

## **RULE CHANGES APPROVED UNDER STANDING DELEGATION 3.17**

Consequential amendments are required to the Student and Related Rules to remove references to the English Language Study Skills Assistance (ELSSA) Centre, replacing these with references to Higher Education Language and Presentation Support (HELPS). These amendments were made by the Director, Governance Support Unit under Standing Delegation of Authority 3.17, which states:

*The Director, Governance Support Unit has authority to approve administrative changes being made to UTS Governance instruments including Rules, Delegations, Policies, Directives and similar documents.*

This name change to HELPS is part of a wider University initiative to strengthen its support for the development of English language. A range of new services and support mechanisms were established, and existing services enhanced across a range of units at UTS. As part of this realignment, the ELSSA Centre was disestablished at the beginning of 2012 and replaced with the Higher Education Language and Presentation Support (HELPS). HELPS provides English language and academic literacy support to UTS undergraduate and postgraduate coursework students.

Amendments to the Rules were required and were approved by the Director, Governance Support Unit on 12 June 2013.

**Attachment 1 details the approved amendments.**

**EXTRACT FROM THE STUDENT RULES AMENDED UNDER DELEGATION 3.17**

[new text **bold underlined**, text to be deleted in ~~**bold strikethrough**~~]

**8.2.4 Students from non-English speaking backgrounds**

(1) A student from a non-English speaking background who is in his or her first year of study at UTS, who has been studying in English for a limited time and who believes that this disadvantages his or her ability to undertake written examinations may lodge a written application for adjustment to assessment arrangements with HELPS ~~the ELSSA Centre~~.

**10.7 Academic caution**

10.7.4 During a period of academic caution the student must:

- (1) consult with the designated academic course advisers from the relevant faculty for advice on the student's study plan;
- (2) attend a study skills workshop program organised by the Student Services Unit;
- (3) enrol in no more than 24 credit points for the half year of study to which the period of academic caution applies, and/or no more than 6 credit points for the immediately following summer or July teaching period. The maximum number of credit points in which a student may enrol may be reduced to 18 credit points by the relevant faculty Responsible Academic Officer. Students attempting to enrol in credit points above the permitted maximum may be withdrawn from the subject/s in accordance with Rule 7.5.7;
- (4) attend ~~an ELSSA~~ a HELPS English language workshop if directed to do so by the relevant faculty Responsible Academic Officer.

**Schedule 1 — Definitions**

**HELPS refers to the Higher Education Language and Presentation Support, which provides English language and academic literacy support to UTS undergraduate and postgraduate coursework students.**