

## **RULE CHANGES APPROVED BY COUNCIL**

**Pursuant to the UTS Bylaw (Part 4, division 3, clause 44), the following rule changes made by UTS Council with immediate effect.**

At its meeting 09/5 on 16 October, Council resolved to approve amendments to the Rules as follows:

1. General Rule 1, Clause 12, *Powers of Vice-Chancellor in relation to Council committees and boards*
2. Student and Related Rule 8.3.2(3), *Special consideration of disruption to assessment during an examination*

### **General Rule 1, Clause 12, Powers of Vice-Chancellor in relation to Council committees and boards**

**COU/09-5/97**

#### **Council resolved:**

- .6 to approve the amendment to General Rule 1 of the General Rules of the University relating to Council, the Chancellor, Deputy Chancellor and Vice-Chancellor to read (additions indicated by underscore):

“12. Powers of Vice-Chancellor in relation to Council committees and boards

- 1) Subject to the By-law, the Rules and any direction by the Council, the Vice-Chancellor is to be ex officio a member of every committee or board of the Council, with the exception of the Audit and Risk Committee, and in the absence of the presiding member, may preside at any meeting of a committee or board of the Council other than the Finance Committee.
- 2) The authority of the Vice-Chancellor to preside at a meeting of a committee does not extend to a meeting at which the Chancellor or Deputy Chancellor is present if the Chancellor or Deputy Chancellor desires to preside.”

### **Student and Related Rule 8.3.2(3), Special consideration of disruption to assessment during an examination**

**COU/09-5/103**

#### **Council resolved:**

- .2 to approve the amendment to Student and Related Rule 8.3.2(3) *Special consideration of disruption to assessment during an examination*, as detailed in attachment 1. If approved, the amendment to be implemented from the Spring Semester 2009 examination period.

## Attachment 1

### **Student and Related Rules – Rule 8.3 Special consideration of disruption to assessment**

[new text underlined, text to be deleted ~~stuck through~~]

#### **8.3.2 During an examination**

- (1) Students who have commenced an examination and who consider that their performance in the examination has been significantly disrupted by illness or other circumstances beyond their control that occurred during the examination or on the day of the examination:
  - (a) may request to have these factors taken into account; and if so
  - (b) must consult with a doctor or student counsellor at the University immediately after leaving the examination; or
  - (c) may consult their own doctor or counsellor if the examination is at a time when doctors or student counsellors are not available at the University.
- (2) Such requests must include relevant documentary evidence from an appropriate professional authority (refer Rule 2.4).
- (3) Requests are to be lodged with the Registrar (or nominee) no later than ~~one~~ two (2) working days after the examination for consideration by the relevant Faculty Result Ratification Committee.
- (4) In exceptional circumstances the Registrar (or nominee) may extend the due date for submission of such requests.
- (5) The Faculty will notify the student of the outcome and of any special arrangements that are to be made to provide for further examination or assessment.

#### **8.3.3 Absence from entire examination**

- (1) Students who, through illness or other circumstances beyond their control on the day of the examination, are absent from an entire examination, may request to have these factors taken into account.
- (2) Failure by a student to inform him or herself of the time or place of an examination is not an acceptable ground for special consideration under these Rules.
- (3) Such requests must include relevant documentary evidence from an appropriate professional authority (refer Rule 2.4).
- (4) In relation to a centrally conducted examination:
  - (a) requests are to be lodged with the Registrar (or nominee) by no later than two (2) days after the scheduled examination date;
  - (b) in exceptional circumstances the Registrar (or nominee) may extend the due date for submission of such requests;
  - (c) the Registrar (or nominee) will consider the request and notify the student of the outcome and of any special arrangements to provide for further examination.
- (5) In relation to a faculty-based examination:
  - (a) requests are to be lodged with the relevant Faculty by a date to be determined by the relevant Faculty Board;
  - (b) the relevant Faculty Responsible Academic Officer and the Subject

Coordinator or the relevant Faculty Result Ratification Committee will consider the request and notify the student of the outcome and of any special arrangements to be made to provide for further examination.