

APPROVED RULE CHANGES

Pursuant to the UTS By-law (Part 4, division 3, clause 44), the following rule changes have been made by UTS Council.

At its 16/5 meeting on 12 October 2016, Council approved the following amendment to the Student Rules:

“COU/16-5/106

Council resolved to:

[...]

- .2 approve, with a date of effect of 1 November 2016, amendments to Student Rules 5.3.3 and 7.5 as detailed in Attachment 2”.

The approved amendments are detailed below.

UTS Student Rules

[new text **bold underlined**, text to be deleted in ~~**bold and strikethrough**~~]

5.3 Offer of admission

5.3.3 Unless stated otherwise in the offer document, an offer of admission to a course will lapse ~~by~~ **on the date the Provost specifies end of the Monday of the second week of for** the teaching period for which the offer was made unless the University is notified in the prescribed way that the offer has been accepted (refer Rule 5.4).

7.5 Variation of enrolment

7.5.1 A student who wishes to vary enrolment in subjects in his or her approved program of study must complete the variation of enrolment processes as prescribed by the Director, Student Administration Unit.

7.5.2 ~~The Provost will prescribe and publish the~~ **The standard schedule of dates for variation of enrolment for all teaching sessions, including the last day for addition of a subject and the last day of withdrawal of a subject, is as follows:**

~~(1) For subjects conducted in standard teaching periods: (a) the last day for addition of a subject is the end of the Monday of the second week of the semester~~

~~(b) the last day for withdrawal from a subject is the census date for the semester.~~

7.5.3 Subject to Rule 7.5.46, withdrawal from a subject after the census date for the semester will be recorded as a result of 'Withdrawn Fail'.

~~(2)~~**7.5.4** Any variation to the standard schedule of dates for variation of enrolment processes for particular courses, particular subjects or particular groups of students will be notified to students by the relevant faculty and in accordance with [Rule 3.7](#).

~~(3) For subjects conducted in other than standard semester teaching periods the schedule of dates for variation of enrolment will be prescribed and published by the Provost.~~

~~7.5.3-5~~ Enrolment in a subject after the last date for addition of a subject will be permitted only in exceptional circumstances and only with permission of the relevant Responsible Academic Officer.

~~7.5.4-6~~ Where a student wishes to withdraw from a subject in the current teaching period after the census date or other prescribed date for that teaching period as a result of illness or other circumstances beyond his or her reasonable control, the student may lodge with the Director, Student Administration Unit a written report of the circumstances, supported by a medical certificate or other relevant evidence. The Director, Student Administration Unit (or nominee) shall determine in consultation with the relevant faculty whether the withdrawal will be permitted without academic penalty ('Withdrawn') or with academic penalty ('Withdrawn Fail').

~~7.5.5-7~~ If an application for withdrawal from a subject is refused by the Director, Student Administration Unit, the student is expected to complete the assessment requirements for that subject.

~~7.5.6-8~~ A student who has been placed on academic caution in accordance with [Rule 10.7](#) and who has enrolled in more than his or her credit point limit (refer [Rule 10.7.4\(3\)](#)) may be withdrawn from one or more subjects by the Director, Student Administration Unit on the recommendation of the relevant Responsible Academic Officer.

~~7.5.7-9~~ Applications to withdraw after the current teaching period may be referred to the Director, Student Administration Unit for consideration under the criteria for special circumstances, as defined in legislation (where relevant).