

**CONFIRMED MINUTES OF MEETING 18/4 OF
ACADEMIC BOARD – 19 SEPTEMBER 2018**

Meeting 18/4 of the Academic Board of the University of Technology Sydney held at 9am on Wednesday 19 September 2018 in the Aerial Function Centre, Level 7, Building 10, Broadway.

PRESENT: Professor Joanne Gray (Chair), Professor Shirley Alexander, Mr Lachlan Barker, Dr Martin Bliemel, Professor Fiona Brooks, Mr Luke Chapman, Mr Nhan Chiem, Professor Thomas Clarke, Professor Maryanne Dever, Professor Anthony Dooley, Professor Chris Earley, Mr James Entwisle (alternate for Mr Nicholas Hodge), Dr Rick Flowers, Mr Michael Gonzalez, Associate Professor James Goodman, Ms Jenny Green, Mr Bradley Halicek, Professor Lesley Hitchens, Professor Lori Lockyer, Dr Helen Lu, Mr Daren Maynard, Professor Kathryn McGrath, Associate Professor Jo McKenzie, Professor Louise McWhinnie, Associate Professor Peter Meier, Ms Bronwyn Mercer, Professor Elizabeth Mossop, Professor Andrew Parfitt, Ms Jenna Price, Professor Peter Scott, Professor Mary Spongberg, Professor Glenn Wightwick, Ms Jacqui Wise and Dr Stephen Woodcock.

Mr Bill Paterson (University Secretary and Director, Governance Support Unit), and Ms Komal Jagad (Executive Officer (Governance Support)).

IN ATTENDANCE: Ms Josi Mischczuk (GSU – for item 4.5), and Professor Damien Giurco (attending for Professor Stuart White).

APOLOGIES: Associate Professor Arti Agrawal, Associate Professor Adel Al-Jumaily, Associate Professor Alison Beavis, Associate Professor Tracey Booth, Professor Attila Brungs, Professor Ian Burnett, Dr Deborah Cotton, Professor David Eager, Professor William Gladstone, Mr Nicholas Hodge, Mr Edward Jiang, Associate Professor David Leary, Professor Michael McDaniel, Dr Peter McLean, Mr Iain Watt, and Professor Stuart White.

ABSENT: Mr Seyed Hamed Mohammadi, Mr William Feuerman and Professor Christopher Poulton.

1 PROCEDURAL MATTERS

1.1 WELCOME/APOLOGIES

AB/18-4/61 – Welcome/Apologies

Academic Board resolved to note the apologies received from members as noted above and agree that these members be excused for their absence.

Note for the record

The Chair opened the meeting with an Acknowledgment of Country and of the Traditional Owners.

The Chair welcomed all members including student members.

There were no declarations of interest in relation to matters listed on the agenda.

1.2 MINUTES

Confirmation of the minutes of meeting 18/3 held Wednesday 8 August 2018

AB/18-4/62

Academic Board resolved that the Minutes of meeting 18/3 of Academic Board held on Wednesday 8 August 2018, as detailed in Document 1.2, be confirmed and signed as a true and accurate record of the meeting.

1.3 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

1.4 RECEIPT OF TABLED PAPERS

There are no tabled papers.

1.5 STARRING OF ITEMS FOR DISCUSSION

AB/18-4/63 – Starring of items

Academic Board resolved to:

- .1 pre-star items 2.1, 2.2, 3.1, 4.1, 4.5, and 6.1; and
- .2 adopt the remaining unstarred items as approved.

Note for the record

The following items have been pre-starred: items 2.1, 2.2, 3.1, 4.1, 4.5, and 6.1. Members were invited to star further items for discussion. No further items were starred in addition to the previously mentioned items.

2 REPORTS FROM THE CHAIR/DEPUTY CHAIR AND VICE-CHANCELLOR

***2.1 REPORT FROM THE CHAIR/DEPUTY CHAIR**

AB/18-4/64 – Report from the Chair/Deputy Chair

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 2.1 – *Report from the Chair/Deputy Chair* and its attachments;
- .2 note the executive action taken by the Chair of Academic Board on 20 August 2018 to approve the grading of awards for graduands in August 2018 as listed in the following schedules presented by the faculties and schools:
 - Schedule 1 – Faculty of Arts and Social Sciences
 - Schedule 2 – UTS Business School
 - Schedule 3 – Faculty of Design, Architecture and Building
 - Schedule 4 – Faculty of Engineering and Information Technology
 - Schedule 5 – Faculty of Health
 - Schedule 6 – Faculty of Law
 - Schedule 7 – Faculty of Science
 - Schedule 8 – Graduate Research School
 - Schedule 9 – Faculty of Transdisciplinary Innovation
 - Schedule 10 – Graduate School of Health
- .1 that graduands in their respective courses of the eight faculties and two schools indicated in recommendation .2 above, as listed in Schedules 1-10 be admitted to the appropriate degrees or awarded the appropriate diplomas and graduate certificates as designated; and
- .2 that graduands, as designated, be awarded the University Medals;
- .3 note the executive action taken by the Chair on 21 August 2018, following circulation of a flying minute on 14 August 2018, to approve the following recommendations:
 - .1 receive and note the report as detailed in *Request to approve Courses Accreditation Committee recommendations*; and

New Courses

- .2 approve the accreditation of the following new courses as detailed, from Autumn session 2019 until end of academic year 2023:

Faculty of Design, Architecture and Building

- .2.1 C06126 Graduate Diploma in Construction Management
C11276 Graduate Certificate in Construction Management

(file: UR17/3226) [1199];

- .4 note the 2019 meeting dates for Academic Board and Executive Committee of Academic Board as detailed in Document 2.1;
- .5 note the 2018 Forward Plan, as detailed in **Attachment 1** of Document 2.1; and
- .6 note the Academic Board Actions List, as detailed in **Attachment 2** of Document 2.1.

Note for the record

The Chair highlighted the following items from the report for members' attention:

- Academic Board 2018 Forward Plan;
- Academic Board Forum on integrity (10 October) – the Chair encouraged members to attend;
- 2019 Academic Board and Executive Committee meeting dates;
- Academic Board surveys – the Chair encouraged members to participate in the surveys, which will open on the afternoon of 19 September.

The Chair noted that elections for Academic Board committees for staff positions, and Academic Board chair and deputy chair positions will be held in October and encouraged members to participate in the elections.

***2.2 REPORT FROM THE VICE-CHANCELLOR**

AB/18-4/65 – Report from the Vice-Chancellor

Academic Board resolved to receive and note the report as detailed in Document 2.2 – *Report from the Vice-Chancellor*.

Note for the record

In the absence of the Vice-Chancellor Professor Attila Brungs, Professor Andrew Parfitt (as Acting Vice-Chancellor) spoke to the report.

The Acting Vice-Chancellor congratulated the Vice-Chancellor on behalf of the Board for taking up a second term as Vice-Chancellor of UTS, which will see the Vice-Chancellor continue to lead UTS until the end of 2024.

Following items were highlighted from the report:

- **Dean of Science:** Professor Dianne Jolley has been appointed as the new Dean of Science and will commence in the role on 10 December 2018. Dianne is currently the Associate Dean (International) at the Faculty of Science, Medicine and Health at the University of Wollongong.
- **Dean of Health:** Professor Suzanne Chambers AO will be the new Dean of Health, commencing in the role in December. Professor Chambers is currently the Director of the Menzies Institute at Griffith University and will be joining us in December.
- **Federal Government Restructure:** With a new prime minister in Scott Morrison, the Federal Government has announced changes to the ministerial line-up. Dan Tehan will be the new Minister for Education. Former Assistant Minister for Vocational Education Karen Andrews now fills the role of Minister for Industry, Science and Technology. It is positive that science will again have a voice in cabinet. Minister Andrews has demonstrated a strong commitment to advancing sciences and innovation.
- **Data Ethics:** UTS is playing a significant leadership role in the growing national and global debate about data ethics, privacy and technology and is participating in key discussions at various forums, as detailed in the report.
- **Rankings update:** UTS has maintained its global banding of 301-400 and has been ranked 356th in the world in the 2018 Academic Rankings of World Universities. In the 2018 QS Stars Results UTS was scored 861 and awarded five stars. The results are very positive and driving good outcomes for UTS.
- **Australian Research Council Engagement and Impact Assessment Panels:** Three UTS staff members have been included in the panels – Professor Anita Stuhmcke for the Creative Arts and Humanities panel; Professor Claude Roux for the Science and Technology panel; and Professor Larissa Brehrendt for the Aboriginal and Torres Strait Islander Research panel.

In addition to noting the above, the Board discussed the following matters:

- **Chief Scientist:** Dr Alan Finkel's term as Australia's chief scientist has been extended for a further two years to the end of 2020.

- **New university institute at Badgerys Creek:** Four leading universities have agreed to band together to build the first new university institute in Sydney in decades around the international Badgerys Creek airport in Western Sydney. The project has been secured in an agreement between University of Newcastle, University of Wollongong, University of NSW and Western Sydney University.
- **Students with lowest Australian Tertiary Admission Rank scores being offered places in teaching degrees:** An unauthorised report using University Admissions Centre data was published showing apparently low Australian Tertiary Admission Rank (ATAR) admissions to Initial Teacher Education programs in NSW, and this report has attracted media attention. It appears that the report fails to consider if the ATAR alone was the basis for admission or whether the ATAR was associated with other entry pathways requiring additional information, and does not allow for data quality issues in pre-existing data sets prior to the admissions transparency guidelines implemented across all universities in 2017. The Australian Institute for Teaching and School Leadership (AITSL) also publish an annual report based on authorised data, which is to be released later in the year. The debate on the quality of admissions to Initial Teacher Education programs is likely to continue. The minimum entry ATAR in UTS's admissions practices mitigates against our exposure to criticism of unsatisfactory entry standards.
- **UTS Tech Lab:** UTS Tech Lab is a new facility for research and development of innovative technologies, led by the Faculty of Engineering and Information Technology. Tech Lab is home to a range of specialist labs and bespoke workspaces located together, creating new opportunities for partnerships and collaboration.
- **New strategic plan:** The new strategic plan will be presented to Council in October 2018 for approval. The plan will cover the nine years from 2019 to 2027, divided into three terms of three years. The overarching plan will consist of nine key initiatives (listed below) that support the plan. A report will be provided to 18/5 Academic Board (31 October 2018).
 - Co-creating the lifelong university;
 - The personal learning experience from a data university;
 - Digital partners in learning;
 - Re-visioning the workforce;
 - Technological empowerment and capability;
 - Building a platform to facilitate UTS collaboration;
 - UTS and partners co-learning;
 - Transformational research; and
 - International distinctiveness.

Academic Board discussed the impact of New Zealand Qualifications Authority's move to registering micro-credentials from the end of August. It was noted that currently the Australian Qualifications Framework (AQF) Levels do not include micro-credentials. Any change to AQF Levels may have implications

for universities to change their complex course accreditation systems and processes. A positive outcome for the universities will be if relevant principles for micro-credentials are introduced in the AQF, with universities having option to determine the appropriate micro-credentials framework that suits them. A review of the AQF is ongoing, with the final report to be provided to government in mid-2019.

3 PRIORITY ISSUES

***3.1 Academic Integrity Improvement Project**

AB/18-4/66 – Academic Integrity Improvement Project

Academic Board resolved to receive and note the verbal update on Academic Integrity Improvement Project.

Note for the record

Academic Board received an update from Professor Maryanne Dever, Chair of Academic Integrity Working Group (AIWG). The AIWG's work to date includes reviewing the Academic Integrity Internal Audit Report and the Higher Education Standards Framework (2015) to ensure alignment, considering existing definitions of academic integrity and developing a set of guiding principles for drafting University's own definition, and mapping key stakeholders across and beyond the University.

Academic Board noted the working definition of academic integrity developed by the AIWG. The AIWG proposes to develop an Academic Integrity Framework within which the definition will be embedded, and from which the various relevant policies will be launched.

The key priority areas that the group is focusing on are around language and communication, mandatory online training, roles/responsibilities/processes (including course approval and reaccreditation processes – add questions addressing integrity), and sector scan for solution and good practice.

The role of academic staff and faculties in promoting academic integrity was also discussed.

4 COMMITTEE BUSINESS

***4.1 Courses Accreditation Committee Report**

AB/18-4/67 – Courses Accreditation Committee Report

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.1 – *Courses Accreditation Committee Report* and its attachments;

New Courses

- .2 approve the accreditation of the following new courses as detailed, from Autumn session 2019 until end of academic year 2023 for .2.1-.2.2:

UTS Business School

- .2.1 C09101 Bachelor of Entrepreneurship (Honours)

(file: UR17/3232) [1103]

- .2.2 C04381 Master of Financial Planning
C07142 Graduate Diploma in Financial Planning
C11281 Graduate Certificate in Financial Planning

(file: UR18/505) [1274]

Phasing Out and Discontinuation

- .3 approve that the following courses be set to phasing out from Autumn session 2019 and discontinued once all currently enrolled students have completed:

Faculty of Arts and Social Sciences

- .3.1 C20051 Advanced Diploma in Educational Studies
C20052 Diploma in Educational Studies

(file: UR18/438) [1254]

Faculty of Design, Architecture and Building

- .3.2 C04266 Master of Animation
C11234 Graduate Certificate in Animation

(file: UR16/944) [1252]

External Articulation Arrangements

- .4 note that the following external articulation arrangements have been approved:

UTS Business School with: INSEARCH SILC, Shanghai (China)

- .4.1 C10226 Bachelor of Business

(file: UR12/1328) [1079]

UTS Business School with: IEN Institute, Korea - Insearch

- .4.2 C10026 Bachelor of Business
- C10342 Bachelor of Management
- C10348 Bachelor of Economics
- C10020 Bachelor of Business Bachelor of Arts in International Studies
- C10326 Bachelor of Business Bachelor of Creative Intelligence and Innovation
- C10343 Bachelor of Management Bachelor of Arts in International Studies
- C10355 Bachelor of Management Bachelor of Creative Intelligence and Innovation

(file: UR12/1328) [1135]

UTS Business School with: UTS Insearch

- .4.3 C10026 Bachelor of Business
- C10342 Bachelor of Management
- C10348 Bachelor of Economics and related combine degrees

(file: UR08/509) [1092]

Faculty of Arts and Social Sciences with: UTS Insearch

- .4.4 C10363 Bachelor of Communication (Public Communication)
- C10364 Bachelor of Communication (Social and Political Sciences)
- C10369 Bachelor of Communication (Creative Writing)
- C10371 Bachelor of Communication (Digital and Social Media)
- C10367 Bachelor of Communication (Public Communication) Bachelor of Arts in International Studies
- C10368 Bachelor of Communication (Social and Political Sciences) Bachelor of Arts in International Studies
- C10370 Bachelor of Communication (Creative Writing) Bachelor of Arts in International Studies
- C10372 Bachelor of Communication (Digital and Social Media) Bachelor of Arts in International Studies

(file: UR07/245) [1096]

Faculty of Engineering and Information Technology with: Harbin Engineering University, China

- .4.5 C09119 Bachelor of Computing Science (Honours)
- C10148 Bachelor of Science in Information Technology

(file: UR13/1105) [1265]

**Faculty of Engineering and Information Technology with: EAA2 -
Ho Chi Minh University of Technology, Vietnam**

- .4.6 C09066 Bachelor of Engineering (Honours) (Software Engineering Major)

(file: UR13/1104) [1129]

Other Matters

**Course matters requiring consideration by Academic Board in
2018/19**

- .5 note the updated list of course matters requiring Academic Board consideration in 2018/19 as detailed in **Attachment 1** of Document 4.1. .

**Faculty of Transdisciplinary Innovation: C20060 Diploma in
Innovation as an Exit Qualification for the Bachelor of Creative
Intelligence and Innovation**

Note for the record

Dr Rick Flowers, Chair, Courses Accreditation Committee spoke to this report noting that the report recommends four new courses, and phasing out and discontinuation of four courses for approval.

4.2 Executive Committee of Academic Board Report

No report.

4.3 Graduate Research School Board Report

AB/18-4/68

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.3 – *Graduate Research School Board Report* and its attachments;
- .2 approve the accreditation of C03064 Master of Learning Analytics (Research) from Autumn 2019 till end 2023 as detailed in **Attachment 1** of Document 4.3;

- .3 approve the Collaborative Doctoral Research Degree Program Framework and Conditions as detailed in **Attachment 2** of Document 4.3;
- .4 approve the UTS Collaborative Doctoral Research Degree Program – Candidate Guide as detailed in **Attachment 3** of Document 4.3; and
- .5 rescind the existing Collaborative Doctoral Research Degree Program: Framework and Conditions as detailed in **Attachment 4** of Document 4.3.

4.4 Research Committee Report

AB/18-4/69

Academic Board resolved to receive and note the report as detailed in Document 4.4 – *Research Committee Report* and its attachment.

***4.5 Teaching and Learning Committee Report**

AB/18-4/70 – Teaching and Learning Committee Report

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 4.5 – *Teaching and Learning Committee Report* and its attachments;
- .2 approve the *Student Rights and Responsibilities Policy* as detailed in **Attachment 2** of Document 4.5;
- .3 rescind the Student Charter and the Advice to Students on Good Academic Practice;
- .4 recommend that Council approve the Equity, Inclusion and Respect Policy as detailed in **Attachment 3** of Document 4.5;
- .5 recommend that Council rescind the Equal Opportunity and Diversity Policy, the Policy on the Prevention of Harassment, the Policy on the Expression and Practice of Religious Beliefs and Ideas at UTS, the UTS Student Charter and the Policy on Handling Student Complaints.
- .6 recommend that the Vice-Chancellor approve the Student Complaints Policy as detailed in **Attachment 4** of Document 4.5; and
- .7 recommend that the Vice-Chancellor rescind the Procedures on the Expression and Practice of Religious, Political and Other Values, Beliefs and Ideas at UTS.

Note for the record

The Chair of the Teaching and Learning Committee (TLC) Professor Shirley Alexander noted that since its reconstitution came into effect in 2018, TLC has increased focus on student experience and data. In a recent report on International Student Barometer Data, UTS was ranked low in spite of high-level student satisfaction. TLC is looking into this report.

TLC Chair noted that all of TLC's working groups involve students, which promotes student engagement with the governance of the University. The working groups will report to the Committee through the year.

Professor Andrew Parfitt, Acting Vice-Chancellor provided update on Respect and Integrity Policy Suite (RIPS). This review is part of the University's response to the Respect. Now. Always campaign, the policy simplification project and the Academic Integrity Internal Audit (2017). The RIPS comprises three new policies (replacing ten existing instruments) to provide clarification on expectations of behaviour for students, articulate the rights and responsibilities of students and provide opportunities for redress, should students have a complaint. The proposed new policies are to be approved by the Vice-Chancellor, Academic Board and Council as identified in the recommendations and will be implemented on 1 February 2019. Key stakeholders were widely consulted in framing the proposed policies. An implementation review will be held in 12 months' time and any issues arising from the review will be addressed accordingly.

The Acting Vice-Chancellor thanked staff members that worked on this project for their contribution, and commended Ms Elizabeth Miller, Senior Advisor, Governance and Policy for leading this project.

5 FACULTY/BOARD MATTERS

No report.

6 PRESENTATION

***6.1 Student voices: Stories of student's journey to and through University**

AB/18-4/71 – Student voices: Stories of student's journey to and through University

Academic Board resolved to receive and note the Student voices presentation on '*Stories of student's journey to and through University*'.

Note for the record

Following elected student members of Academic Board presented on '*Stories of student's journey to and through University*' sharing their individual

experiences of their journey:

- Ms Bronwyn Mercer (from Faculty of Engineering and Information Technology);
- Ms Jennifer Green (from Faculty of Health);
- Mr Daren Maynard (postgraduate research student)
- Mr Luke Chapman (from Faculty of Law); and
- Mr Bradley Halicek (from Faculty of Transdisciplinary Innovation).

Academic Board noted the following from the presentation:

Rationale for choosing UTS

- Reputation as a university closely aligned with industry
- Diverse class times – balance work, study and volunteering commitments
- Practical subjects and assignments
- Campus location – easy commute
- Young and vibrant university
- Colleagues/peer recommendation
- UTS Values (including social impact)
- UTS top ranking in the discipline.

Experience at UTS

- Great personal and professional growth
- Valuable opportunities including internships, scholarships and exchange programs
- UTS community engagement via participation in governance committees, and ActivateUTS clubs and societies
- Excellent faculty support
- Student voice valued
- Working on real world issues is rewarding.

Feedback from students

- The history, passion, ability and skills of a person is not necessarily measured by their academic achievements. Admissions process/criteria needs more consideration.
- Lack of guidance, support, information and resources for an easy transition from undergraduate to postgraduate study

- Postgraduate courses are not meeting student requirements and need to be flexible, adaptable and tailored to meet student needs
- Would like lab time to experiment and build. Unless student owns equipment, the student cannot use equipment
- UTS website is confusing. Course related information is available on website, however information on extra-curricular activities and other opportunities is not easily available
- Electives are in defined parameters and need to be more flexible (eg make inter-faculty electives available)
- Accelerated study options for high-performing students
- More guidance required from lecturers on assignments in the first semester
- Prior work experience not recognised – internship may not provide relevant level of exposure for those who already have lot of experience.

Academic Board commended the students for the presentation.

Academic Board requested student feedback on:

- the type of assessment tasks that students find valuable,
- if course descriptions match course delivery,
- how the University could address the need for flexible, adaptable and tailored courses that meet student requirements.

7 GENERAL BUSINESS

7.1 Elections Report

AB/18-4/72

Academic Board resolved to:

- .1 receive and note the report as detailed in Document 7.1 – *Elections Report* and its attachment; and
- .2 encourage members to vote in the current and upcoming elections.

8 OTHER BUSINESS

The Chair congratulated the Vice-Chancellor on behalf of the Board for taking up a second term as Vice-Chancellor of UTS, which will see the Vice-Chancellor continue to lead UTS until the end of 2024.

The Chair thanked Professor Charlie Benrimoj, Head of Graduate School of Health for his contribution to Academic Board.



There was no other business.

CLOSURE

The Chair thanked all members for their attendance and participation.

The Chair closed the meeting at 10.50am.

SIGNED AS A TRUE RECORD

CHAIR

DATE