

## RULE CHANGES APPROVED BY COUNCIL

Pursuant to the UTS Bylaw (Part 4, division 3, clause 44), the following rule changes made by UTS Council with immediate effect.

At its meeting 11/3 on 13 April 2011, Council resolved to approve amendments to the Rules as follows:

COU/11-3/32

Council resolved to:

- . 2 approve the amendments to the student and related rules as follows:
  - a) Rule 8.3.1 Special consideration during the teaching period, as detailed in attachment 1;
  - b) Section 17 Appeals Committees of Academic Board Rule 17.8 Notification of decision, as detailed in attachment 2;
  - c) Schedule 1 Definitions, as detailed in attachment 3;
  - d) Schedule 5 - Guidelines on Determining an Appropriate Penalty for Instances of Student Misconduct, section 3.1. Exclusion from the University, as detailed in attachment 4.

### **Attachment 1 (resolution .2 above)**

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### **8.3 Special consideration of disruption to assessment**

#### **8.3.1 During the teaching period**

- (1) Students may experience a disruption to their assessment in a subject as a result of circumstances beyond their control, including but not limited to serious illness, psychological conditions, significant loss, bereavement, hardship or trauma.
- (2) Students who consider that their work during a teaching period or likely performance in an assessment task or written examination has been thus affected may request to have these factors considered.
- (3) Such requests for special consideration must include relevant documentary evidence from an appropriate professional authority (refer Rule 2.4).
- (4) Such requests for special consideration are to be lodged with the Registrar (or nominee)
  - (a) in the case of a written examination ~~prior to the commencement of~~ no later than two (2) working days after the examination; or
  - (b) in the case of an assessment task other than a written examination prior to the due date.
- (5) In special circumstances the relevant Subject Coordinator may extend the due date

for submission of such requests within guidelines determined by the relevant Responsible Academic Officer.

- (6) Requests are considered and determined by the relevant Faculty Responsible Academic Officer, the Subject Coordinator or by the relevant Faculty Result Ratification Committee.

**Attachment 2 (resolution .2 above)**

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**SECTION 17 — APPEALS COMMITTEES OF ACADEMIC BOARD**

**17.8 Notification of decision**

17.8.1 The Registrar must provide notice of the Committee's decision and reasons for the decision to the student.

17.8.2 The Registrar may provide notice of the decision and reasons for it to any other person who has a legitimate reason for having access to such information and in accordance with the provisions of the ~~University Policy on Management and Protection of Personal Student Information~~ Privacy and Protection of Personal Information Vice-Chancellor's Directive.

**Attachment 3 (resolution .2 above)**

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**SCHEDULE 1 — DEFINITIONS**

**Bachelor degree** means a course of study with a required entry standard of a senior secondary certificate of education or equivalent, including diplomas or advanced diplomas, mature age or other special entry provisions. A Bachelor degree may be one of the following types:

- a three-year degree;
- a professional degree of three or more years which equips students with the practical skills and techniques necessary to apply their skills effectively in a professional context;
- a combined degree which consists of components of two degrees and may, but need not, enable a student to graduate with both degrees in a shorter time than required to complete both degrees independently;
- a graduate entry degree is a minimum of two years in duration and is specifically for the admission of those who already hold a bachelor degree, sometimes in a specified discipline.

**Masters by coursework degree** means a course of study at the Masters ~~or Masters (Honours)~~ level with a required entry standard of a Bachelor degree or equivalent qualifications and/or experience and which comprises: coursework, project work and research in varying combinations and where any research component is less than two-

thirds of the total course; and may be a combined degree which consists of components of two degrees and may, but need not, enable a student to graduate with both degrees in a shorter time than required to complete both degrees independently.

**Subject Coordinator** means a member of the academic staff nominated by Responsible Academic Officers and appointed by Faculty Boards for each subject in accordance with the Duties and Powers of Faculty Boards as approved by ~~Council~~ Academic Board.

**Attachment 4 (resolution .2 above)**

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**Schedule 5 — Guidelines on Determining an Appropriate Penalty for Instances of Student Misconduct**

**3. Issues specific to each type of penalty**

**3.1 Exclusion from the University**

See Rule 16.3.1(4)

If a student is re-admitted to a course following a period of exclusion from the University, the student may be required to apply for ~~subject exemptions in recognition of prior learning~~ credit recognition, i.e. for the subjects completed prior to the period of exclusion.