty of Arts & Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School
- .1 that graduands in their respective courses of the seven faculties, and the Graduate Research School, indicated in recommendation .5 above, as listed in Schedules 1-8 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals;
- .6 note the Academic Board Actions List, as detailed in **Attachment 2**; and
- .7 note the 2017 Work Plan, as detailed in **Attachment 3**.

Note for the record

The Chair requested members to note the following items covered in the report:

- appointments to Academic Board and its committees;
- endorsement of the Graduands List for conferral in March and May 2017;
- Academic Board Actions List and 2017 Work Plan
- Unleash Delegations (University Secretary).

The Chair thanked following Academic Board committee members for attending the Autumn graduation ceremonies:

- Professor Charles Rice,
- Associate Professor Rob Jarman,
- Associate Professor Peter Meier,
- Dr Rick Flowers,
- Professor Susan Page, and
- Dr Wayne Brooks.

The Chair noted that the Vice-Chancellor's Learning and Teaching Showcase held recently was a wonderful event celebrating Learning and Teaching Award, Citation and Commendation winners. The achievements truly reflected the strength of the commitment to learning and teaching at UTS. The Chair encouraged members to take the opportunity and to attend the event in 2018, as it celebrates the significance of learning and teaching at UTS, and reflects the strategic importance of UTS model of learning.

***2.2 REPORT FROM THE VICE-CHANCELLOR**

RESOLVED AB/17-2/29 – Report from the Vice-Chancellor

That Academic Board receive and note the report as detailed in Document 2.2 – *Report from the Vice-Chancellor* and its attachment.

Note for the record

Professor Attila Brungs, Vice-Chancellor, spoke to his report providing an update on following topics, as covered in his report:

- overview of 2017 Federal Budget;
- rankings update;
- student cheating research; and
- Chancellor's keynote address from Chancellor's Official Welcome.

In addition to the above, the Vice-Chancellor noted the following items.

- **Campus sexual assault data:** Universities Australia re-iterated commitment from all 39 Australian universities to simultaneously release data about sexual assault and harassment on their campuses on the mid-year launch of the Human Rights survey results. While UTS has a good reputation in this area, the University has set up a working group to find ways to improve this area. The working group is headed by the Provost and includes President, UTS Students' Association and a number of people across the University. The University's aim around sexual harassment is to move to an area of absolute zero tolerance. The Vice-Chancellor met with the Honourable (Pru) Prudence Jane GOWARD, Minister for the Prevention of Domestic Violence and Sexual Assault, who reiterated that sexual assault is the crime that does not need to occur. The University needs to ensure that it does everything to support this

cause and drive towards a campus where it is just unthinkable that such acts of harassment or assault occur.

- The Learning and Teaching Showcase was a successful event and thanked members for their hard work and contribution. The Vice-Chancellors acknowledged Dr Amanda White, Individual Teaching Award winner's project (Amanda loves to audit).
- The Financial Reporting Council (FRC) appointment of Professor Stephen Taylor as member of the Australian Accounting Standards Board (AASB). Professor Taylor is Professor of Accounting at UTS Business School. Professor Taylor has been appointed for a term expiring at the end of 2019.
- Three UTS-led research projects have secured more than \$1.3M in Australian Government funding through the Australian Research Council's Linkage Projects scheme. The successful projects will deliver multi-million dollar benefits to primary industry and advanced manufacturing as well as economic, social and cultural benefits for Australian society.
- Dr Ying Zhang from the Faculty of Engineering and Information Technology has secured an ARC Future Fellowship with more than \$800,000 worth of associated funding for his project.
- The National Health and Medical Research Council (NHMRC) have new system of funding medical research that will allow medical researchers to have more time to spend on creative and innovative science. They will replace the previous grants system with a new program that is designed to encourage long-term research, reward bold ideas based on strong science.
- The UTS's visual identity refresh rolled out in May 2017 has received positive feedback. A member queried about the cost of the visual identity refresh to the university. Vice-Chancellor advised that the information will be provided to the member after the meeting.

3 PRIORITY ISSUES

***3.1 ATAR transparency and Universities Admissions Centre admission changes**

RESOLVED AB/17-2/30 – ATAR transparency and Universities Admissions Centre admission changes

That Academic Board receive and note the update on ATAR transparency and Universities Admissions Centre admission changes.

Note for the record

Professor Andrew Parfitt, Provost spoke to this item. Academic Board noted the following from the verbal update.

ATAR transparency: A review was commissioned by Higher Education Standards Panel (HESP) after Fairfax Media revealed that students at some universities were being admitted below the advertised minimum ATAR requirements. The objective of the review was to improve the transparency of higher education student admissions policies, while minimising regulatory impact.

Of particular concern was that the university admissions requirements are becoming

more complex and harder to understand and urgent improvement is needed. There is a lack of clarity on the use of ATAR rankings and the basis on which bonus points are awarded by universities.

It was noted that admissions processes have become much more complex since the introduction of the demand driven system, with more than a third of admissions coming from outside of tertiary admissions centres.

The HESP made several recommendations in its final report from the review on improving the transparency of higher education admissions processes. Key recommendations include that providers use common and consistent language to describe ATAR thresholds and other admission requirements; and publish information on admissions processes in agreed templates to ensure ease of comparison for prospective students and their parents.

The Government has accepted the HESP recommendations, which are to be delivered for the start of the 2018 academic year. An implementation working group (chaired by Professor Kerri-Lee Krause from Victoria University) has been established to develop an implementation plan. Representatives from key organisations are on the working group including Universities Australia, private higher education providers, the Tertiary Education Quality and Standards Agency (TEQSA), and tertiary admission centres. The draft implementation plan was released in May 2017 and the final plan would be available in mid-June 2017.

It was noted that the proposed new template is very complex and universities will need to be cautious of its implementation. From UTS perspective, the university has a clear, straightforward and high integrity approach to admissions processes and hence UTS is well placed in the context of recommended changes to be adopted by the sector. Nevertheless it is important that the sector responds in way that instils public trust in the sector's admission processes.

Universities Admissions Centre admission changes: The Provost provided an overview of the various changes for 2018 admissions introduced by Universities Admissions Centre (UAC). Some of the changes for 2018 admissions through UAC are listed below:

- there will be an offer round after ATAR release and before Christmas;
- the early January round and the mid-January round will be combined into one round in the second week of January; and
- there will be no restrictions on making offers in the early offer rounds.

The Provost provided an update on the transition plan to the new admissions model and its impact on UTS. The change that there will be an offer round after ATAR release and before Christmas will be of most impact for UTS, as there will be pressure for quicker turn around. These changes impact the preparation time (for marketing and faculties) for advisory and planning days. A Load Management Advisory Group will assist with the transition to the new admissions model.

The Provost encouraged faculties to work with him over the coming months to enable a smooth transition into the new system.

Members queried if students will be admitted into the summer session.

The Provost clarified that currently there is no intention to have significant admissions in summer. The summer session is to be used to offer comprehensive level of options, electives and different styles of learning to students.

***3.2 Review of Academic Board Governance Structure and Composition – update**

RESOLVED AB/17-2/31 – Review of Academic Board Governance Structure and Composition – update

That Academic Board:

- .1 receive and note the report as detailed in Document 3.2 – *Review of Academic Board Governance Structure and Composition – Update* and its attachments; and
- .2 note feedback on the recommendations from the report of Review of Academic Board Governance Structure and Composition, as detailed in **Attachment 1** and **Attachment 2**.

Note for the record

The Chair provided an overview about the Review of Academic Board Governance Structure and Composition noting the consultation process for the recommendations in the report. The review recommendations consider alignment with new TEQSA Higher Education Standards Framework 2015 (HESF 2015) and the feedback received from 2016 Academic Board Surveys.

The Chair noted that the terms of reference (of the Board and its committees) will be determined first to guide the composition changes and the skills that may be required to support its work.

Academic Board was requested to provide feedback in a workshop format for the following questions:

- Do you consider that the proposed changes to the composition of the Research Training, Teaching and Learning and Courses Accreditation Committees will enhance the work of these committees?
- Are there other areas in the report that you think should be actioned?
- We welcome any additional comments that you would like to make in relation to this report and its recommendations

The Board deliberated on the questions. Feedback from the members was collected for noting by Executive Committee of Academic Board.

Academic Board noted that the report will be provided to Council in June 2017 for initial feedback. The recommendations for the new terms of reference and composition of Academic Board and its committees will be presented to Academic Board and Council in August 2017.

***3.3 UTS Health Strategy and update on development of other strategies**

RESOLVED AB/17-2/32 – UTS Health Strategy and update on development of other strategies

That Academic Board receive and note the presentation on UTS Health Strategy, and the update on development of other strategies.

Note for the record

The Board received and noted a presentation from Professor Elizabeth Sullivan, Assistant Deputy Vice-Chancellor (Research) on UTS Health Strategy covering the following topics:

- complexity of health;
- a new era of health (due to technical advances, innovative thinking, transdisciplinary research, inter-professional practices);
- UTS growth over the past five years (more than 50 health coursework programs across UTS, health research income has more than doubled, HDR student numbers have more than tripled, 60 per cent growth in health education, undergraduate health coursework student numbers have grown by 50 per cent, health research publications have tripled, average citations for health research publications have increased by 83 per cent, and postgraduate health coursework student numbers have tripled);
- external partners;
- Health@UTS Strategic Goal (2016–2021) and strategic priority areas:
 - Transformative health learning and teaching;
 - Thematic approach to health research and innovation;
 - Strategic engagement and investment in partnerships; and
 - Differentiated and applied health thought leadership.
- diverse capability across UTS;
- eight Health@UTS themes (healthy start to life; human performance; non-communicable diseases and living well; ageing well and productivity; other priority populations; Aboriginal and Torres Strait Islander Peoples; health system, infrastructure and performance; and healthy people, healthy places and healthy planet);
- putting Health@UTS framework into practice;
- Health@UTS Strategic Direction (2016–21); and
- recruitment of program manager and the role of the program manager to oversee central initiatives of the strategy.

Feedback was received from members that there is a need for ongoing communication between faculties and the Office of the Deputy Vice-Chancellor to identify opportunities for collaboration between faculties and to refine the strategy.

***3.4 Update on Athena SWAN**

RESOLVED AB/17-2/33 – Update on Athena SWAN

That Academic Board receive and note the update on Athena SWAN.

Note for the record

The Board received and noted a presentation from Professor Elizabeth Sullivan, Assistant Deputy Vice-Chancellor (Research) on UTS Health Strategy covering following topics:

- Sage Athena SWAN pilot in Australia;
- key initiatives and activities;
- data observations – March 2017;
- gender and academic seniority at UTS (STEMM and non-STEMM faculties);
- gendered differences in disciplines in Science (School of Life Sciences, and School of Mathematical and Physical Sciences);
- gendered differences in individual faculties and schools across UTS;
- proportion of women by level of seniority, STEMM;
- STEMM – recruitment of women, 2016;
- proportion of female academic applicants for promotion - STEMM vs UTS, 2016;
- establishment equity and diversity committees;
- May 2017- staff consultations meet key award assessment criteria; and
- next steps June 2017 – February 2018.

***3.5 Academic Calendar Annual Report**

RESOLVED AB/17-2/34 – Academic Calendar Annual Report

That Academic Board:

- .1 receive and note the report as detailed in Document 3.5 – *Academic Calendar Annual Report*;
- .2 approve the Statement of Principles for Setting the Academic Calendar as detailed in **Attachment 1** of Document 3.5;
- .3 note the 2019 academic year dates approved by the Provost under delegation 4.17 as detailed in **Attachment 2** of Document 3.5; and
- .4 note the variations to the Principles for Setting the Academic Year Calendar approved by the Provost under delegation 4.17 as detailed in **Attachment 3** of Document 3.5.

Note for the record

Academic Board noted feedback from members in following areas for the learning calendar:

- need to make it family friendly to the extent that is practicable (consider alignment with holidays);
- staff and student life and wellbeing (students feel pressured – assessment load not spread across study time);
- summer session and course offerings in this session (impact on resources – staff and financial); and
- need for clear communication to stakeholders about objectives and benefits of the learning calendar.

It was agreed that the faculties meet with the Provost and Deputy Vice-Chancellor (Education and Students) to discuss this feedback and develop appropriate strategy to respond to these issues.

***3.6 Research policies**

***3.6.1 Research Ethics and Integrity Policy and Research Management Policy**

RESOLVED AB/17-2/35 – Report from the Vice-Chancellor

That Academic Board:

1. receive and note the report as detailed in Document 3.6.1 – *Research Policies – Research Ethics and Integrity Policy, and Research Management Policy* and its attachments;
2. approve the new Research Ethics and Integrity Policy as outlined in **Part A of Attachment 1** to Document 3.6.1;
3. approve the new Research Management Policy as outlined in **Part A of Attachment 2** to Document 3.6.1;
4. recommend to Council the rescission of the existing Responsible Conduct of Research Policy, to be replaced by the new Research Ethics and Integrity Policy and its Guidelines;
5. recommend to Council the rescission of the existing Research Funding from the Tobacco Industry Policy, to be replaced with the provisions outlined in the new Research Management Policy;
6. note the user guide and guidelines drafted to supplement the new Research Ethics and Integrity Policy as outlined in **Parts B to G of Attachment 1** to Document 3.6.1;
7. note the user guide and guidelines drafted to supplement the new Research Management Policy as outlined in **Parts B to G of Attachment 2** to Document 3.6.1;

8. note the rescission of the following documents by the Vice-Chancellor, to be replaced by the new Research Ethics and Integrity Policy and Guidelines:
 - Biosafety in Research Vice-Chancellor's Directive;
 - Ethical Conduct of Research Involving Animals Vice-Chancellor's Directive;
 - Ethical Conduct of Research Involving Human Participants Vice-Chancellor's Directive; and
 - Research Misconduct Vice-Chancellor's Directive; and

9. note the rescission of the following documents by the Vice-Chancellor, to be replaced by the new Research Management Policy and Guidelines:
 - Research Management Vice-Chancellor's Directive;
 - Costing and Pricing of Research Vice-Chancellor's Directive;
 - Authorship Vice-Chancellor's Directive;
 - Research Data Management Vice-Chancellor's Directive; and
 - Research Generated Intellectual Property Vice-Chancellor's Directive.

Note for the record

Professor Charles Rice, Chair, Research and Research Training Committee provided an overview about the recommendations in the report and the key policies presented to the Board for approval.

The Board received and noted a presentation from Professor David Robson, Director, Research and Innovation Office on Research Ethics and Integrity Policy and Research Management Policy including update on summary of the changes to the policies and related instruments, new guidelines and user guides, extensive work and consultation done by the working group, feedback received during consultation and the critical risks.

Following feedback was noted by Academic Board in relation to the Research Ethics and Integrity Policy.

- The policy is to be complied with for research conducted outside NSW. It was queried if the any further clarification is required about research occurring offshore, and if additional compliance measure is required for offshore research.
- The definition for Designated Officer is as per the Code, but it does not clarify who the Designated Officer is within UTS appointed to the role. It was clarified that number of officers are appointed in this role within the university.
- The policy states that in lower risk cases, the human ethics review process will happen at Faculty level. It was queried if there was a way of checking that the faculties have appropriate systems in place for determining and managing negligible or low risks. Faculties have processes and are monitoring this. It was noted that human research ethics audit was conducted to manage this.

It was noted that consistency may be required in using terms like faculties/school or faculties/unit in the policies.

***3.6.2 Research Training Program Scholarship Policy and Graduate Research and Supervision Policy**

RESOLVED AB/17-2/36 – Report from the Vice-Chancellor

That Academic Board:

- .1 receive and note the report as detailed in Document 3.6.2 – *Research Training Program Scholarship Policy, and Graduate Research and Supervision Policy* and its attachments;
- .2 approve the Research Training Program Scholarship Policy as outlined in **Part A of Attachment 1** to Document 3.6.2;
- .3 approve the Graduate Research and Supervision Policy as outlined in **Part A of Attachment 2** to Document 3.6.2; and
- .4 rescind the existing Code of Practice for Supervisors and Research Degree Students as outlined in **Part B of Attachment 2**, to be replaced with the Graduate Research and Supervision policy.

Note for the record

Professor Glenn Wightwick, Deputy Vice-Chancellor (Research) provided an overview about the recommendations in the report, the key policies presented to the Board for approval, its background, implications and implementation time line.

A query was raised that there needs to be a definition for completion of candidature, as it is unclear currently as to what completion means (submission of thesis or awarding of thesis). It was noted that Graduate Research School will provide feedback on this matter.

4 COMMITTEE BUSINESS

***4.1 Courses Accreditation Committee Report**

RESOLVED AB/17-2/37

That Academic Board:

- .1 receive and note the report as detailed in Document 4.1 – *Courses Accreditation Committee Report* and its attachments;

New Courses

- .2 approve the accreditation of the following new courses as detailed:

Faculty of Law

- .2.1 C11264 Graduate Certificate in Legal Studies
C11265 Graduate Certificate in Laws

from Autumn 2018 until end 2022.

(file: UR04/1239, UR07/109)

.2.2 C04363 Juris Doctor Master of Intellectual Property

from Autumn 2018 until end 2022.

(file: UR11/441)

.2.3 C04364 Juris Doctor Graduate Certificate in Trade Mark Law and Practice

from Autumn 2018 until end 2022.

(file:UR99/648)

New Course Arrangements

.3 approve the new arrangements for the following course as detailed:

Faculty of Design, Architecture and Building

.3.1 C09079 Bachelor of Landscape Architecture (Honours)

from Autumn 2018 to end 2018.

(file: UR13/949)

Phasing out and Discontinuation

.4 approve that the following courses be set to phasing out from Spring Session 2017 and discontinued once all currently enrolled students have completed:

Faculty of Engineering and Information Technology

.4.1 C11190 Graduate Certificate in Strategic IT Leadership

(file: UR04/180)

Faculty of Design, Architecture and Building

.4.2 C10341 Bachelor of Landscape Architecture

(file: UR13/949)

External Articulation Arrangements

.5 note that the following external articulation arrangements have been approved:

UTS Business School

.5.1 Beijing Foreign Studies University, China

C10026 Bachelor of Business
C10342 Bachelor of Management
C10348 Bachelor of Economics
C10020 Bachelor of Business Bachelor of Arts in International Studies
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation
C10343 Bachelor of Management Bachelor of Arts in International Studies
C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR16/412)

.5.2 Taylors University, Malaysia

C10026 Bachelor of Business
C10020 Bachelor of Business Bachelor of Arts in International Studies
C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation

(file: UR09/93)

Faculty of Engineering and Information Technology

.5.3 Hangzhou Dianzi University, China

C10148 Bachelor of Science in Information Technology

(file: UR17/39)

.5.4 University of Kuala Lumpur, Malaysia

C09066 Bachelor of Engineering (Honours) (Mechanical Engineering)

(file: UR12/1250)

.5.5 Henan University of Science and Technology, China

C09066 Bachelor of Engineering (Honours) (Mechanical Engineering)

(file: UR17/49)

.5.6 Harbin Engineering University, China

C09066 Bachelor of Engineering Honours
C10066 Bachelor of Engineering Science (Data Engineering and Software Engineering majors)

(file: UR13/1105)

OTHER MATTERS

.6 note the updated list of course matters requiring Academic Board consideration in 2017.

4.2 Academic Administration Committee Report

No report.

4.3 Executive Committee of Academic Board Report

RESOLVED AB/17-2/38

That Academic Board receive and note the report as detailed in Document 4.3 – *Executive Committee of Academic Board Report* and its attachment.

4.4 Graduate Research School Board Report

RESOLVED AB/17-2/39

That Academic Board receive and note the report as detailed in Document 4.4 – *Graduate Research School Board Report*.

4.5 Research and Research Training Committee Report

RESOLVED AB/17-2/40

That Academic Board receive and note the report as detailed in Document 4.5 – *Research and Research Training Committee Report*.

*4.6 Teaching and Learning Committee Report

RESOLVED AB/17-2/41

That Academic Board:

- .1 receive and note the report as detailed in Document 4.6 – *Teaching and Learning Committee Report* and its attachments;
- .2 approve the amendments to the Subject Descriptions and Outlines Policy as detailed in **Attachment 1** to Document 4.6;
- .3 approve the work-integrated learning subject definitions, as detailed in **Attachment 2** to Document 4.6.
- .4 note the consultation on the Subject Descriptions and Outlines Policy as detailed in **Attachment 3** to Document 4.6;
- .5 note the Subject Descriptions and Outlines Policy implementation plan as detailed in **Attachment 4** to Document 4.6; and
- .6 note the Teaching and Learning Committee Forward Plan 2017 as detailed in **Attachment 5** to Document 4.6.

5 FACULTY / BOARD MATTERS

5.1 Rescission of award of the University

RESOLVED AB/17-2/42

That Academic Board:

- .1 receive and note the report as detailed in Document 5.1 – *Rescission of award of the university and granting of credit recognition in excess of the defined limit*;
- .2 recommend that council approve the rescission of the award of Graduate Certificate in Trade Mark Law and Practice (C11130) conferred upon student ID 11470806 on 18 March 2014; and
- .3 approve that student ID 11470806 be granted a total of 24 credit points of the 48 credit points required to complete the degree Master of Intellectual Property (C04251).

5.2 Request for credit recognition in excess of defined limit

RESOLVED AB/17-2/43

That Academic Board approve Student ID 11302662 being granted a total of 138 credit points of credit recognition towards the 192 credit points required (approximately 72 percent) to complete the Bachelor of Engineering (C10067), as recommended by the Faculty of Engineering and Information Technology.

6 PRESENTATION

***6.1 Copyright update**

Due to the lack of time, agenda item 6.1 was not covered. It will be placed on the next meeting agenda.

7 GENERAL BUSINESS

***7.1 UTS Performance Report 2016**

RESOLVED AB/17-2/44

That Academic Board:

- .1 receive and note the report as detailed in Document 7.1 – *Final UTS Performance Report for 2016* and its attachments;
- .2 receive and note the Student Experience Survey results for UTS by Study Area and across the five aspects of educational experience, as detailed in **Attachment 3**; and
- .3 consider Academic Board's role in monitoring and improving the University's performance in specific areas.

Note for the record

Due to the lack of time, agenda item 7.1 was not covered in full. It will be placed on the next meeting agenda.

***7.2 UTS graduate employment data – Graduate Outcome Survey**

Due to the lack of time, agenda item 7.2 was not covered. It will be placed on the next meeting agenda.

7.3 Elections Report

RESOLVED AB/17-2/45

That Academic Board:

- .1 receive and note the report as detailed in Document 7.3 – *2017 Elections – Report*; and
- .2 note the declaration of Professor Mike Ford (Faculty of Science) to the role of Deputy Chair, Academic Board for a period of 1 May 2017 to 31 December 2018.

7 OTHER BUSINESS

No other business was raised.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 12.22pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE